

# Dollarro.com User Guide

## 1 Introduction

This document provides instructions for using Dollarro.com website in the scope of signing up, logging and performing operations.

## 2 Signing up

In order to sign up for Dollarro.com website, using any web browser, type 'dollarro.com' into the address bar. In response, the system will display the homepage of Dollarro.com on the screen.

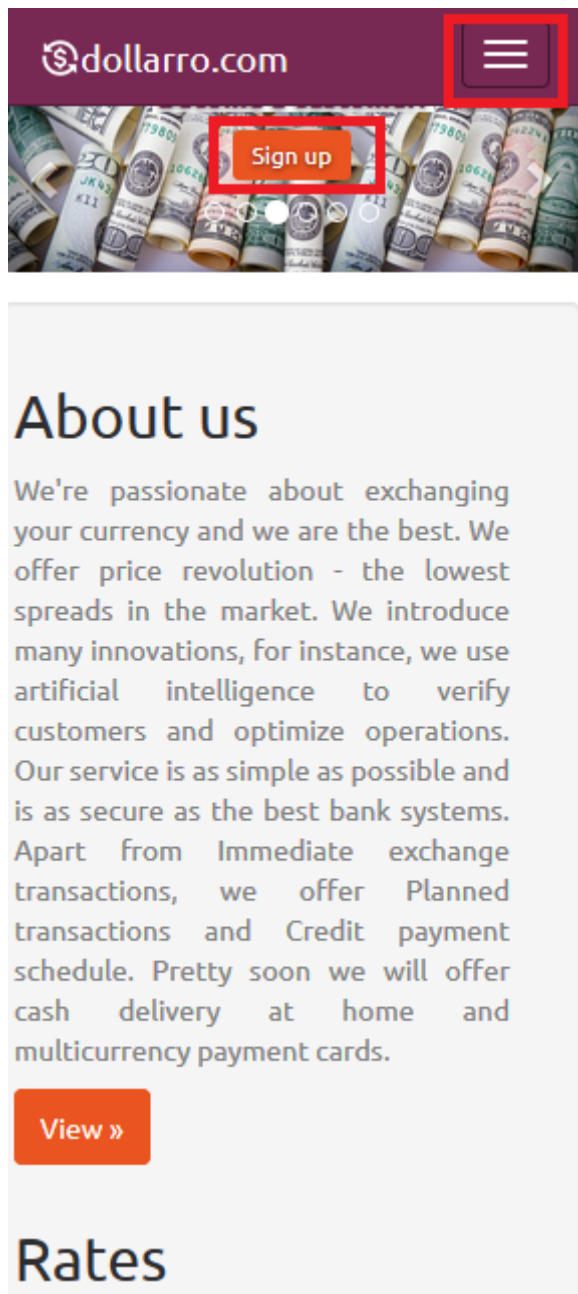


Figure 1. Signing up. The 'Sign Up' button.

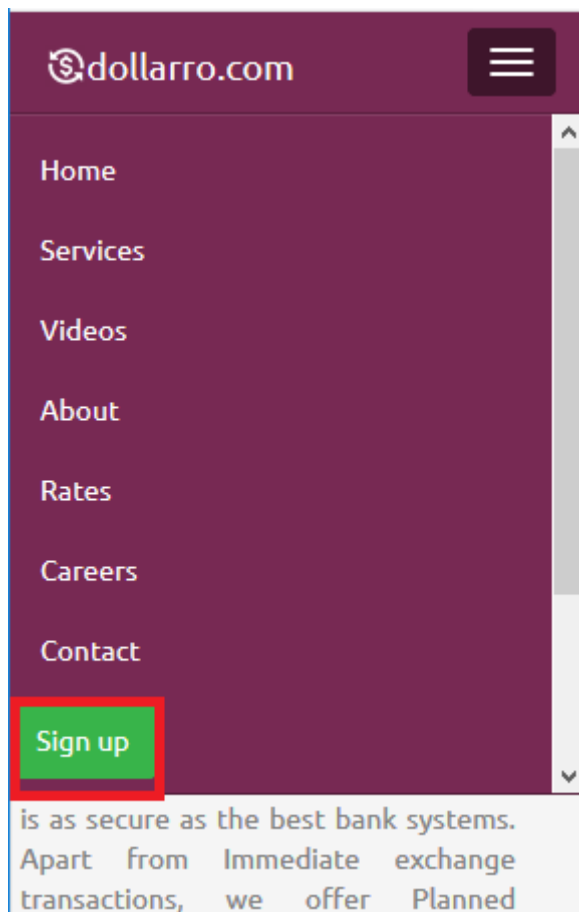


Figure 2. Signing up. The 'Sign Up' button.

Choose 'Sign Up' option [see *Figures 1,2*] located in the top menu.

dollarro.com

## Sign up

Login Email:

anna.nowakk1989@wp.pl

Main Password:

Confirm password:

☒ I accept the terms: [Terms](#)

Recaptcha:

☒ Nie jestem robotem

reCAPTCHA  
Prywatność - Warunki

Submit

Figure 3. Signing up. Entering password.

In response, the system will display the registration form [see *Figure 3*]. Here type in an email address that you are going to use as well as a password and confirm that. The password must contain at least 6 characters, including at least: one alphabetic character, one numeric character and one of special characters: !@#\$%^&\*() +-={}|]:"';<>,.?/. Then learn the terms of the website and tick the boxes: 'I Agree To Terms' and 'I Am Not A Robot'. Then system verifies the data. If successful, user is supposed to choose 'Submit' button. Now the activation-link is being sent to the email address you provided when signing up [see *Figure 3*]. Click on it to activate your account. The logging in is impossible if the activation-link hasn't been clicked.

You signed up to [dollarro.com](https://dollarro.com). To confirm registration click the below link:  
[Click here](#)  
Dollarro sp. z o.o.

Figure 4. Signing up. 'Sign up' link.

Once the link is clicked [see Figure 4] the system will confirm the account activation [see Figure 5]. Then you are redirected back to [dollarro.com](https://dollarro.com) website and you can log in to the system.

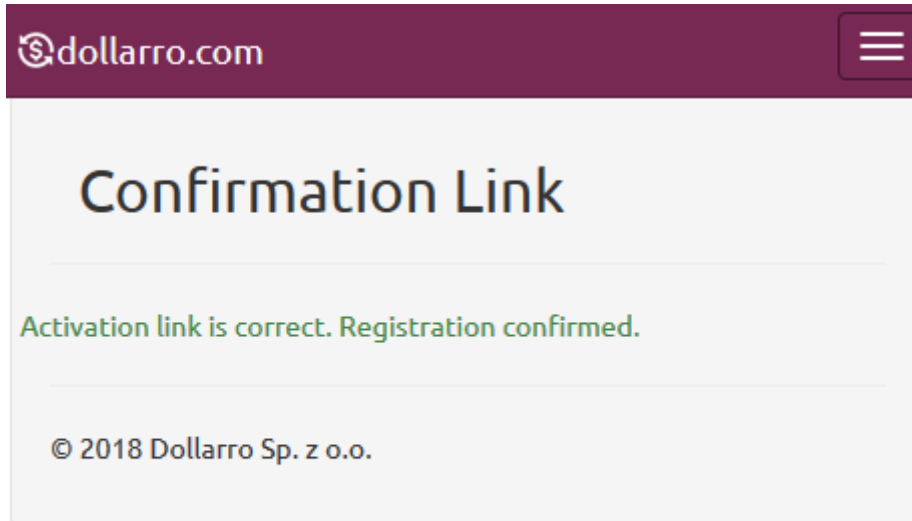


Figure 5. Signing up. Activation link.

### 3 Logging

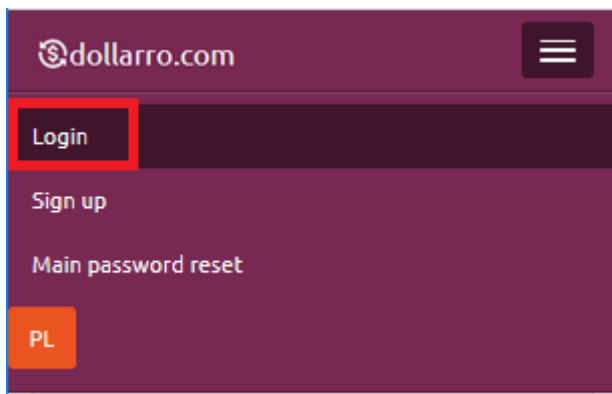
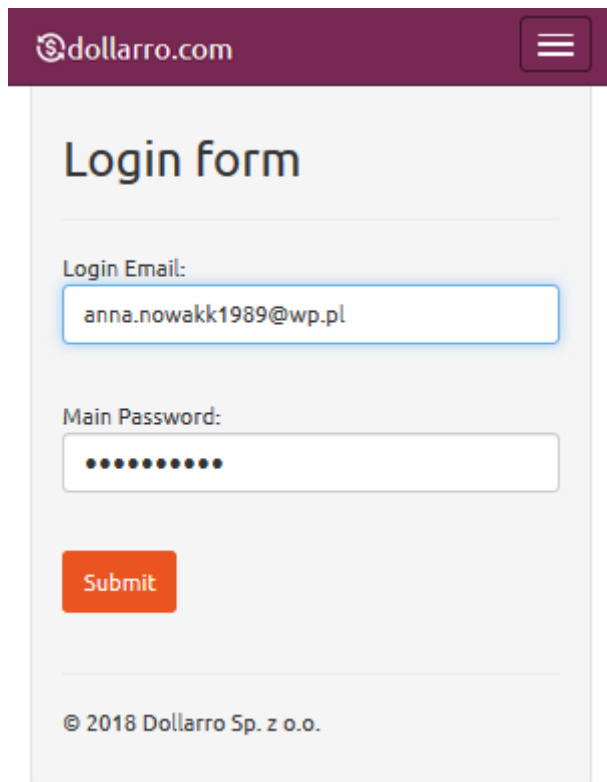


Figure 6. Logging. 'Login' button in top menu.

To login to dollarro.com website, choose 'Login' option located in the top menu [see Figure 6].




The image shows a web browser window with a dark purple header. On the left of the header is the logo 'dollarro.com' with a dollar sign icon. On the right is a hamburger menu icon. Below the header is a light gray box containing the login form. The form has the title 'Login form' at the top. Below the title are two input fields: 'Login Email:' with the text 'anna.nowakk1989@wp.pl' and 'Main Password:' with a masked password represented by dots. Below these fields is an orange 'Submit' button. At the bottom of the gray box is the copyright notice '© 2018 Dollarro Sp. z o.o.'

*Figure 7. Logging.*


Then you are redirected to 'Login Form' subpage. Type in the email address and the password you provided when signing up. Click 'Submit' button [see *Figure 7*].

# Additional security


Question no. 1



Answer no. 1



Question no. 2



Answer no. 2





Figure 8. Logging. Additional password.

Additional password:



Retype additional password:

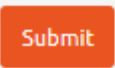
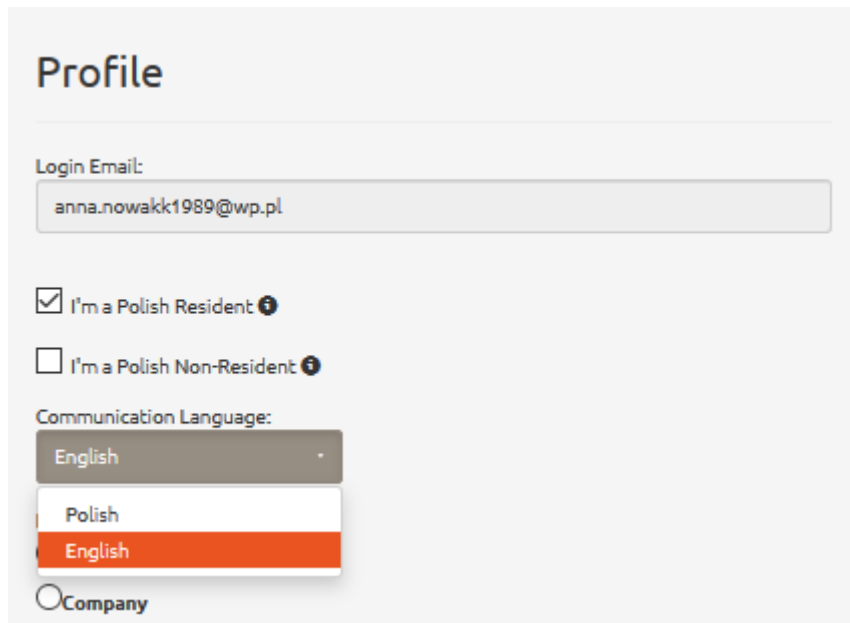


Figure 9. Logging. Additional password.

In a subsequent step, you are redirected to a subpage that requires setting up an additional security password [see *Figure 8*]. It must contain at least 6 characters, including at least: one alphabetic character, one numeric character and one of special characters: !@#\$%^&\*() +-={}|]:"';'<>,.?/. It is required to access extra sensitive sections of the system, i.e. 'Profile' and 'Bank Accounts'. Fill in the blanks with questions and answers that may be useful for additional password reset if forgotten. When all the blanks are filled in, click 'Submit' button [see *Figure 9*].

## 4 Profile



The screenshot shows a web form titled "Profile". At the top, there is a "Login Email:" label followed by a text input field containing "anna.nowakk1989@wp.pl". Below this, there are two radio button options: "I'm a Polish Resident" (which is checked) and "I'm a Polish Non-Resident". Underneath these is a "Communication Language:" label followed by a dropdown menu. The dropdown menu is open, showing three options: "English" (selected), "Polish", and "English" (highlighted in orange). At the bottom of the form, there is a radio button labeled "Company".

Figure 10. Profile. Language for communication.

Now user is redirected to 'Profile' section [see *Figure 10*], where their personal data must be entered. First you must declare if you are a Resident or a Non-Resident of Poland [see *Figure 10*].

As defined in the Currency Law of Poland [Official Gazette No. 2012.826, Act of 27<sup>th</sup> July 2002 Article 2] **Residents of Poland** are: (1) natural persons residing in Poland, legal persons established in Poland, other bodies established in Poland that are capable of committing expenditures and acquiring rights on their own behalf; also branches, representative offices and companies set up in Poland by Non-Residents shall be read as Residents; (2) Polish diplomatic representations, consular offices and other Polish representations and special mission that benefit from diplomatic or consular immunities or privileges.

As defined in the Currency Law of Poland [Official Gazette No. 2012.826, Act of 27<sup>th</sup> July 2002 Article 2] **Non-Residents of Poland** are: (1) natural persons who have their place of residence outside Polish borders, legal persons established outside Polish borders, other bodies established outside Polish borders that are capable of committing expenditures and acquiring rights on their own behalf; also branches, representative offices and companies set up outside Polish borders by Residents shall be read as Non-Residents; (2) foreign diplomatic representations, consular offices and other foreign representations and special mission that benefit from diplomatic or consular immunities or privileges.

Next, user chooses their language in which they want receive notifications in form of short text messages and emails [see *Figure 10*].



Legal form:

☒ Person

☐ Company

Name:

Anna

Surname:

Nowak

Street:

Mazowiecka

House number:

1

Flat number:

1

Post code:

50-100

City:

Warsaw

Country:

Poland

Figure 11. Profile. Personal data.

If you use the service as a private individual, click 'Person' in line 'Legal form'. Then fill in your personal data, i.e. name, surname, permanent address [see *Figure 11*].

☒ If the contact data are different from the user data check this option and complete the form.

Legal form:  
☒ Person  
☐ Company

Name:

Surname:

Street:

House number:

Flat number:

Post code:

City:

Country:

Figure 12. Profile. Mailing address.

If your contact address is different from the permanent one, tick the box [see Figure 12] and fill in the contact data as private individual or company.

The image shows a web form for creating a profile. It contains the following fields and options:

- Cell national code:** A dropdown menu with the value "48" selected.
- Cell phone:** A text input field containing "699075715".
- Identity document:** A section with three radio button options: "Polish identity card" (which is selected and highlighted with a red rectangle), "Polish passport", and "Other passport".
- National Insurance Number:** A text input field containing "89061103529".
- ID series and number:** A text input field containing "AWD332674".
- Profile is confirmed:** A text input field containing "No".

Information icons (i) are present below the "Cell phone" and "Profile is confirmed" fields.

Figure 13. Profile. Choosing type of identification document. Polish identity card.

Next choose your Cell national code (i.e. in case of Poland, the code is 48) and type in your cell phone number. It is necessary to provide an active phone number since it is used for communication with user in order to receive short text messages including codes to confirm activities carried out on the website.

The next step is choosing the type of your identity document. If it is a national identity card, select the option 'Polish identity card' and type in your social security number and serial number of the document [see Figure 13].

Identity document:

☐ Polish identity card

☒ Polish passport

☐ Other passport

Passport Number:

AK3424001

Figure 14. Profile. Choosing type of identification document. Polish passport.

Identity document:

☐ Polish identity card

☐ Polish passport

☒ Other passport

Passport Number:

KX8372281

Figure 15. Profile. Choosing type of identification document. Other passport.

In case of using passport, select the option 'Polish passport' [see Figure 14] or 'Other passport' [see Figure 15] and type in serial number of the document.

Legal form:

☐ Person

☒ Company

Company

nowakgroup

☐ I want to enter a company name longer than 33 characters.

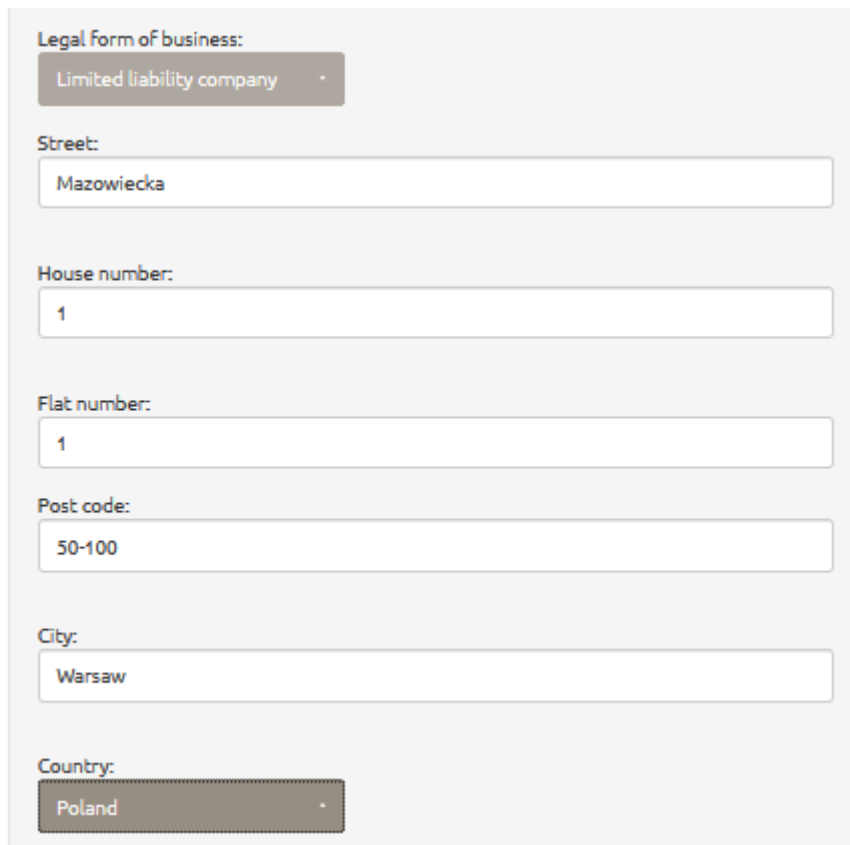
Legal form of business:

Limited liability company

- Individual conducting business activities
- Individual of free profession
- Civil partnership
- General Partnership
- Professional Partnership
- Limited Partnership
- Company limited by shares
- Limited liability company**
- Limited liability company in organization
- Public Company
- Joint stock company in the organization
- Cooperative
- State Enterprise
- Mutual insurance company
- Research and development unit
- Association
- Foundation
- Social and professional organization
- Other

Figure 16. Company profile.

If you use the website as a company, select option 'Company' in line 'Legal Form' and then choose the legal form of your business [see Figure 16].



The image shows a web form for entering a company's address. It consists of several labeled input fields and a dropdown menu. The labels are: 'Legal form of business:', 'Street:', 'House number:', 'Flat number:', 'Post code:', 'City:', and 'Country:'. The 'Legal form of business' dropdown is set to 'Limited liability company'. The 'Street' field contains 'Mazowiecka', 'House number' contains '1', 'Flat number' contains '1', 'Post code' contains '50-100', 'City' contains 'Warsaw', and 'Country' dropdown is set to 'Poland'.

Field	Value
Legal form of business:	Limited liability company
Street:	Mazowiecka
House number:	1
Flat number:	1
Post code:	50-100
City:	Warsaw
Country:	Poland

Figure 17. Company profile. Address.

The next step is typing in the name of your company and its address [see *Figure 17*]. If the mailing address is different from the company address, proceed as in case of private individual [see *Figure 17*].

Cell national code:  
48

Cell phone:  
699075715

Tax Number:  
2913213823

Company Statistical Number:  
577885299

☐ Your company is a currency exchange office

Company representative data:

Representative name:  
Anna

Representative surname:  
Nowak

Profile is confirmed:  
No


☒ I agree to processing of my data.

☒ I agree to receive a newsletter.

Submit

Figure 18. Company profile. Company details.

Next choose its cell national code (i.e. in case of Poland, the code is 48), type in its cell phone number and following information: tax identification number, company statistical number, forename and surname of the legal representative. User is supposed to declare if they are a currency exchange bureau [see *Figure 18*].



☒ I agree to processing of my data.

☒ I agree to receive a newsletter.

Submit

Data updated!

Go to Start panel

Figure 19. Profile. 'Go to Start panel' button.

Once you filled in 'Profile' panel, whether you are private individual or company, click 'Submit' button. To further get to 'Start' panel, click 'Go to Start Panel' button [see Figure 19] that will appear at the bottom of the screen.



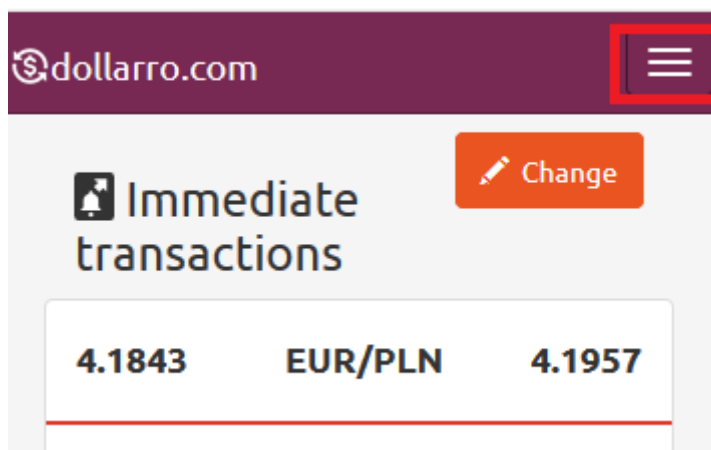


Figure 20. Profile. Top menu button for previewing.

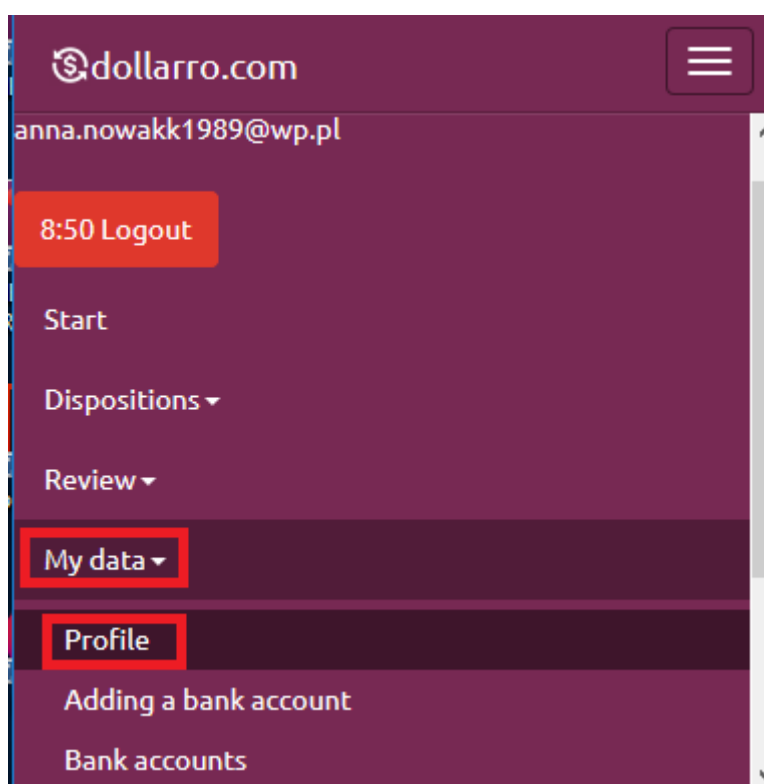
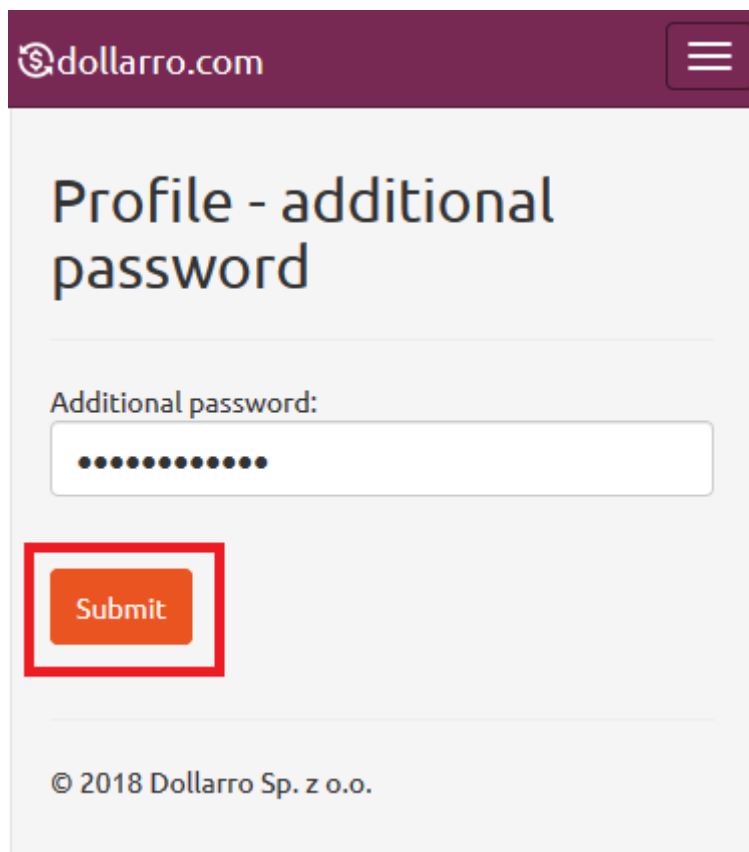


Figure 21. Profile. Top menu button for previewing.

If you want to see your profile or edit data contained in it, click 'My data' button in the top menu and select option 'Profile' [see Figures 20, 21].



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## Profile - additional password

Additional password:

Submit

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Figure 22. Profile. Typing in additional password.

Type in the additional security password for verification and click 'Submit' button [see *Figure 22*].

## Profile

Login Email:

anna.nowakk1989@wp.pl

☒ I'm a Polish Resident ⓘ

☐ I'm a Polish Non-Resident ⓘ

Communication Language:

Polish ▾

Legal form:

☐ Person

☒ Company

Company

nowakgroup

☐ I want to enter a company name longer than 33 characters.

Legal form of business:

Limited liability company ▾

Street:

Mazowiecka

Figure 23. Profile. Preview.

Next, user is redirected to 'Profile' panel [see Figure 23].

## 5 Profile confirmation

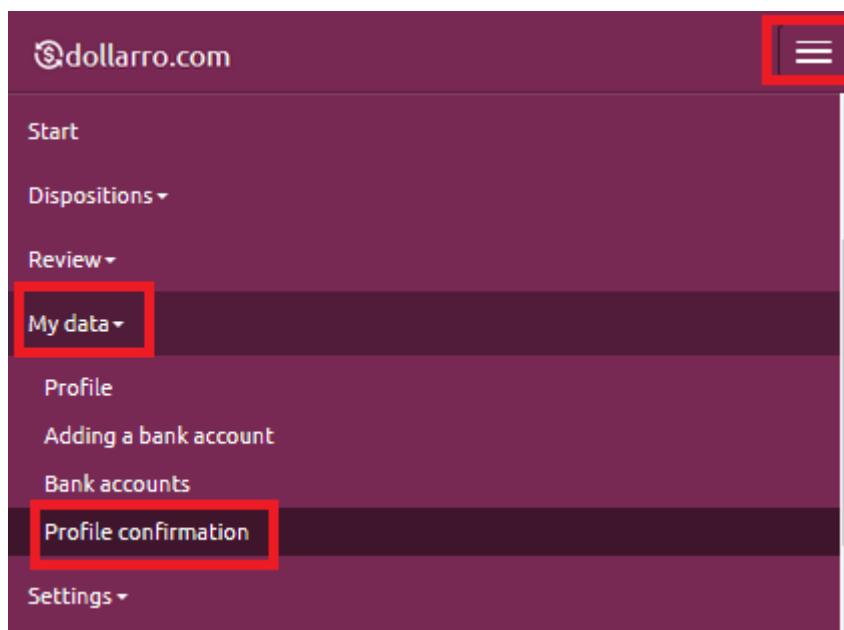


Figure 24. Profile. Confirmation.

## 6 Adding bank account

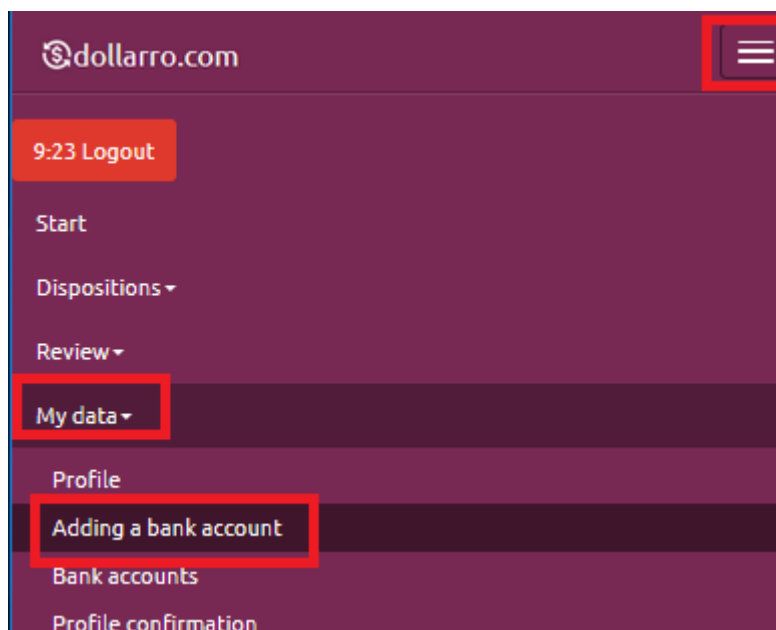
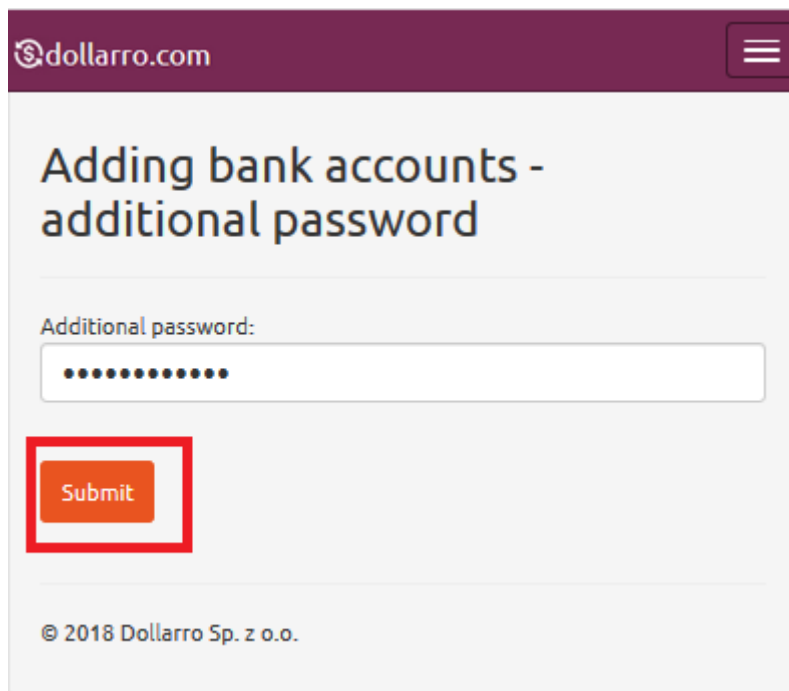


Figure 25. Adding bank account in top menu.

In order to add a bank account to the service, click 'My Data' button in the top menu and select option 'Adding a Bank Account' [see Figure 25].



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## Adding bank accounts - additional password

Additional password:

Submit

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Figure 26. Adding bank account. Additional security password.

The next step is typing in the additional security password and clicking 'Submit' button [see *Figure 26*].

In the panel of adding bank account, select the type of bank account number intended to use. The options are:

- IBAN
- other

IBAN is the International Bank Account Number. It is used for foreign currency transfers (both within the country and beyond its borders) between different banks. IBAN consists of a country code (in case of Poland, the code is 'PL') and 26 numeric characters standing for the domestic bank account number (in case of Poland).

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## Adding a bank account

Account number type:

☒ IBAN

☐ Other

IBAN:

PL61249014772845469564682159

Check IBAN and generate SWIFT

SWIFT Code:

ALBPPLPW

Figure 27. Adding bank account. IBAN and Swift code generation.

In case of selecting option 'IBAN', the next step is typing in the number. Then SWIFT code is generated. For this purpose, click 'Check IBAN and generate SWIFT' button [see Figure 27].

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AUD

BGN

CAD

CHF

CNY

CZK

DKK

EUR

GBP

HUF

JPY

NOK

PLN

59

Check IBAN and generate SWIFT

Figure 28. Adding bank account. Currency selection.

Next, choose currency for the account [see Figure 28].

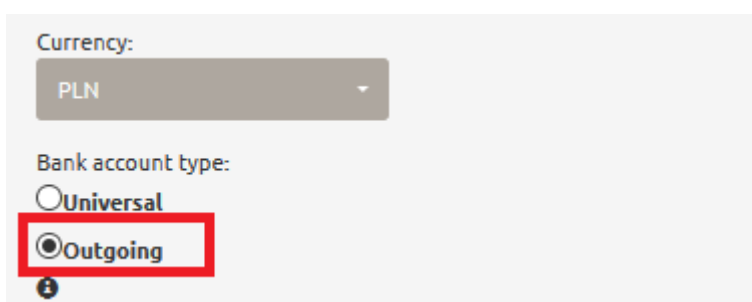
At a later stage, select the type of bank account you want to provide.



The screenshot shows a form with two main sections. The first section is labeled 'Currency:' and contains a dropdown menu with 'PLN' selected. The second section is labeled 'Bank account type:' and contains two radio button options: 'Universal' and 'Outgoing'. The 'Universal' option is selected, and its label is highlighted with a red rectangular box. Below the radio buttons is a small information icon (a circle with an 'i').

Figure 29. Adding bank account. Universal bank account.

If you choose option 'Universal' [see Figure 29], you will be allowed to transfer your resources to dollarro.com and pay the resources out to this account. This is user's basic account and it is necessary for performing transactions.

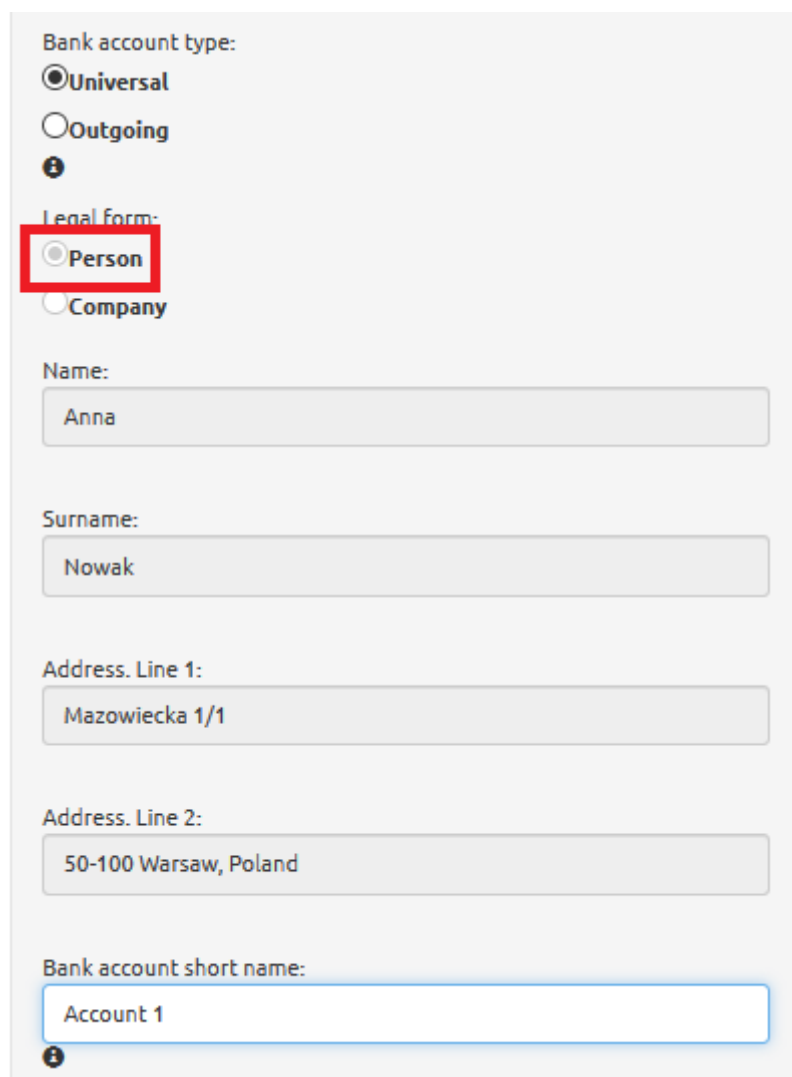


The screenshot shows the same form as Figure 29. The 'Currency:' dropdown menu still shows 'PLN'. In the 'Bank account type:' section, the 'Outgoing' radio button is now selected, and its label is highlighted with a red rectangular box. The 'Universal' option is now unselected. The information icon remains at the bottom.

Figure 30. Adding bank account. Bank account for outgoing transfers.

If you choose option 'Outgoing' [see Figure 30], you will be allowed to pay out the resources only from a completed exchange operation. The bank account for outgoing transfers is supplementary.

This bank account may belong to a friend to whom you want to transfer the exchanged currency or to a company, where you want to deposit it.



The image shows a web form for setting up a bank account. It includes radio buttons for account type and legal form, and text input fields for personal and address details. The 'Person' option under 'Legal form' is highlighted with a red box.

Bank account type:

- ☒ Universal
- ☐ Outgoing

Legal form:

- ☒ Person
- ☐ Company

Name:

Anna

Surname:

Nowak

Address. Line 1:

Mazowiecka 1/1

Address. Line 2:

50-100 Warsaw, Poland

Bank account short name:

Account 1


Figure 31. Universal bank account. Data. Private individual.



Bank account type:

☒ **Universal**

☐ Outgoing



Legal form:

☐ Person

☒ **Company**

Company:

nowakgroup

Address. Line 1:

Mazowiecka 1/1

Address. Line 2:

50-100 Warszawa, Poland

Bank account short name:


Account 2

Figure 32. Universal bank account. Data. Company.

In case of universal bank account, the data of user, whether they are private individuals [see Figure 31] or act on behalf of a company [see Figure 32], will be entered automatically. Next type in 'Bank account short name' [see Figure 32], that enables quick identification of bank account without having to analyze its number.

☐ Universal

☒ Outgoing



Legal form:

☒ Person

☐ Company

Name:

Andrzej

Surname:

Kowalski

Address. Line 1:

Polna 1

Address. Line 2:

70-100 Łódź

Bank account short name:

Account 2




Figure 33. Outgoing bank account. Private individual.

Bank account type:

☐ Universal

☒ Outgoing

Legal form:

☐ Person

☒ Company

Company:

kowalskicompany

Address. Line 1:

Polna 1

Address. Line 2:

70-100 Łódź

Bank account short name:

Account 2

☐ Bank account trusted

Figure 34. Outgoing bank account. Company.

In case of outgoing transfers, user provides data of either a private individual [see Figure 33] or a company [see Figure 34], depending on where the exchanged currency is supposed to be transferred.

☒ Bank account trusted

Add bank account

Figure 35. Trusted bank account.

Every bank account can be defined as trusted by clicking the box in line 'Trusted bank account' [see Figure 35]. This allows user to avoid confirming every single operation (i.e. pay out) to this particular bank account with a short text message code. The last step is clicking 'Add bank account' button [see Figure 35].

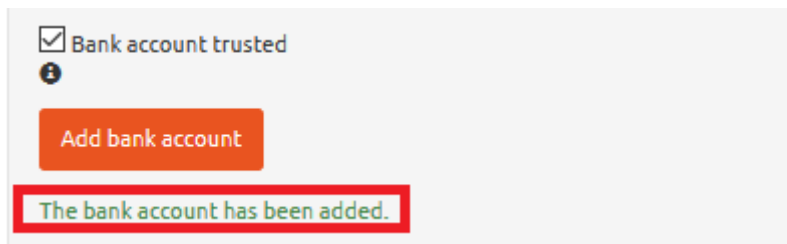


Figure 36. Adding bank account. 'Add bank account' button.

If the whole data is accurate, message 'The bank account has been added' will appear at the bottom of screen [see Figure 36].

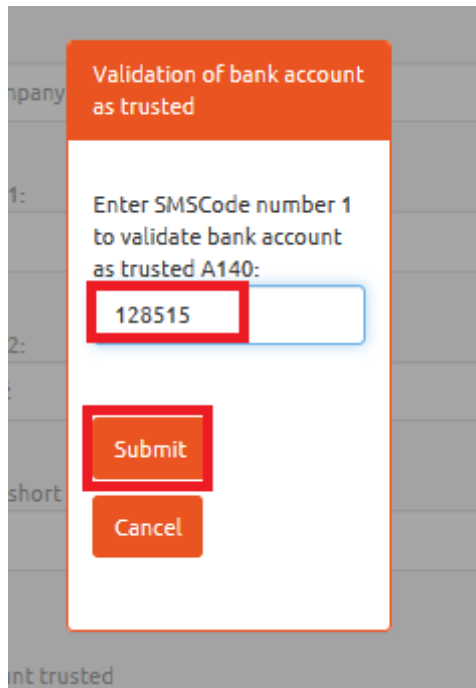


Figure 37. Adding bank account. Short text message code.

If user has defined a bank account as trusted, the system will send a validation code via short text message. Then type in the received code in the pop-up on the screen and click 'Submit' [see Figure 37].

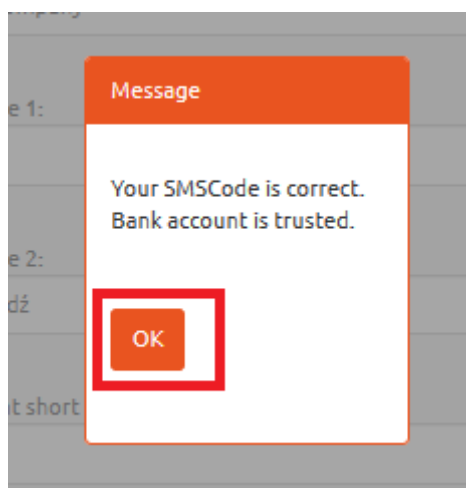


Figure 38. Adding a bank account. Validation.

If the code is valid, the pop-up message will appear on the screen. Then click 'OK' button [see *Figure 38*]. Now the bank account is saved as trusted.

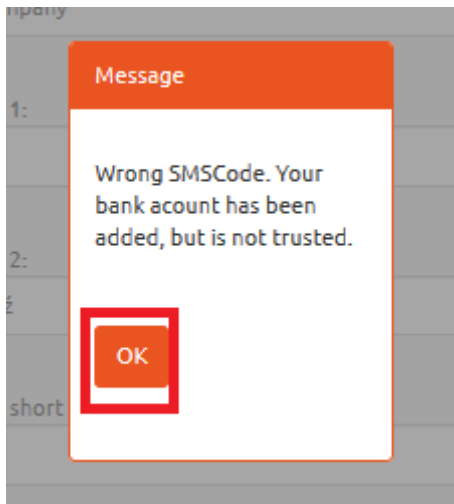


Figure 39. Invalid short text message code.

If case of typing in an invalid short text message code, the system will add the bank account, but it cannot be defined as trusted [see *Figure 39*].

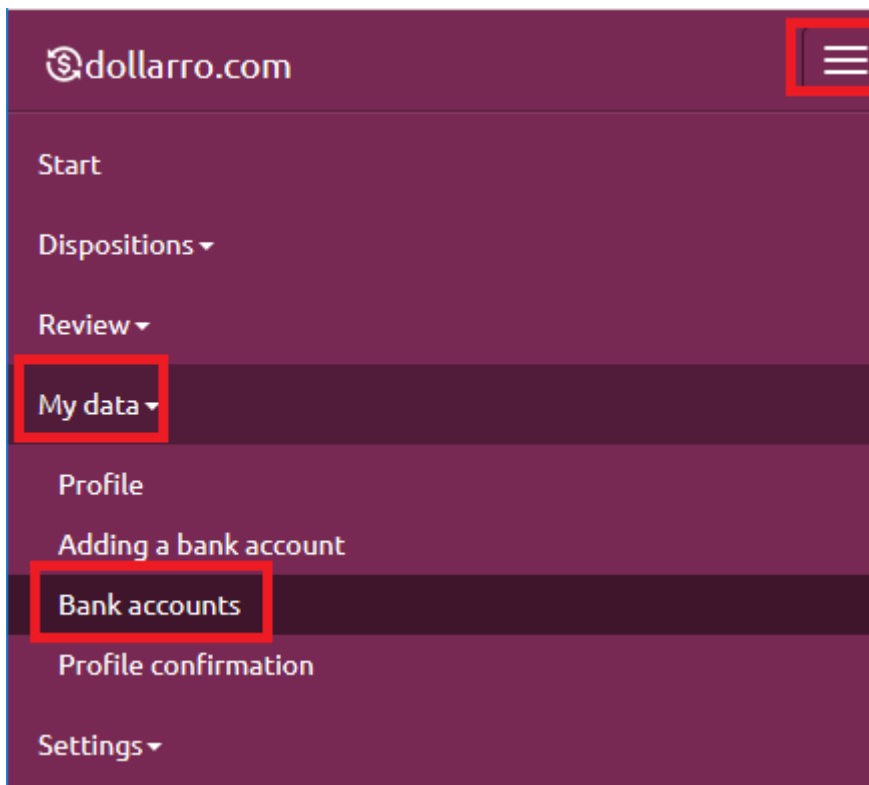


Figure 40. 'Bank accounts' option in top menu.

To preview the bank accounts already added by user, click 'My data' button in the top menu and then select option 'Bank accounts' [see *Figure 40*].

Bank accounts - additional password

Additional password:

.....

Submit

Figure 41. Bank accounts. Typing in additional security password.

The system requires the additional security password to be typed in. Once it is typed in, click 'Submit' button [see Figure 41].

Account 2
Bank account number: PL43249024109471033143997042
SWIFT Code: ALBPPLPW
Currency: PLN
Account number type: IBAN
Legal Form: Company
Company: kowalskicompany
Address. Line 1: Polna 1
Address. Line 2: 70-100 Łódź
Trusted bank account: No
Bank account type: Outgoing
Active bank account: Yes
Edit

Account 2
Bank account number: PL43249024109471033143997042
SWIFT Code: ALBPPLPW

Figure 42. Bank accounts. List.

Now the list of bank accounts already added by user is displayed on the website. It may be edited any time by clicking 'Edit' button in the section of particular bank account [see Figure 42].

Account 2

Bank account number:

PL45249024169471835143997042

SWIFT Code:

ALBPPLPW

Currency:

PLN

Account number type:

☐ Universal

☒ Outgoing

Legal Form:

☐ Person

☒ Company

Company:

kowalskicompany

Address, Line 1:

Polna 1

Address, Line 2:

70-100 Łódź

Bank account short name:

Account 2

☒ Bank account trusted

☒ Bank account is active

Submit

Cancel

Figure 43. Bank accounts. Editing.

User can change the name of a bank account and its type or define it as trusted. Having it edited, click 'Submit' button [see Figure 43].

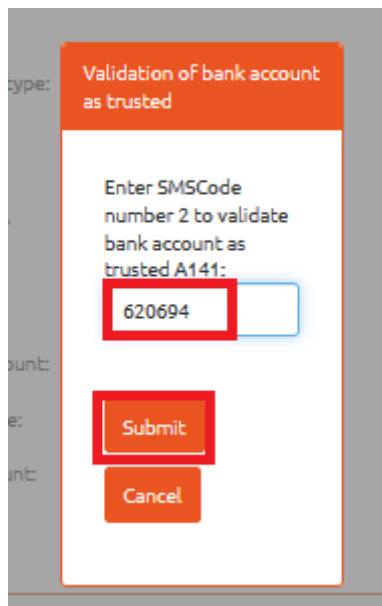


Figure 44. Bank accounts. Validation of bank account as trusted.

If user has defined the bank account as trusted, the system will send a validation code via short text message. Then type in the received code in the pop-up on the screen and click 'Submit' button [see Figure 44].

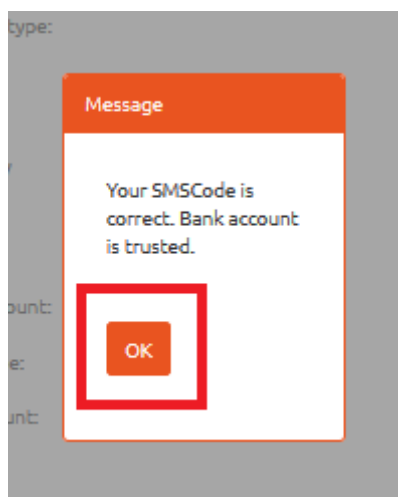


Figure 45. Bank accounts. Information on entering valid short text message code.

If the code is valid, the pop-up message will appear on the screen. Then click 'OK' button [see Figure 45]. Now the bank account is saved as trusted.



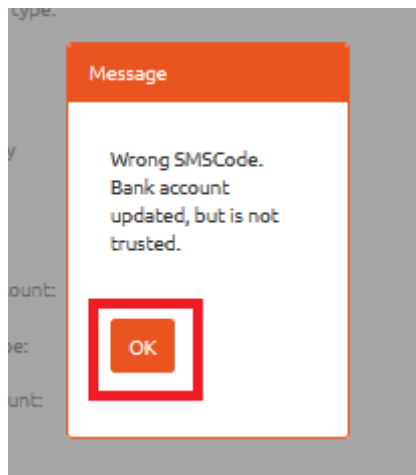


Figure 46. Bank accounts. Information on entering invalid short text message code.

If case of typing in an invalid short text message code, the system will not define the bank account as trusted [see Figure 46].

## 7 Start panel

When logged in, the system redirect user to Start Panel [see Figures 47, 48, 49]. In the panel you can: define immediate and planned transactions, credit payment schedules; check the balance; shift directly for making a payment to dollarro.com account or transferring the resources to a bank account of a client; display all the immediate transactions, all the planned transactions, all the credits payment schedules; and change the number of elements displayed in Start Panel ('Change' button).



Transactions		All
2328	Defined	
Immediate selling 200.00 CAD/PLN 2018-06-11		Details
2327	Defined	
Immediate buying 546.14 RON/PLN 2018-06-11		Details
2326	Defined	
Immediate buying 534.95 DKK/PLN 2018-06-11		Details
2325	Defined	
Immediate selling 200.00 AUD/PLN 2018-06-11		Details
2324	Defined	
Immediate buying 60.00 AUD/PLN 2018-06-11		Details

Figure 48. Start panel. Overview 2/3.

Planned

All

1080

Defined

Sell

200.00 CZK/PLN

2018-06-30 - 2018-07-13

Details

1081

Defined

Buy

1,000.00 EUR/CNY

2018-06-26 - 2018-06-30

Details

+ Add planned transaction

Credits payments schedules

All

Credit name

84

Next payment

NOK

Next payment date: 2018-06-29

+ Add

Credit payment schedule

Figure 49. Start Panel. Overview 3/3.

## 8 Immediate transaction

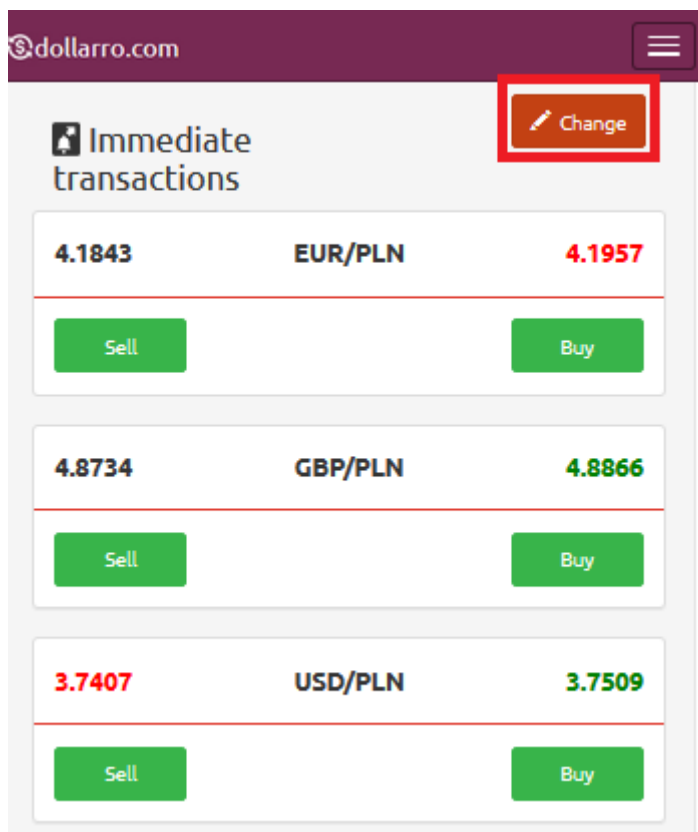


Figure 50. Immediate transactions. Shortcut.

In Start Panel, there is a shortcut to 'Immediate transactions'. From there, user can sell and buy currency quick and easily. User can also change the number of visible transaction bars by clicking 'Change' button located in the top right corner of 'Immediate transactions' section [see Figure 50].

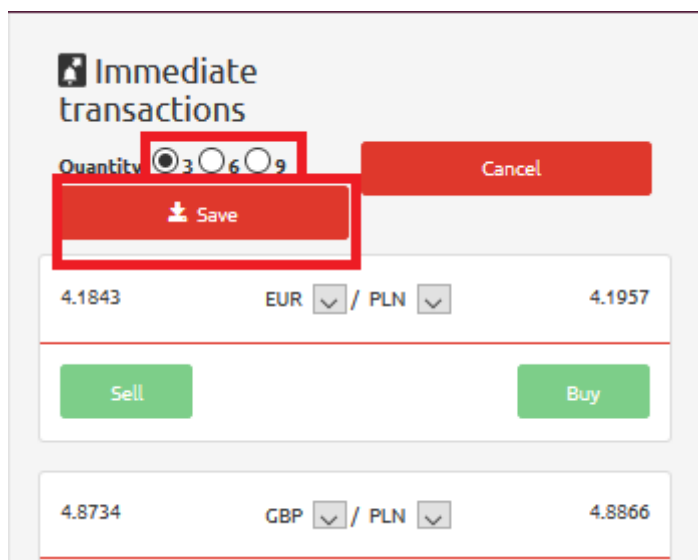


Figure 51. Immediate transactions. Changing number of visualized boxes.

Here you can choose the number of visualized boxes, i.e. 3, 6 or 9. Then click 'Save' button [see Figure 51].

## 8.1 Buying currency

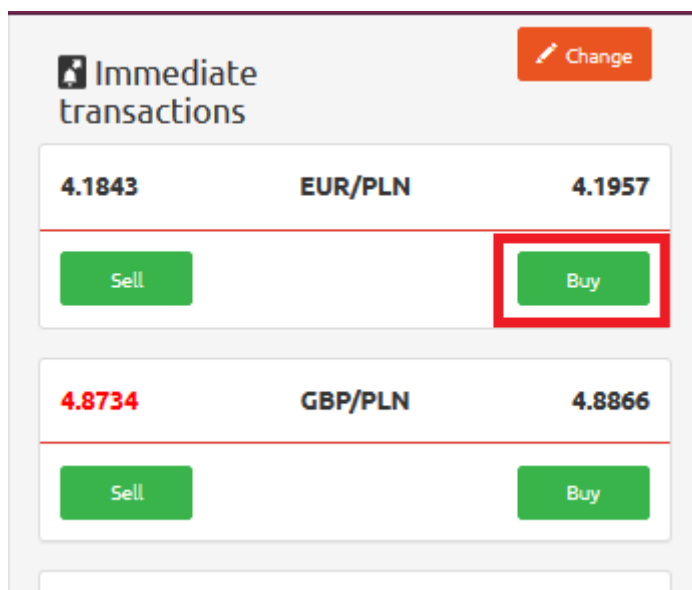


Figure 52. Buying. 'Buy' button.

In order to buy currency, in Start Panel in a box of particular currency pair e.g. EUR/PLN, click 'Buy' button [see Figure 52].

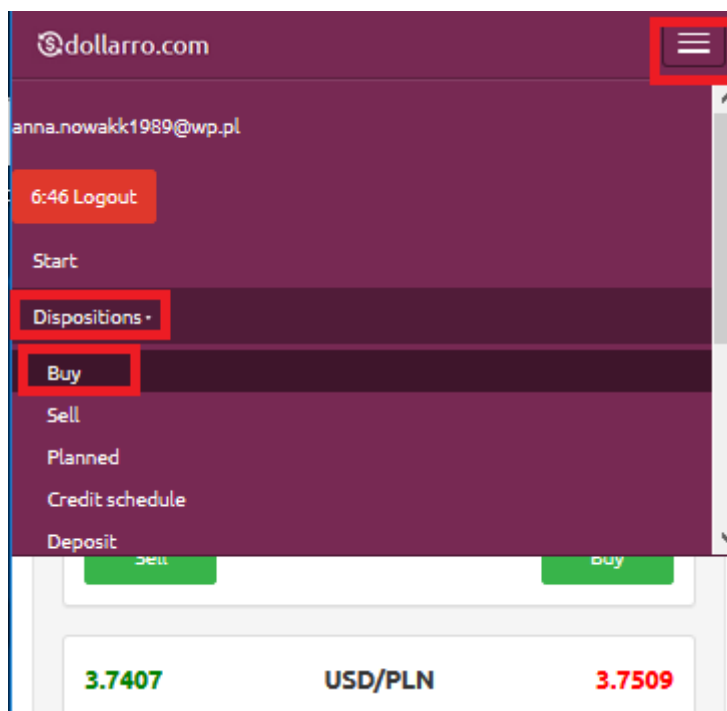


Figure 53. Buying. 'Buy Immediately' button in top menu.

Currency also can be bought by clicking 'Dispositions' button in the top menu and then choosing option 'Buy' [see Figure 53].

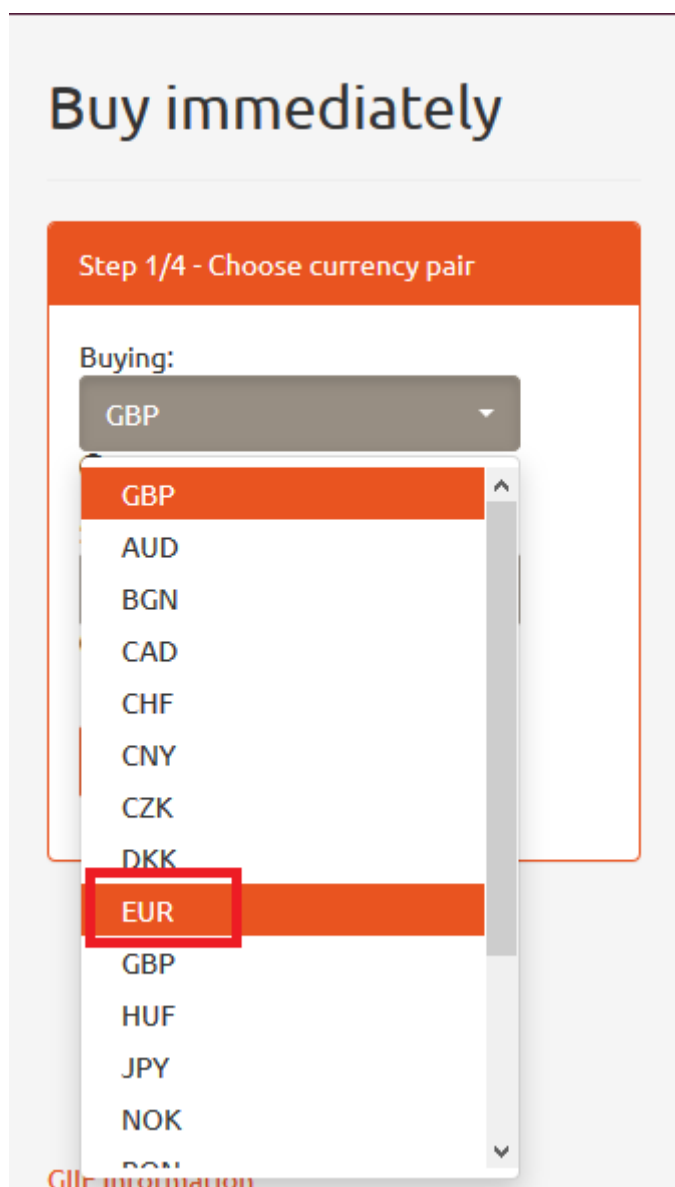


Figure 54. Buying. Choosing base currency.

The next step is choosing the base currency [see *Figure 54*], which is the first one of a currency pair. E.g. for EUR/PLN currency pair, the base currency is EUR and that is the currency we buy. Please, note that not every currency can be considered as the base one (e.g. PLN cannot be considered as base currency). The list of available currency pairs is accessible in the main page in file 'Exchange rates' in the top menu.

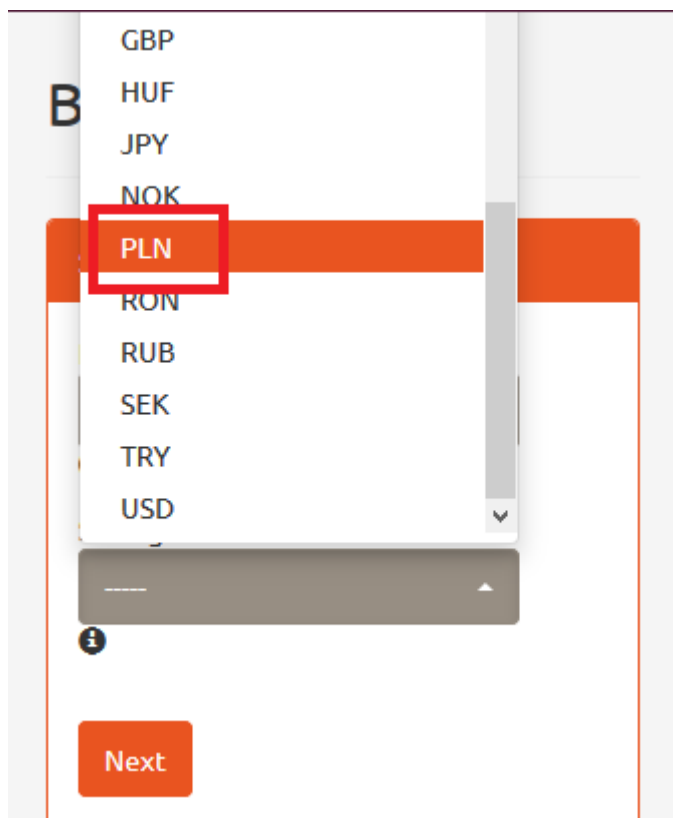


Figure 55. Buying. Choosing quote currency.

The next step is choosing the quote currency [see *Figure 55*], which is the second one of the currency pair. E.g. for EUR/PLN currency pair, the quote currency is PLN. This is the currency we pay buying EUR in case of buying, or the currency we sell. The list of available currency pairs is accessible in the main page in 'Exchange rates' file in the top menu. Having chosen the currency pair, click 'Next' button and the system will redirect you to the next stage.



Step 2/4 - Provide money amount

Available amount in EUR:  
1000000,00 EUR

Available amount in PLN:  
998832,37 PLN

Currency pair:  
EUR\PLN

Rate:  
4,1957

The rate will change in: 12 s.

Transaction type:

☒Buy provided amount

☐Buy for provided amount

☐Buy for everything

Provide amount in EUR:

Figure 56. Buying. Available resources.

In the following box there is information about available resources and the exchange rate that user pays for the currency [see Figure 56].

Please, choose the type of transaction to be executed.

The rate will change in: 13 s.

Transaction type:

☒ **Buy provided amount**

☐ **Buy for provided amount**

☐ **Buy for everything**

Provide amount in EUR:

20

Next

Figure 57. Buying. Type of transaction 1/3.

In order to buy a specific amount (e.g. 20 EUR), select option 'Buy provided amount' and type in the amount in the box [see Figure 57]. Then click 'Next' button.

Transaction type:

☐ **Buy provided amount**

☒ **Buy for provided amount**

☐ **Buy for everything**

Provide amount in PLN:

800

Next

Figure 58. Buying. Type of transaction 2/3.

In order to spend a specific amount (e.g. 800 PLN), select option 'Buy for provided amount' and type in the amount in the box [see Figure 58]. Then click 'Next' button.

Transaction type:

☐ Buy provided amount

☐ Buy for provided amount

☒ Buy for everything

Next

Figure 59. Buying. Type of transaction 3/3.

In order to buy currency using all available resources, select 'Buy for everything' option and click 'Next' button [see Figure 59].

## Buy immediately

Step 3/4 - Confirmation

Currency pair:  
EUR/PLN

Rate:  
4,1957

Rate date:  
22.05.2017 11:00:00

Amount:  
20,00 EUR

Transaction type:  
Buying EUR for PLN

Required amount:  
83,92 PLN

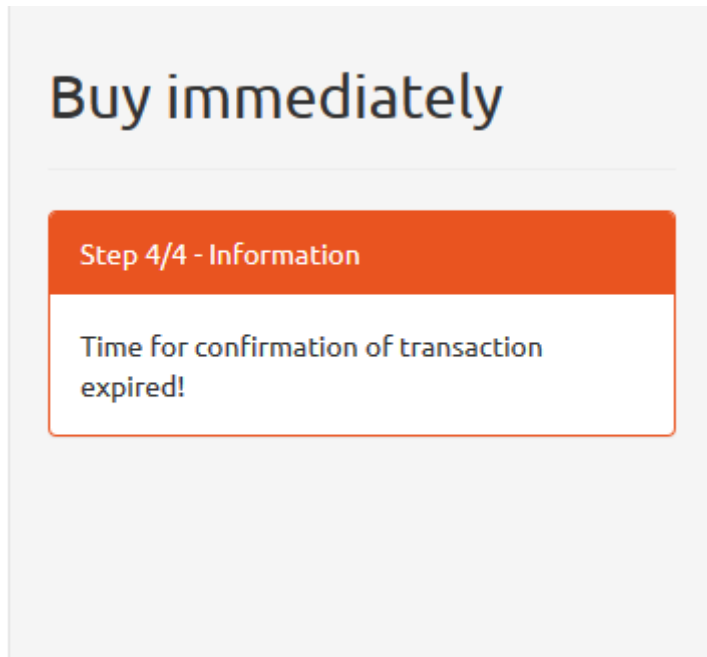
Confirm your transaction. The transaction will expire in 15s.

Confirm

Figure 60. Buying. Confirmation.

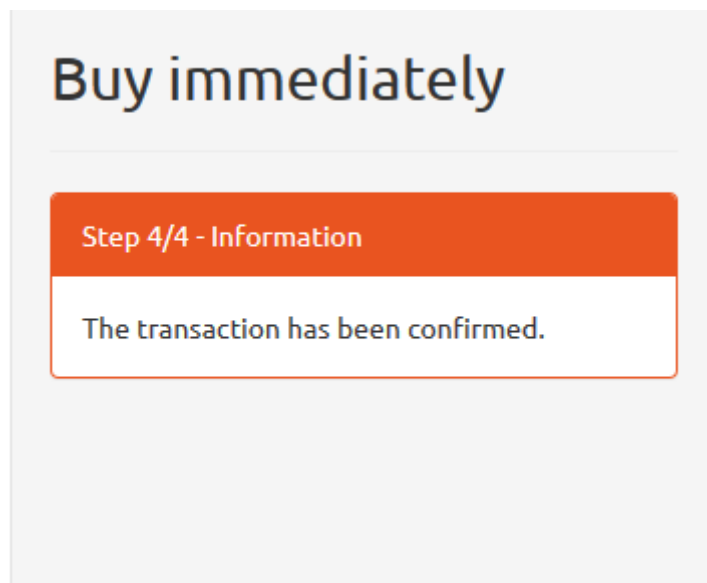
Having selected the type of transaction, you will get following information:

- chosen type of currency pair,
- rate date applied to the transaction,
- chosen type of transaction (in this example, it is buying EUR for PLN),
- buying rate,
- purchase amount (in this example, it is 20 EUR),
- required purchase price for intended purchase amount (in this example, it is 83,92 PLN) [see *Figure 60*].



*Figure 61. Information on transaction time-out.*

The transaction must be confirmed within 15 seconds, by clicking 'Confirm' button. Otherwise, the transaction expires automatically [see *Figure 61*].



*Figure 62. Buy order confirmation.*

Having clicked 'Confirm' button, system displays the buy order confirmation [see *Figure 62*].

## 8.2 Selling currency

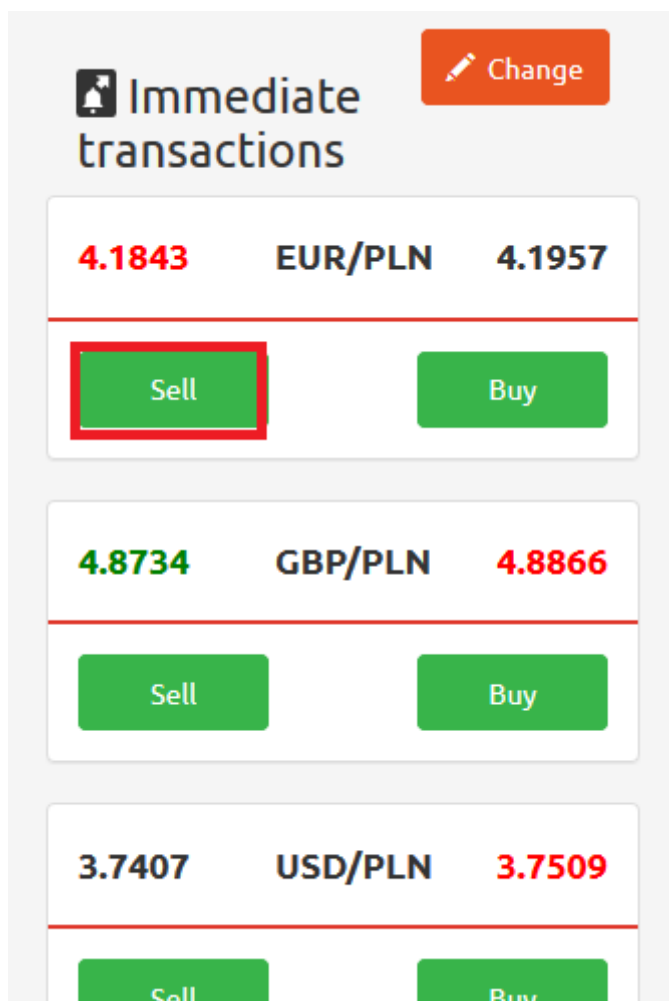


Figure 63. Selling. 'Sell' button.

In order to sell currency, in Start Panel in a box of particular currency pair e.g. EUR/PLN, click 'Sell' button [see Figure 63].

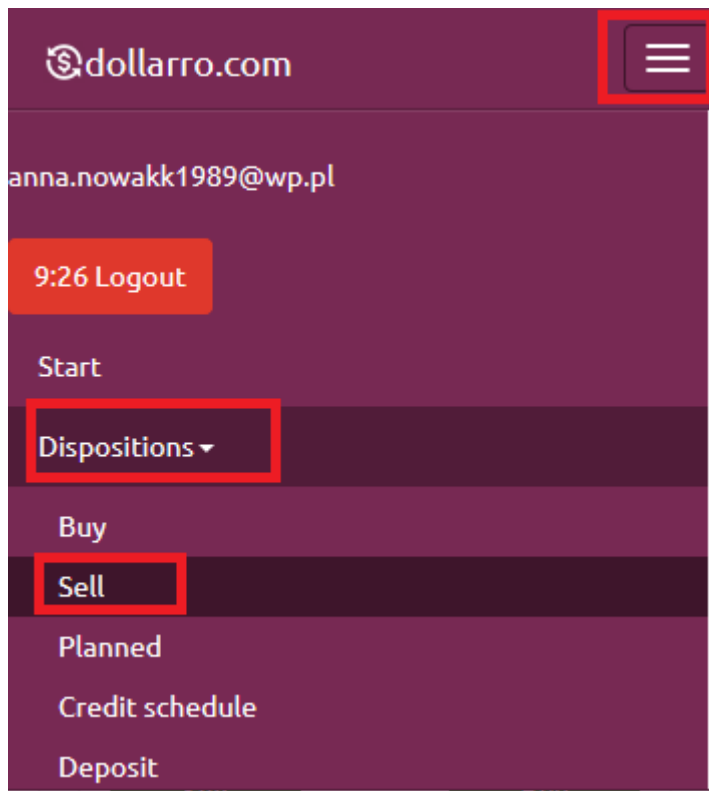


Figure 64. Selling. 'Sell Immediately' button in top menu.

Currency also can be sold by clicking 'Dispositions' button in the top menu and then choosing option 'Sell' [see Figure 64].

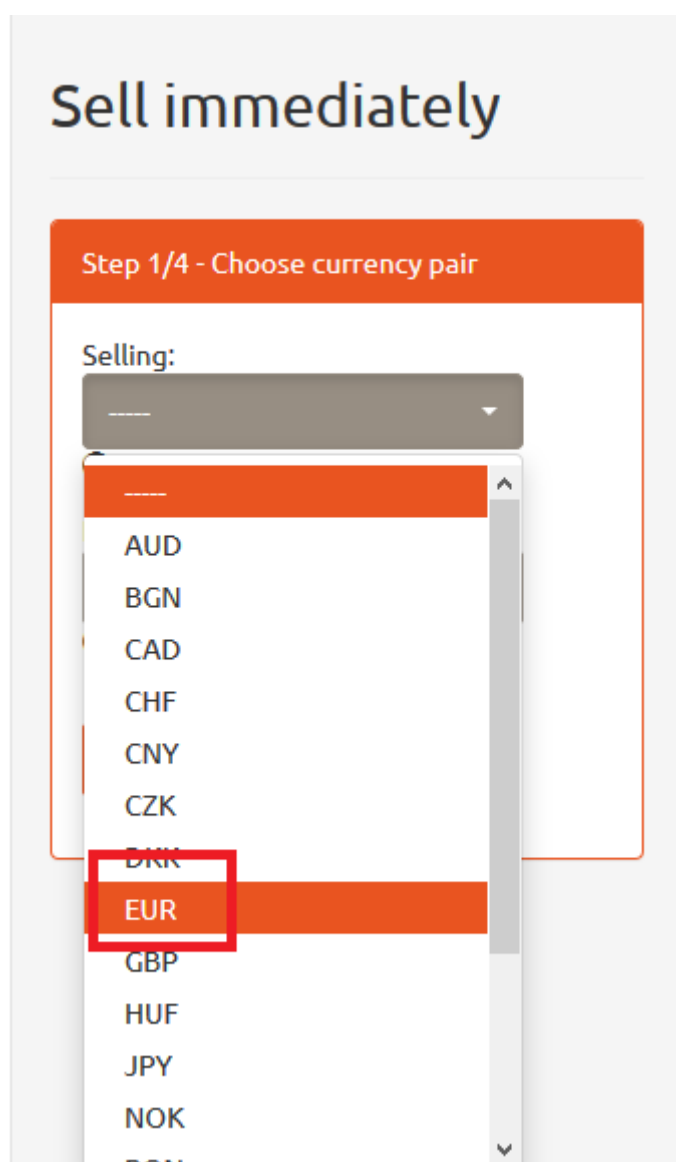


Figure 65. Selling. Choosing base currency.

The next step is choosing the base currency [see *Figure 65*], which is the first one of the currency pair. E.g. for EUR/PLN currency pair, the base currency is EUR and that is the currency we sell. Please, note that not every currency can be considered as the base one (e.g. PLN cannot be considered as base currency). The list of available currency pairs is accessible in the main page in file 'Exchange rates' file in the top menu.

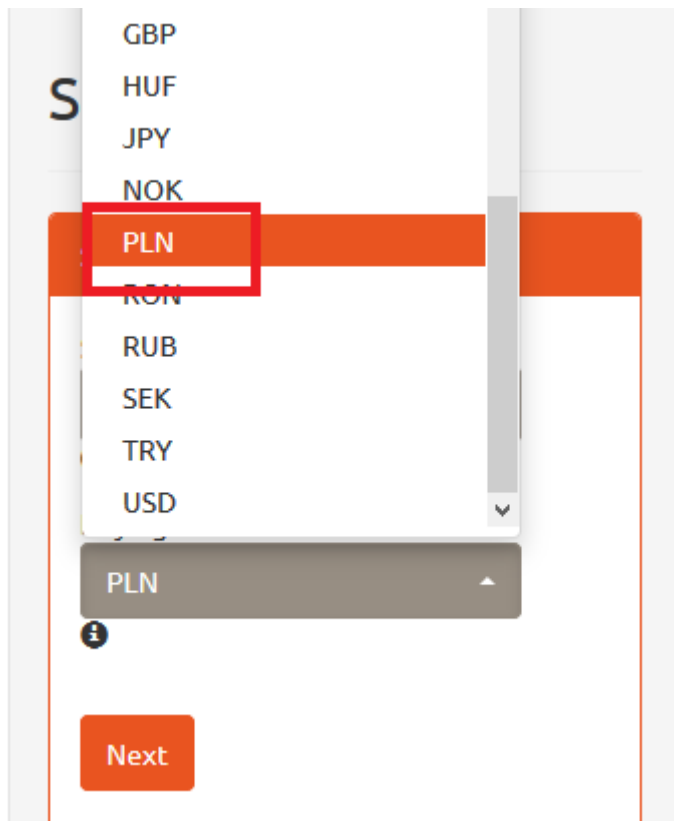


Figure 66. Selling. Choosing quote currency.

The next step is choosing the quote currency [see *Figure 66*], which is the second one of the currency pair. E.g. for EUR/PLN currency pair, the quote currency is PLN. This is the currency we receive after the selling transaction is completed, i.e. currency we actually buy. The list of available currency pairs is accessible in the main page in 'Exchange rates' file in the top menu. Having chosen the currency pair, click 'Next' button and the system will redirect you to the next stage.



# Sell immediately

## Step 2/4 - Provide money amount

Available amount in EUR:

1000000,00 EUR

Available amount in PLN:

998664,53 PLN

Currency pair:

EUR\PLN

Rate:

4,1843

The rate will change in: 13 s.

Transaction type:

☒ **Sell provided amount**

☐ **Sell everything**

Figure 67. Selling. Available resources.

In the following box, there is information about available resources and the exchange rate, for which user is selling the currency [see Figure 67]. Please, choose the type of transaction to be executed.

Transaction type:

☒ **Sell provided amount**

☐ **Sell everything**

Provide amount in EUR:

200

Next

Figure 68. Selling. Type of transaction 1/2.

In order to sell a specific amount (i.e. 200 EUR), select option 'Sell provided amount' and type in the amount in the box [see Figure 68]. Then click 'Next' button.

Transaction type:

☐ **Sell provided amount**

☒ **Sell everything**

Next

Figure 69. Selling. Type of transaction 2/2.

In order to sell all available resources, select option 'Sell everything' and click 'Next' button [see Figure 69].

# Sell immediately

Step 3/4 - Confirmation

Currency pair:  
EUR/PLN

Rate:  
4,1843

Rate date:  
22.05.2017 11:00:00

Amount:  
200,00 EUR

Transaction type:  
Selling EUR to PLN

Required amount:  
836,86 PLN

Confirm your transaction. The transaction  
will expire in 15s.

Confirm

Figure 70. Selling. Confirmation.

Having selected the type of transaction, you will get the following information:

- chosen type of currency pair,
- rate date applied to the transaction,
- chosen type of transaction (in this example, it is selling EUR for PLN),
- selling rate,
- sale amount (in this example, it is 200 EUR),
- result sale price for intended sale amount (in this example, it is 836,86 PLN) [see *Figure 70*].

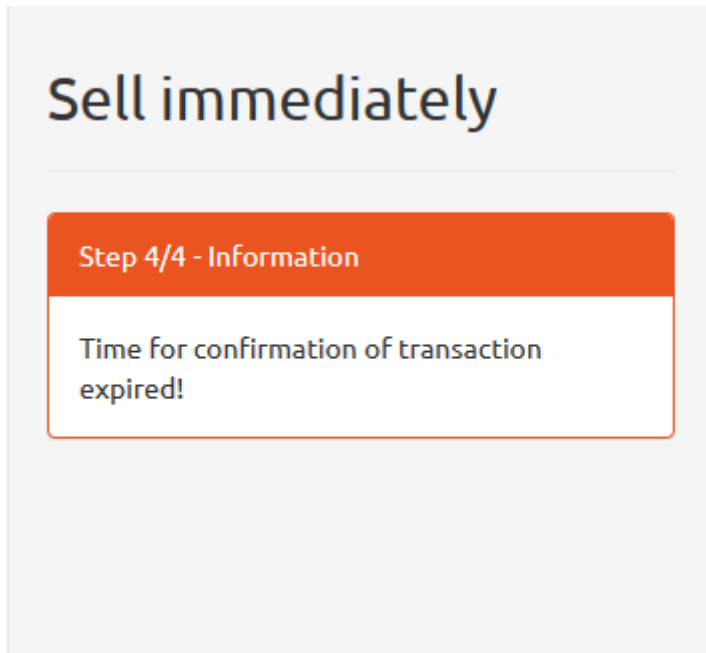


Figure 71. information on transaction time-out.

The transaction must be confirmed within 15 seconds, by clicking 'Confirm' button. Otherwise, the transaction expires automatically [see Figure 71].

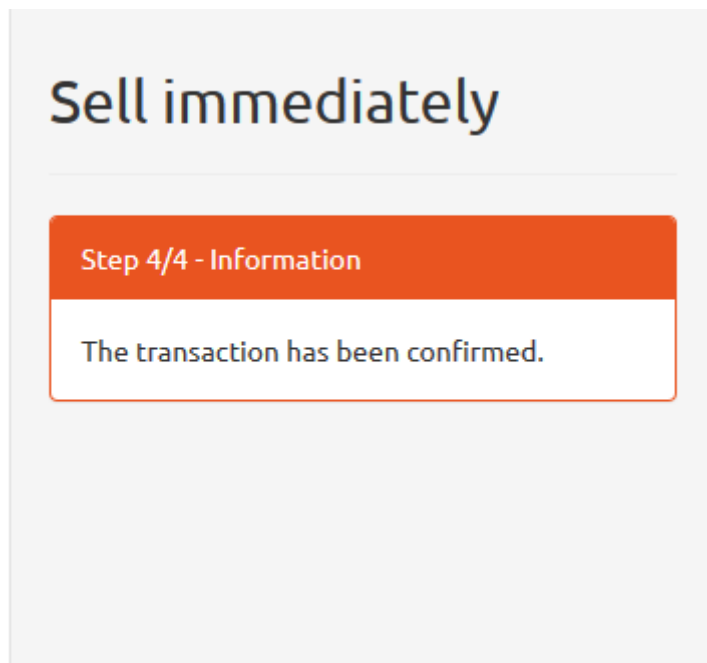


Figure 72. Sale order confirmation.

Having clicked 'Confirm' button, system displays the sale order confirmation [see Figure 72].

## 9 Review of immediate transactions

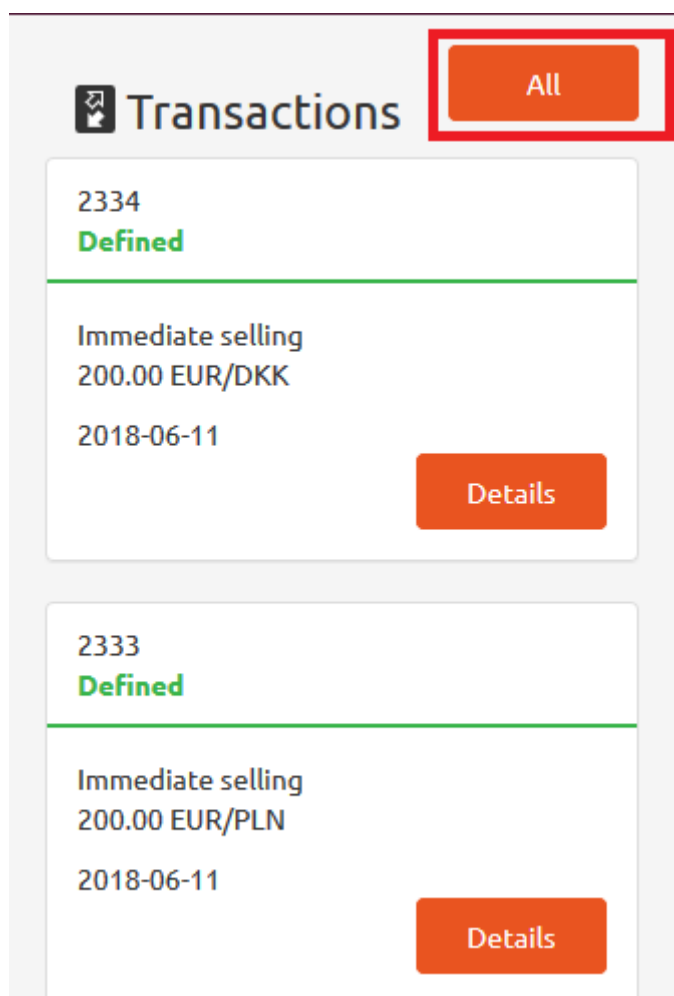


Figure 73. Immediate transactions. Shortcut.

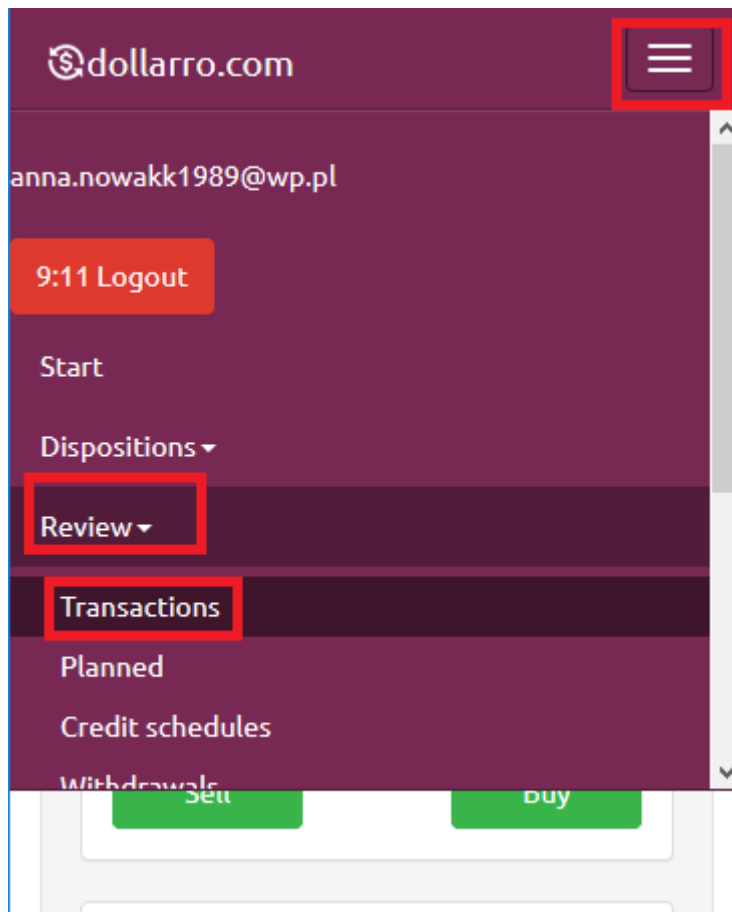


Figure 74. Immediate transactions. Review in top menu.

In order to review all immediate transactions executed by user, in Start Panel select option 'All' located on the right side of 'Transactions' box [see Figure 73] or in the top menu by click 'Review' button and click option 'Transactions' [see Figure 74].

## Review of Immediate transactions

Date from:

Date to:

**Submit**

Date:  
11.06.2018 12:02:38  
Amount:  
200,00 EUR  
Currency pair:  
EUR/DKK  
Type:  
Immediate selling  
Target amount:  
1485,98 DKK  
Status:  
Defined  
Rate:  
7,4299

Date:  
11.06.2018 11:55:45  
Amount:  
200,00 EUR  
Currency pair:  
EUR/PLN

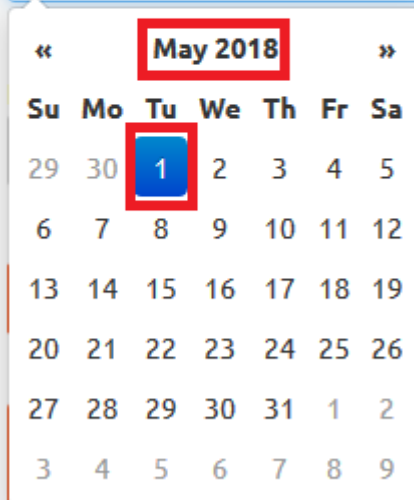
Figure 75. Review of immediate transactions.

In this panel, there is a listing of all immediate transactions that user has ever performed [see *Figure 75*].

# Review of Immediate transactions

Date from:

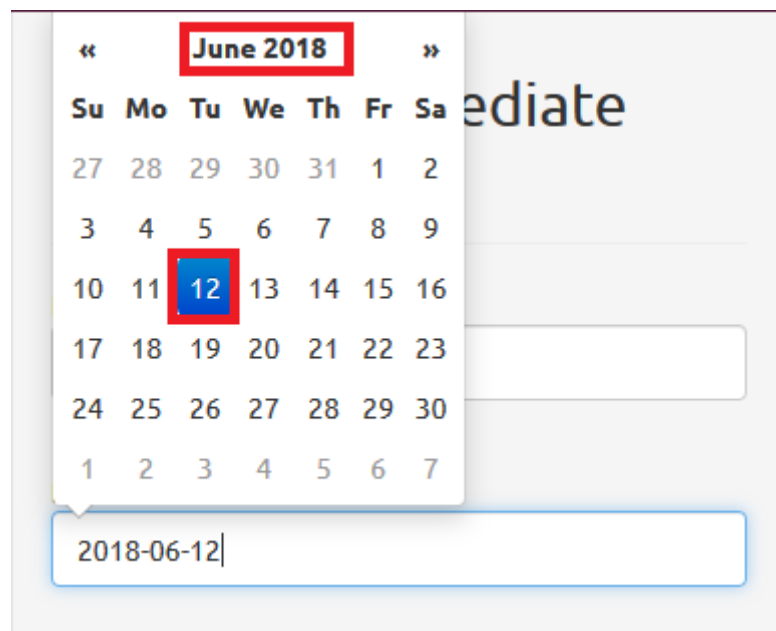
2018-05-01



11.06.2018 12:02:38

Amount:

Figure 76. Review of immediate transactions. Start day.



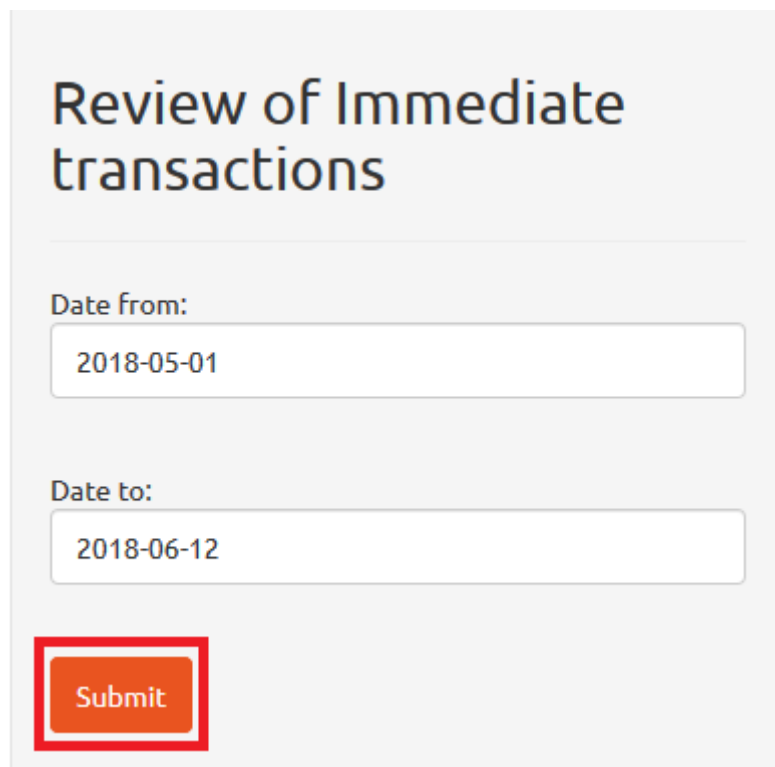
2018-06-12|

Figure 77. Review of immediate transactions. End day.

If you wish to check transactions performed within a specific period of time (e.g. from 1<sup>st</sup> May 2018 to 18<sup>th</sup> May 2018), using the calendar displayed by the system, type in the start date (e.g. 1<sup>st</sup> May



2018) in line 'Date from' [see *Figure 76*] and the end day (e.g. 18<sup>th</sup> May 2018) in line 'Date to' [see *Figure 77*].



## Review of Immediate transactions

Date from:

Date to:

Submit

*Figure 78. Review of immediate transactions. 'Submit' button.*

Next, click 'Submit' button [see *Figure 78*].

## Review of Immediate transactions

Date from:

2018-05-01

Date to:

2018-06-12

Submit

Date:  
11.06.2018 12:02:38  
Amount:  
200,00 EUR  
Currency pair:  
EUR/DKK  
Type:  
Immediate selling  
Target amount:  
1485,98 DKK  
Status:  
Defined  
Rate:  
7,4299

Date:  
11.06.2018 11:55:45  
Amount:  
200,00 EUR  
Currency pair:  
EUR/PLN  
Type:  
Immediate selling  
Target amount:  
836,86 PLN  
Status:  
Defined  
Rate:

Figure 79. Review of immediate transactions. Details.

In response, the system will display all immediate transactions performed within the specific period of time [see Figure 79].

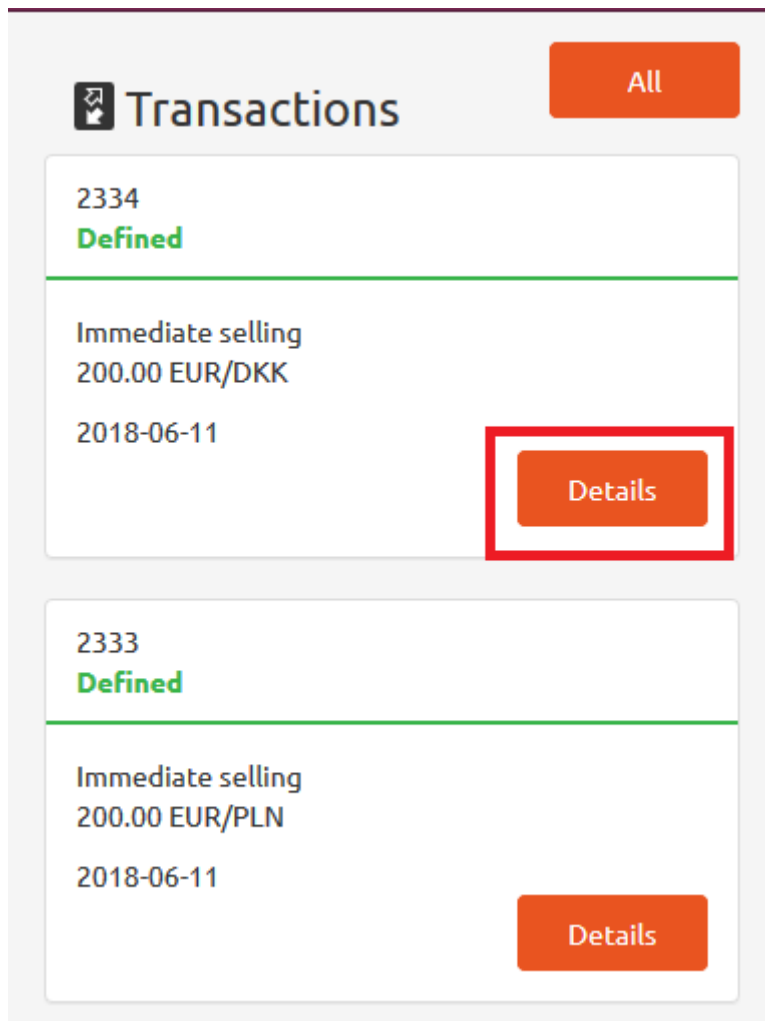
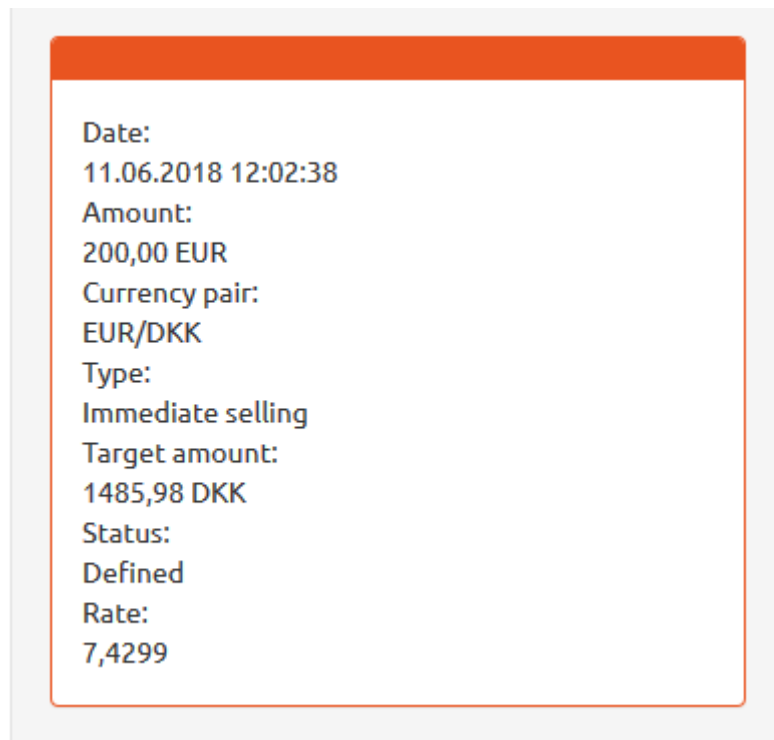


Figure 80. Review of immediate transactions. Shortcut.

In Start panel there is a s shortcut to immediate transactions performed recently. To have quick and easy access to any of these transactions, click 'Details' button located in the box of selected transaction [see Figure 80].

A screenshot of a transaction details form. The form has a white background with a thin orange border and an orange header bar. It contains the following text: Date: 11.06.2018 12:02:38, Amount: 200,00 EUR, Currency pair: EUR/DKK, Type: Immediate selling, Target amount: 1485,98 DKK, Status: Defined, Rate: 7,4299.

Date:  
11.06.2018 12:02:38

Amount:  
200,00 EUR

Currency pair:  
EUR/DKK

Type:  
Immediate selling

Target amount:  
1485,98 DKK

Status:  
Defined

Rate:  
7,4299

*Figure 81. Details of transaction.*

In response, the system will display the details of selected transaction (i.e. its date, selected currency pair, type of transaction) [see *Figure 81*].

## 10 Planned transactions

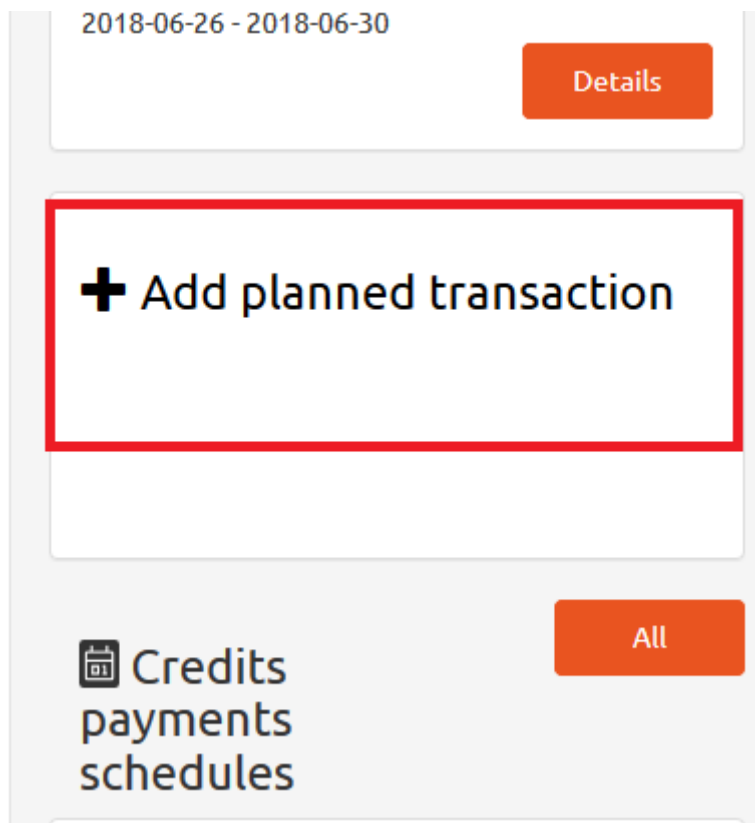


Figure 82. 'Add planned transaction' button.

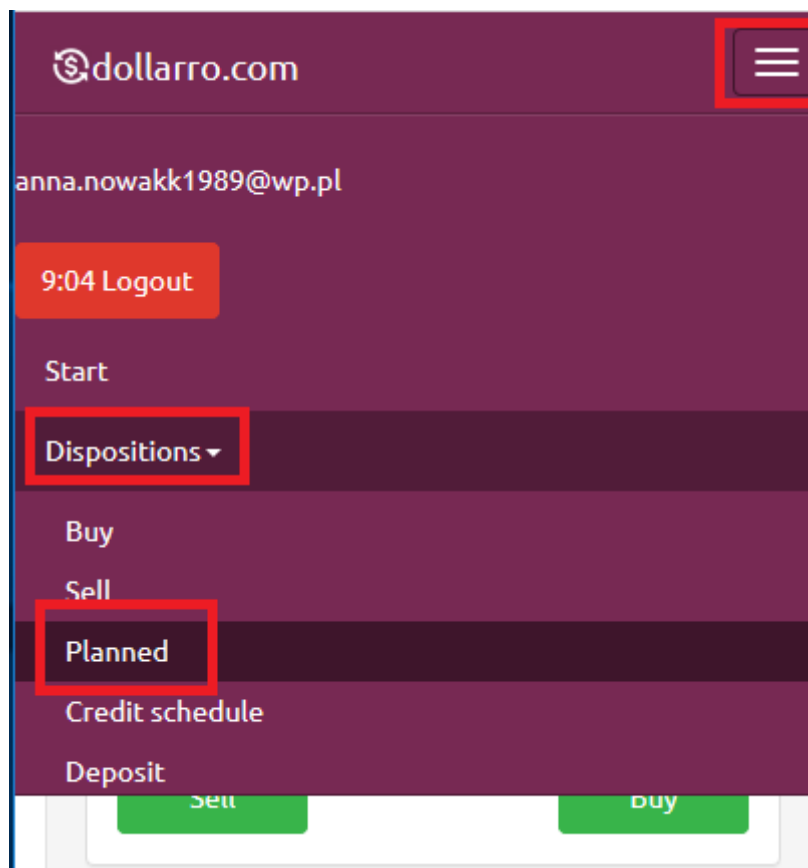


Figure 83. Planned transactions in top menu.

In order to add a planned transaction, click 'Add planned transaction' box at the bottom of Start panel [see Figure 82] or in the top menu click 'Dispositions' button and select option 'Planned' [see Figure 83].

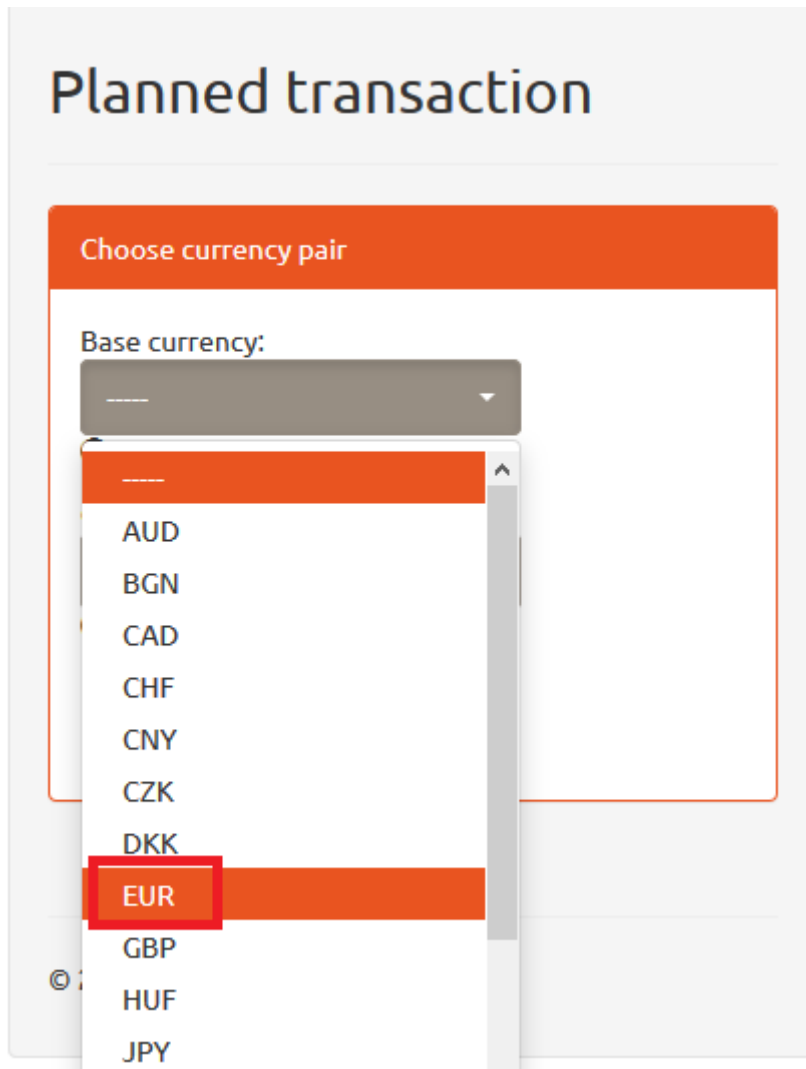


Figure 84. Planned transactions. Choosing base currency.

Now choose the base currency [see Figure 84], which is the first one of the currency pair. E.g. for EUR/PLN currency pair, the base currency is EUR. This is the currency user buy in case of selecting option 'Buy' or sell in case of selecting option 'Sell' in the next step. Please, note that not every currency can be considered as the base one (e.g. PLN cannot be considered as a base currency). The list of available currency pairs is accessible in the main page in file 'Exchange rates' in the top menu.

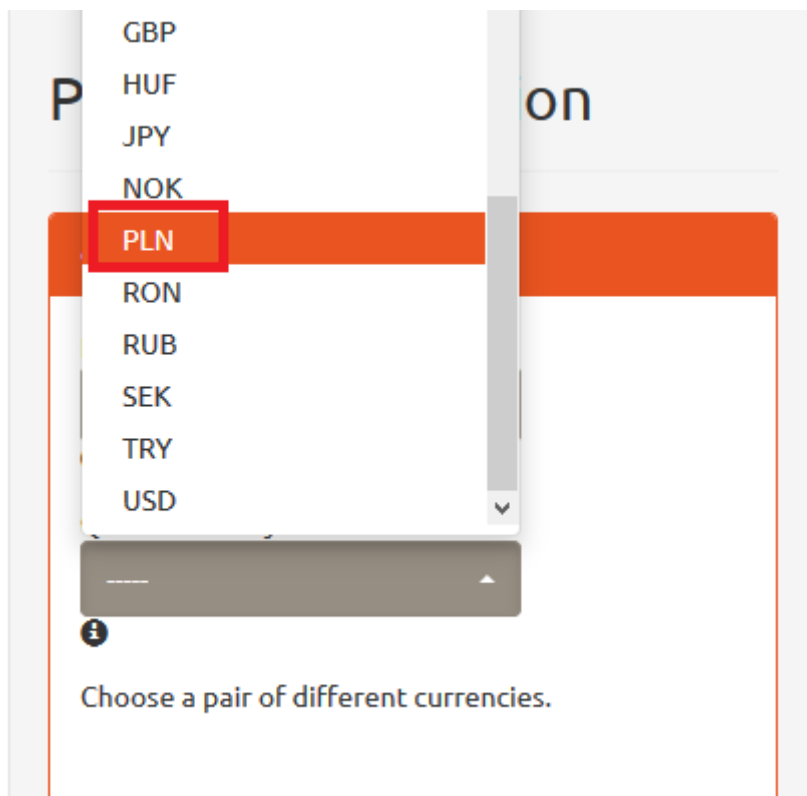


Figure 85. Planned transactions. Choosing quote currency.

Now choose the quote currency, which is the second one of the currency pair. E.g. for EUR/PLN currency pair, the quote currency is PLN [see Figure 85]. This is the currency which is spent for buying EUR in case of selecting option 'Buy' or received after the selling transaction is completed in case of selecting option 'Sell' in the next step. The list of available currency pairs is accessible in the main page in file 'Exchange rates' in the top menu.

Choose currency pair

Base currency:

EUR

Quote currency:

PLN

Currency pair: EUR/PLN

Current buy rate (Ask): 4,1957

Current sell rate (Bid): 4,1843

Available balance in EUR: 999600,00 EUR

Available balance in PLN: 998664,53 PLN

Figure 86. Planned transactions. Current exchange rates.

Available balance in PLN: 998664,53 PLN

Transaction type

Transaction type:

☐Buy

☐Sell

Disposition sort:

☐Rate of dollarro.com

☐Your rate

Choose Type and Sort of the transaction!

Figure 87. Planned transactions. Type and sort of performed transaction.

In the same panel, there is information about available resources and current exchange rates for buying and selling [see Figure 86]. In the next step, user is supposed to choose the type and sort of transaction to be performed [see Figure 87].



Transaction type

Transaction type:  
☒ Buy  
☐ Sell  
Disposition sort:  
☒ Rate of dollarro.com  
☐ Your rate

Transaction data

Amount you're buying at the buy (Ask) rate in EUR :

Date and hour of the transaction:

June 2018

Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Figure 88. Planned transactions. Transaction details.

11 June 2018

0:00	1:00	2:00	3:00
4:00	5:00	6:00	7:00
8:00	9:00	10:00	11:00
12:00	13:00	14:00	15:00
16:00	17:00	18:00	19:00
20:00	21:00	22:00	23:00

Figure 89. Planned transactions. Transaction date.

Date and hour of the transaction:

← 11 June 2018 →

14:00 14:30

Submit

Figure 90. Planned transactions. Transaction time.

User can choose the option of buying currency at dollarro.com rate in a specific time. For this purpose, choose option 'Buy', and then click 'Rate of dollarro.com' [see Figure 88]. In the next step, define the amount to be bought (e.g. 200 EUR) and using the calendar displayed by the system select successively: month, day (a weekday) [see Figure 89], time: hour [see Figure 89] and minutes [see Figure 90] of the planned transaction. Then click 'Confirm' button.

Transaction type

Transaction type:

☒ Buy

☐ Sell

Disposition sort:

☐ Rate of dollarro.com

☒ Your rate

Transaction data

Amount you're buying at the buy (Ask) rate in EUR :

200

Your rate:

4,1700

The start date of the transaction:

2018-06-01

The end date of the transaction:

2018-06-30

Submit

Figure 91. Planned transactions. Transaction details.

User can also choose the option of buying currency at the requested exchange rate. For this purpose, choose option 'Buy', and then select the type of order by clicking 'Your rate'. Next, type in the

amount you intend to buy (e.g. 200 EUR) and define the exchange rate you intend to pay [see *Figure 91*]. In the next step, using the calendar displayed by the system, chose the start and end dates for the order. If the currency is available at the requested rate, the transaction is automatically executed.

The screenshot shows a web form for planning transactions. It is divided into two main sections: 'Transaction type' and 'Transaction data'. In the 'Transaction type' section, there are two radio buttons: 'Buy' and 'Sell'. The 'Sell' button is selected and highlighted with a red box. Below it, there are two more radio buttons: 'Rate of dollarro.com' and 'Your rate'. The 'Rate of dollarro.com' option is also selected and highlighted with a red box. The 'Transaction data' section contains two input fields. The first field is labeled 'Amount you're selling in EUR at the sell (Bid) rate:' and contains the value '200', which is highlighted with a red box. The second field is labeled 'Date and hour of the transaction:' and contains the value '2018-06-11 14:30', which is also highlighted with a red box. At the bottom of the form, there is a red 'Submit' button, which is highlighted with a red box.

Figure 92. Planned transactions. choosing transaction 1/2.

In order to plan a sales transaction at dollarro.com rate, click option 'Sell' and 'Rate of dollarro.com' as the sort of disposition. Next, type in the amount intended for sale, and using the calendar displayed by the system select the date of planned transaction. Then click 'Submit' button [see *Figure 92*].

**Transaction type**

Transaction type:  
☐ Buy  
☒ Sell

Disposition sort:  
☐ Rate of dollarro.com  
☒ Your rate

**Transaction data**

Amount you're selling in EUR at the sell (Bid) rate:  
200

Your rate:  
4,1700

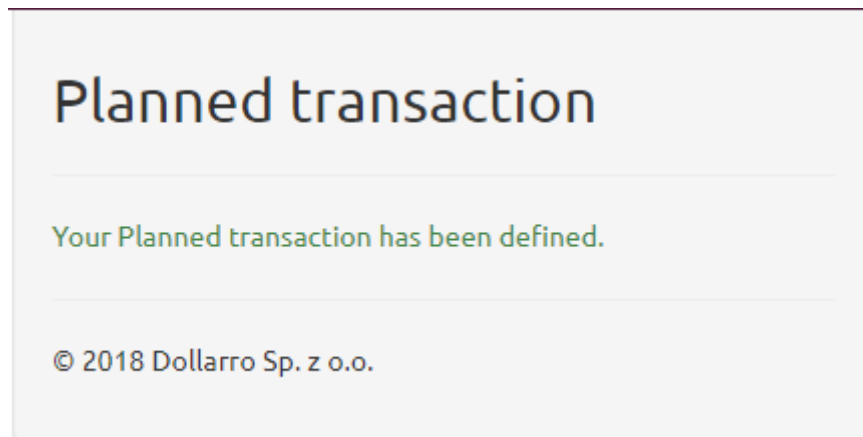
The start date of the transaction:  
2018-06-01

The end date of the transaction:  
2018-06-30

Submit

Figure 93. Planned transactions. Choosing transactions 2/2.

In order to plan a sales transaction of currency at the intended exchange rate, click options 'Sell' and 'Your rate'. In the next step, type in the amount for sell and intended selling rate and choose start and end day for the order [see Figure 93]. If the currency is available for sale at the intended rate, the transaction is automatically executed.



*Figure 94. Planned transactions. Defining order.*

Having added the planned transaction, the system will display information about the defined order [see *Figure 94*].

## 11 Review of planned transaction

The screenshot displays a user interface for reviewing planned transactions. At the top, there is a header bar with a clock icon and the word "Planned". To the right of the header is a red button labeled "All". Below the header, there are two transaction entries, each in a white box with a red border. The first entry, labeled "1080", is marked "Defined" in green. It details a "Sell" transaction for "200.00 CZK/PLN" scheduled for the period "2018-06-30 - 2018-07-13". A red "Details" button is positioned to the right of this entry. The second entry, labeled "1081", is also marked "Defined" in green. It details a "Buy" transaction for "1,000.00 EUR/CNY" scheduled for the period "2018-06-26 - 2018-06-30".

Transaction ID	Type	Amount & Currency	Period	Status
1080	Sell	200.00 CZK/PLN	2018-06-30 - 2018-07-13	Defined
1081	Buy	1,000.00 EUR/CNY	2018-06-26 - 2018-06-30	Defined

Figure 95. Review of planned transactions.

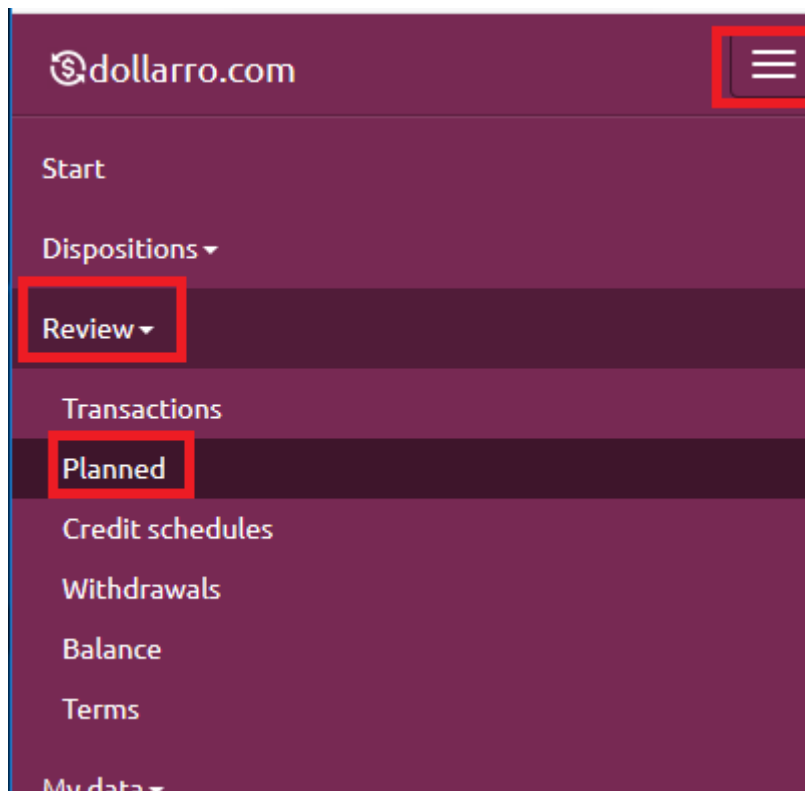


Figure 96. Review of planned transactions from top menu.

In order to review all planned transactions executed by user, in Start panel select option 'All' located on the right side of 'Planned' box [see Figure 95] or in the top menu by clicking 'Review' button and selecting option 'Planned' [see Figure 96].

## Review of planned transactions

Date from:  
2018-05-12

Date to:  
2018-07-11

Disposition sort:  
All

Base currency:  
—

Quote currency:  
—

Transaction status:  
All

Submit

Amount in base currency:  
200,00 CZK

Amount in quote currency:  
419,60 PLN

Currency pair:  
CZK/PLN

Disposition sort:  
Your

Dates:  
2018-06-30 - 2018-07-13

Status:  
1 Defined

Figure 97. Review of planned transactions. Overview.

In this panel, there is a listing of all planned transactions that user has ever performed [see *Figure 97*].



# Review of planned transactions

Date from:

2018-05-12|

«

May 2018

»

Su	Mo	Tu	We	Th	Fr	Sa
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

Figure 98. Review of planned transactions. Selecting start day.

«

July 2018

»

Su	Mo	Tu	We	Th	Fr	Sa
24	25	26	27	28	29	30
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

2018-07-11|

Figure 99. Review of planned transactions. Selecting end day.

If you wish to check transactions performed within a specific period of time (e.g. from 21<sup>st</sup> April 2018 to 23<sup>rd</sup> June 2018), using the calendar displayed by the system, type in the start date (e.g. 21<sup>st</sup> April 2018) in line 'Date from' [see Figure 98] and the end day (e.g. 23<sup>rd</sup> June 2018) in line 'Date to' [see Figure 99].

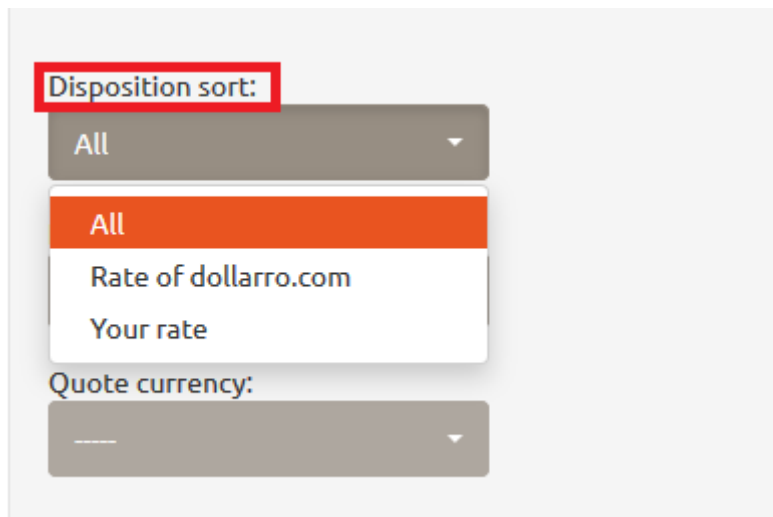


Figure 100. Review of planned transactions. Sort of disposition.

You can also narrow the planned transactions search by their sort of executed dispositions. You can chose:

- 'All' – the system displays all transactions planned within a specific period of time;
- 'Rate of dollarro.com' – the system displays the whole history of planned transactions that were performed at dollarro.com rate within a specific period of time;
- 'Your rate' – the system displays the details of planned transactions that were performed at requested rate for currency purchase/sell within a specific period of time [see Figure 100].

Disposition sort:

All

Base currency:

AUD

BGN

CAD

CHF

CNY

CZK

DKK

EUR

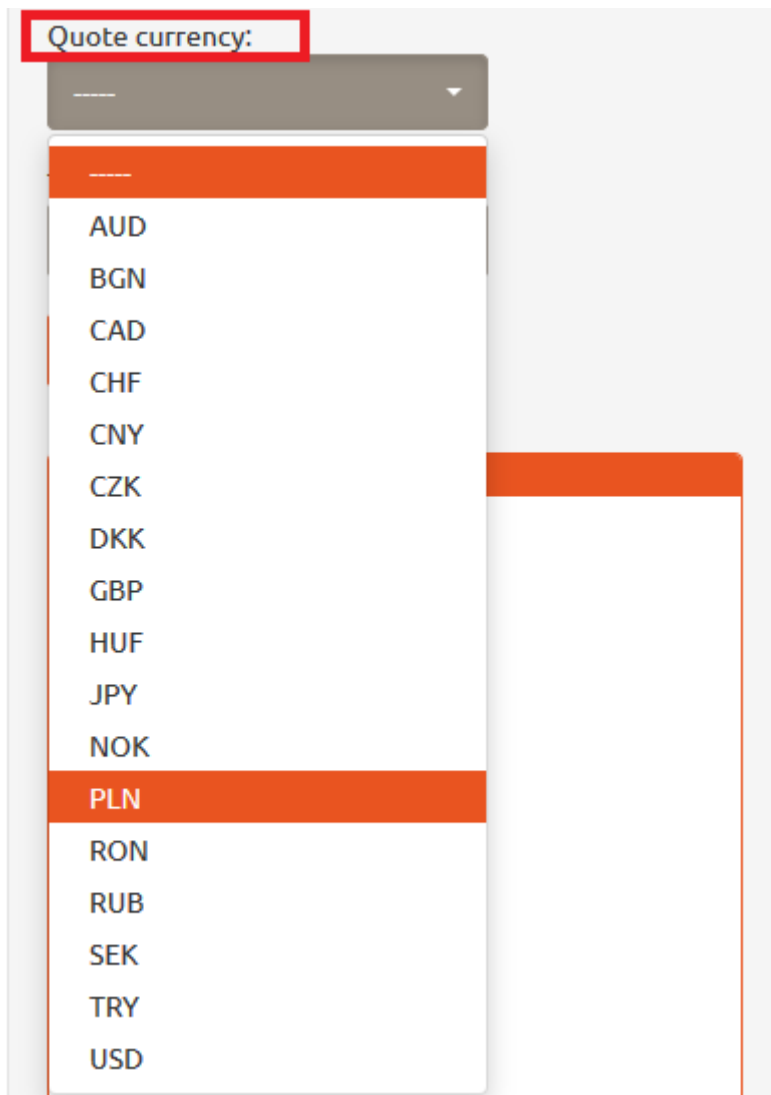
GBP

HUF

JPY

NOK

Figure 101. Review of planned transactions. Base currency.



*Figure 102. Review of planned transactions. Quote currency.*

Currency is another criteria used for narrowing the search of planned transactions. Here, choose the base currency [see *Figure 101*] and quote currency [see *Figure 102*] used for the performed transactions.

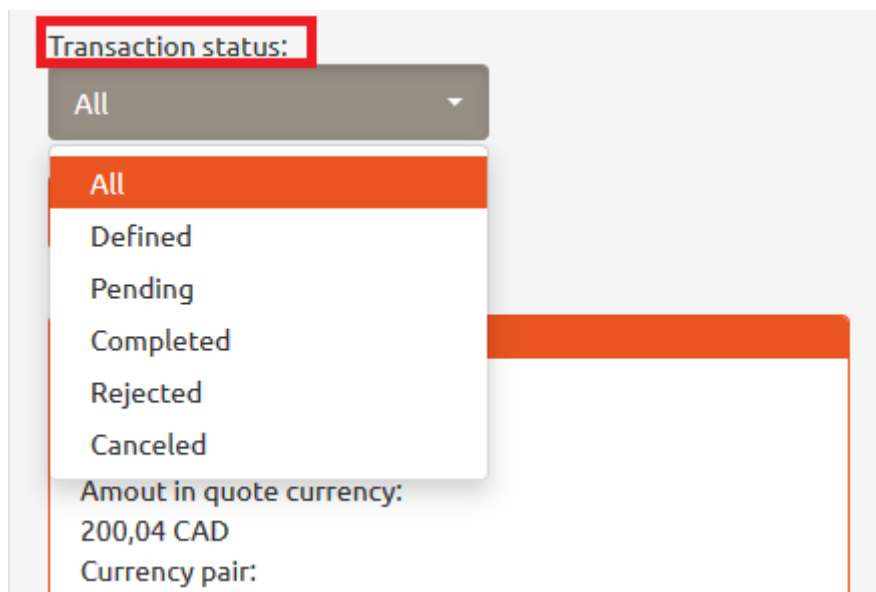


Figure 103. Review of planned transactions. Status of transaction.

The search of planned transaction can be also narrowed by their status. Possible transaction statuses [see Figure 103]:

- All
- Defined
- Pending
- Completed
- Rejected
- Cancelled

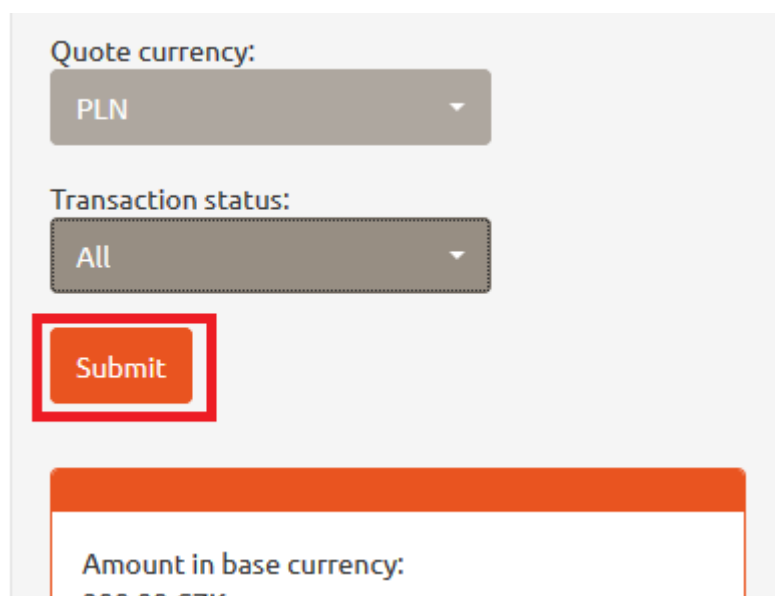


Figure 104. Review of planned transactions. 'Submit' button.

Having chosen the criteria for narrowing the search for planned transactions, click 'Submit' button [see Figure 104].

Amount in base currency: 50,00 EUR Amount in quote currency: 208,50 PLN Currency pair: EUR/PLN Disposition sort: Your Dates: 2018-06-26 - 2018-08-30 Status: 1 Defined Transaction type: Buy Cancel
Amount in base currency: 200,00 CZK Amount in quote currency: 419,60 PLN Currency pair: CZK/PLN Disposition sort: Your Dates: 2018-06-30 - 2018-07-13 Status: 1 Defined Transaction type: Sell Cancel
Amount in base currency: 1000,00 EUR Amount in quote currency: 2200,00 CNY

Figure 105. Review of planned transactions. Details.

In response, the system will display the details of transactions with respect to specific searching criteria [see Figure 105].

Amount in base currency:  
50,00 EUR  
Amount in quote currency:  
208,50 PLN  
Currency pair:  
EUR/PLN  
Disposition sort:  
Your  
Dates:  
2018-06-26 - 2018-08-30  
Status:  
**1 Defined**  
Transaction type:  
Buy  
**Cancel**

Figure 106. Review of planned transactions. Status of disposition.

User can cancel the transactions of 'Defined' status only. To do that, click 'Cancel' button located in the box containing the details of transaction to be cancelled [see Figure 106].

Amount in base currency:  
50,00 EUR  
Amount in quote currency:  
208,50 PLN  
Currency pair:  
EUR/PLN  
Disposition sort:  
Your  
Dates:  
2018-06-26 - 2018-08-30  
Status:  
**6 Canceled by Customer**  
Transaction type:  
Buy

Figure 107. Review of planned transactions. Cancellation.

After having the transaction cancelled, the system changes its status for 'Cancelled by Customer' [see Figure 107].

## 12 Balance

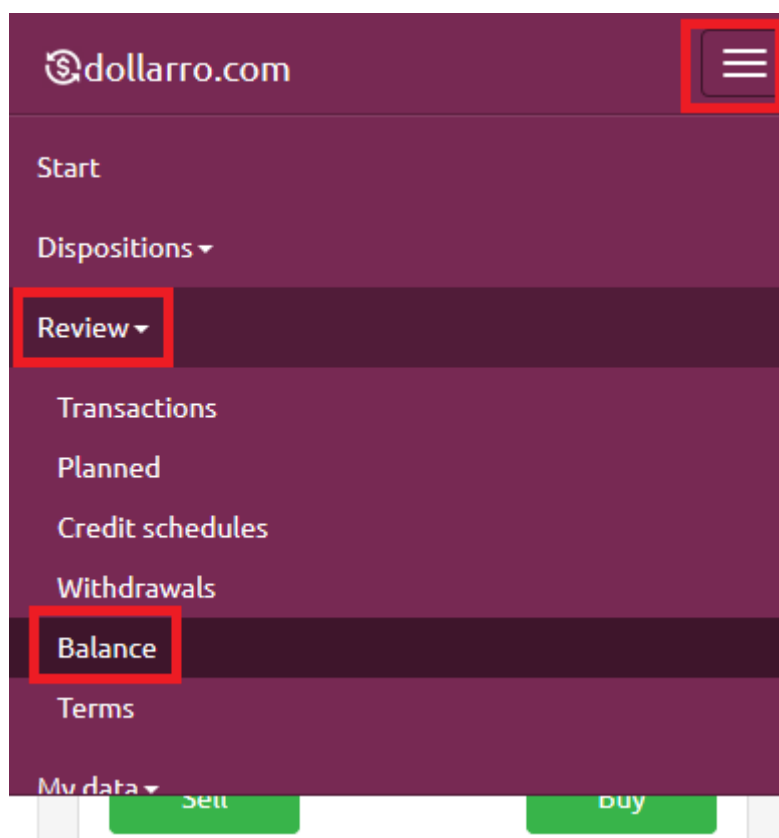


Figure 108. Account balance.

In order to check your account balance, click 'Review' button in the top menu and select option 'Balance' [see Figure 108].



## Balance

Currency	Balance	Hold
AUD	999800,00	200,00
BGN	1000000,00	0,00
CAD	999800,00	200,00
CHF	1000000,00	0,00
CNY	1000000,00	0,00
CZK	1000000,00	0,00
DKK	1000000,00	0,00
EUR	999600,00	400,00
GBP	1000000,00	0,00
HUF	1000000,00	0,00
JPY	1000000,00	0,00
NOK	1000000,00	0,00
PLN	992164,53	7835,47
RON	1000000,00	0,00
RUB	1000000,00	0,00
SEK	1000000,00	0,00
TRY	1000000,00	0,00
USD	1000000,00	0,00

Figure 109. Account balance. Details.

The screenshot shows a web interface for managing account balances. At the top, there is a header 'Account balance:' with a red-bordered 'Change' button containing a pencil icon. Below this, there are three distinct sections for different currencies: PLN, EUR, and USD. Each section is separated by a horizontal line and contains a large red balance value, a 'Deposit' button, and a 'Withdrawal' button. The PLN section shows a balance of 992,164.53, EUR shows 999,600.00, and USD shows 1,000,000.00.

Currency	Balance	Deposit	Withdrawal
PLN	992,164.53	Deposit	Withdrawal
EUR	999,600.00	Deposit	Withdrawal
USD	1,000,000.00	Deposit	Withdrawal

Figure 110. Account balance. Changing number of visualized boxes.

The account balance can be also checked in Start panel, where you have the overview for several bank accounts. Here you can change the number and currency of visible accounts by clicking 'Change' button located in the top right corner of 'Account balance' box [see Figure 110].

**Account balance:**

Quantity: ☒ 3 ☐ 6 ☐ 9

PLN ▾

**992,164.53**

EUR ▾

**999,600.00**

Figure 111. Account balance. Saving overview changes.

Here you can choose the number of visualized boxes, i.e. 3, 6 or 9. Then click 'Save' button [see Figure 111].

## 13 Deposit

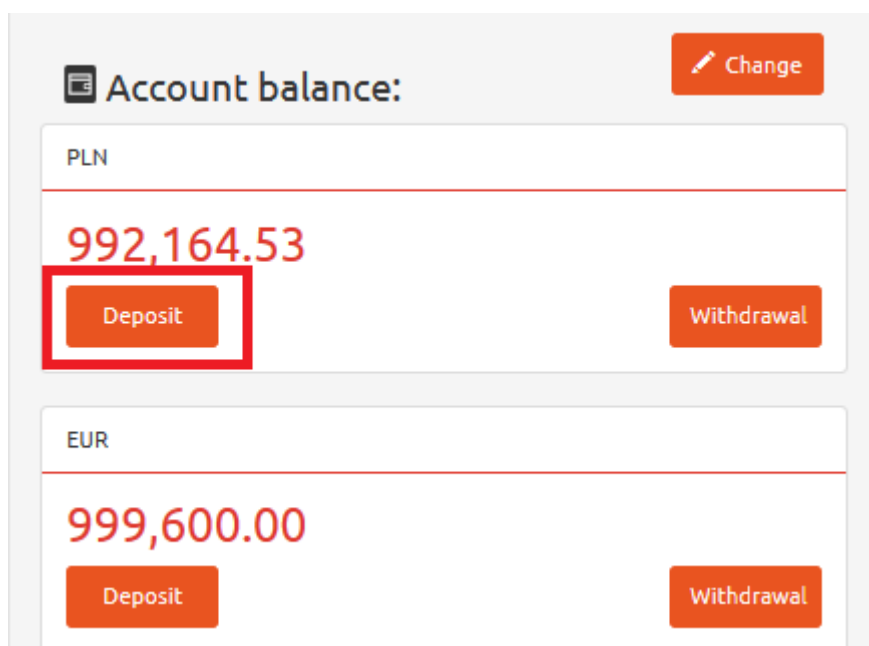


Figure 112. Deposit.

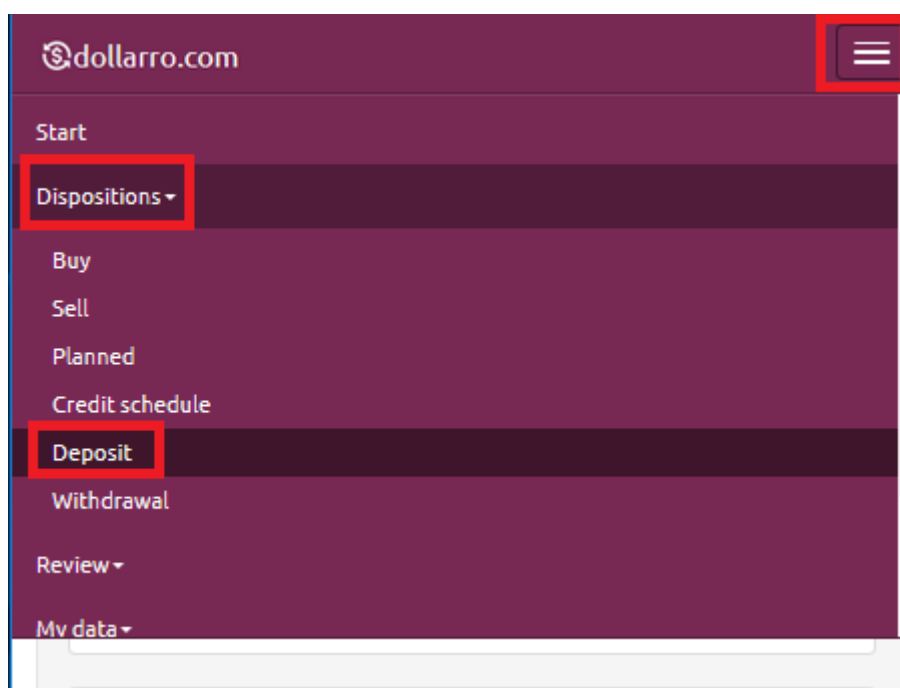


Figure 113. Making deposit via top menu.

If you want to make a deposit in dollararro.com system, click 'Deposit' button in 'Account balance' box in Start panel [see Figure 112] or click 'Disposition' button in the top menu and choose option 'Deposit' [see Figure 113].

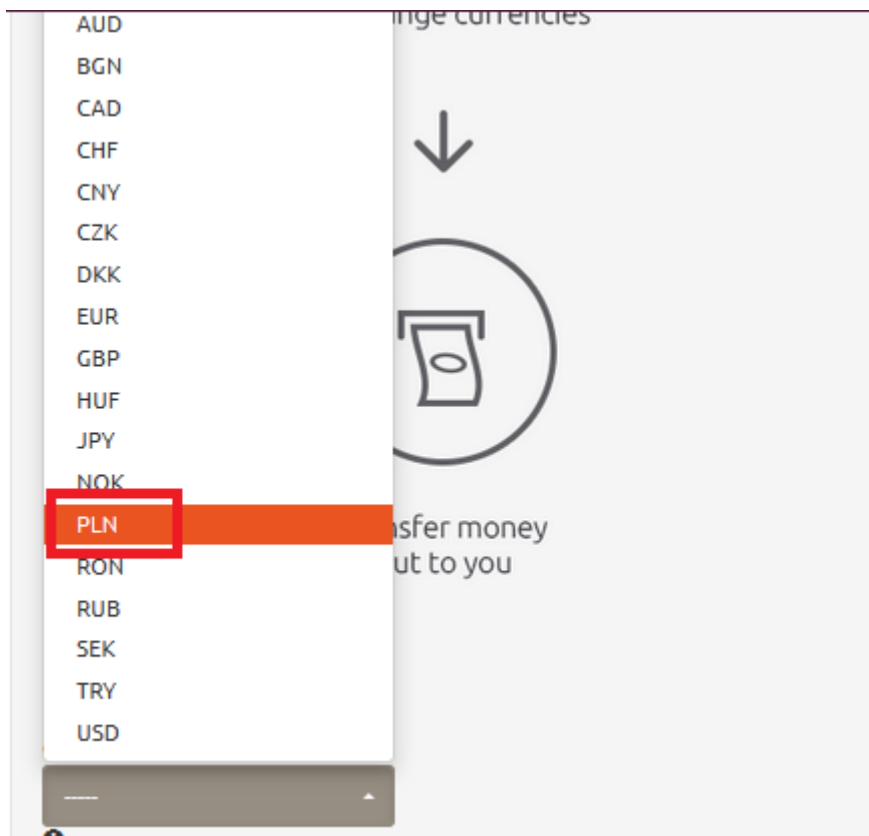


Figure 114. Making deposit. Choosing currency.

Next, choose currency of the account to be used for transferring resources to the system [see *Figure 114*].

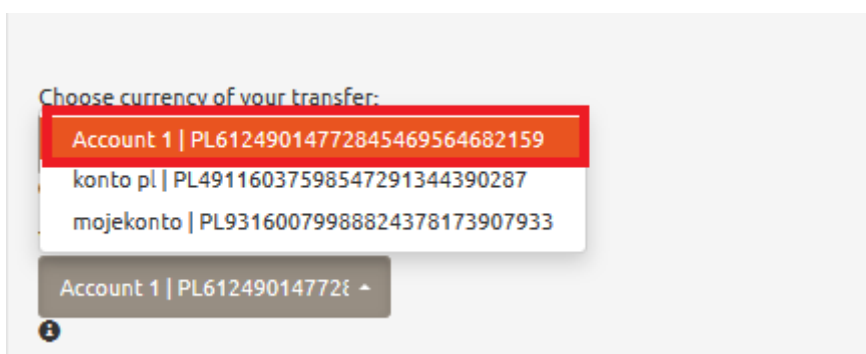


Figure 115. Making deposit. Choosing account.

The next step is choosing the target bank account from which the resources are supposed to be transferred to dollarro.com in order to inject your trading account on the website [see *Figure 115*].

This activity must be performed via electronic banking of your host bank. The target bank account must be previously defined by user in dollarro.com system [*'My data' → 'Adding bank account'*]

Choose currency of your transfer:

PLN

ⓘ

Your source bank account:

Account 1 | PL612490147728

ⓘ

Dollarro target bank account for you transfer:	PL52114000005996238588761192
Bank name:	mBank S.A.
Transfer to Dollarro title:	Transfer to Dollarro in PLN
Name of our company:	Dollarro sp. z o.o.
Beneficiary address line 1:	ul. Systemowa 3
Beneficiary address line 2:	54-100 Wrocław
Beneficiary address line 3:	Polska

Figure 116. Making deposit. Banking details.

Next, the system displays the number and details of the banking account in dollarro.com, in which user deposits the resources [see Figure 116]. This bank account belongs to Dollarro Ltd.

## 14 Withdrawal

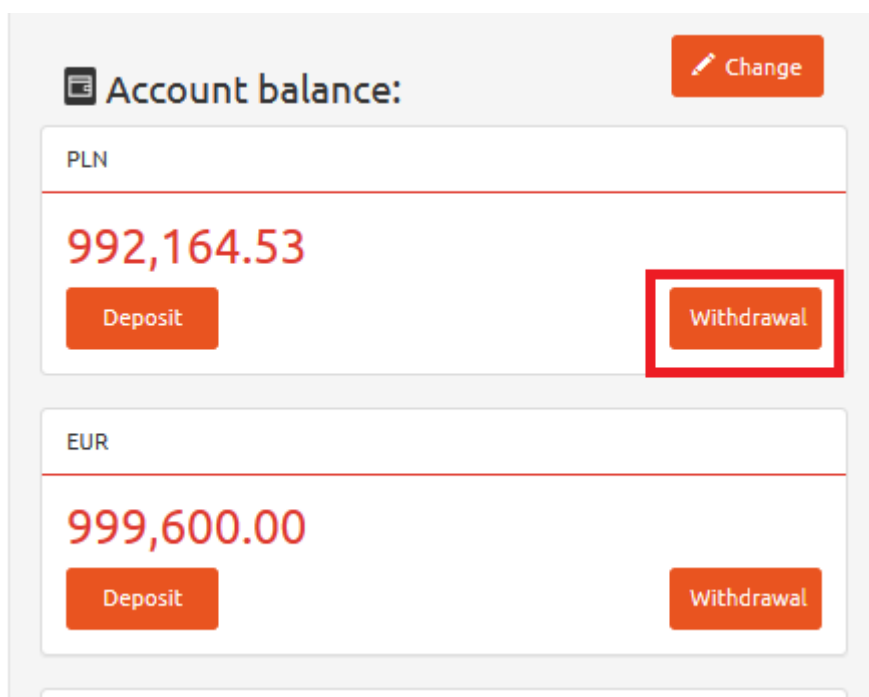


Figure 117. Withdrawal 1/2.

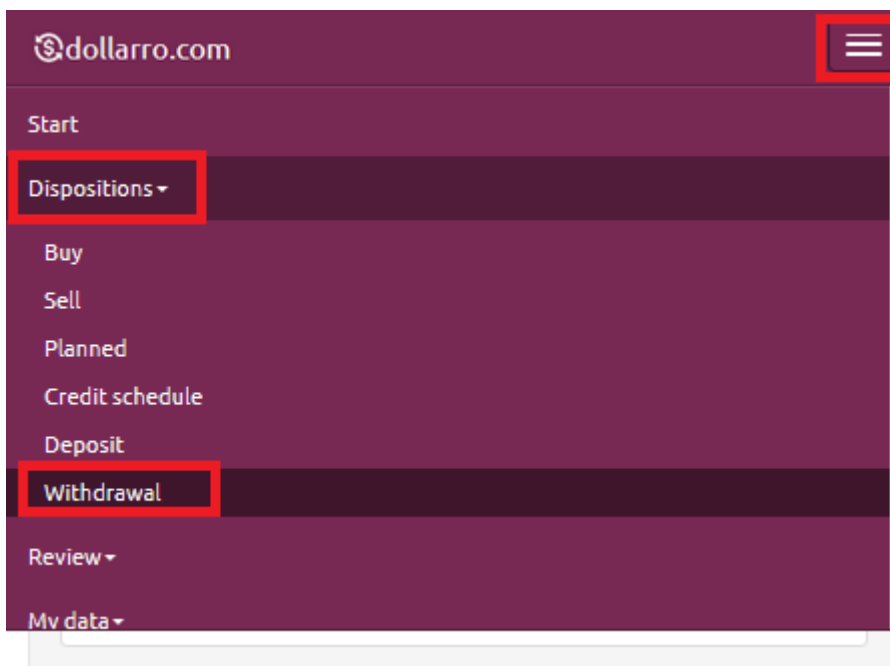


Figure 118. Withdrawal 2/2.

If you want to make a withdrawal in dollararro.com system, click 'Withdrawal' button in 'Account balance' box in Start panel [see Figure 117] or click 'Disposition' button in the top menu and choose option 'Withdrawal' [see Figure 118].

# Withdrawal

Withdrawal currency:

PLN

PLN

CHF

GBP

EUR

USD

AUD

CAD

CZK

DKK

HUF

JPY

NOK

SEK

TRY

Figure 119. Withdrawal. Choosing currency.

Next, choose currency for the transfer to be executed [see *Figure 119*].



withdrawal currency.

PLN ▼

Account balance:

992164,53 PLN

Amount of money:

300

Bank account:

Account 1 | PL61249014772845469564682159 ▼

Account 1 | PL61249014772845469564682159

Konto 2 | PL43249007441448007845741492

Konto 2 | PL43249007441448007845741492

Konto 2 | PL43249007441448007845741492

Account 2 | PL45249024169471835143997042

Account 2 | PL45249024169471835143997042

Account 2 | PL45249024169471835143997042

konto pl | PL49116037598547291344390287

mojekonto | PL93160079988824378173907933

Figure 120. Withdrawal. Choosing bank account.

Next, type in the amount to be transferred and choose one of the already defined bank accounts [see Figure 120].

Bank account:  
Account 1 | PL61249014772€ ▾

Transfer title line1:  
for vacation|

Transfer title line2:

Transfer title line3:

Transfer cost:  
0 PLN

**Submit**

Figure 121. Withdrawal. 'Submit' button.

Next, type in the title of transfer and click 'Submit' button [see Figure 121].

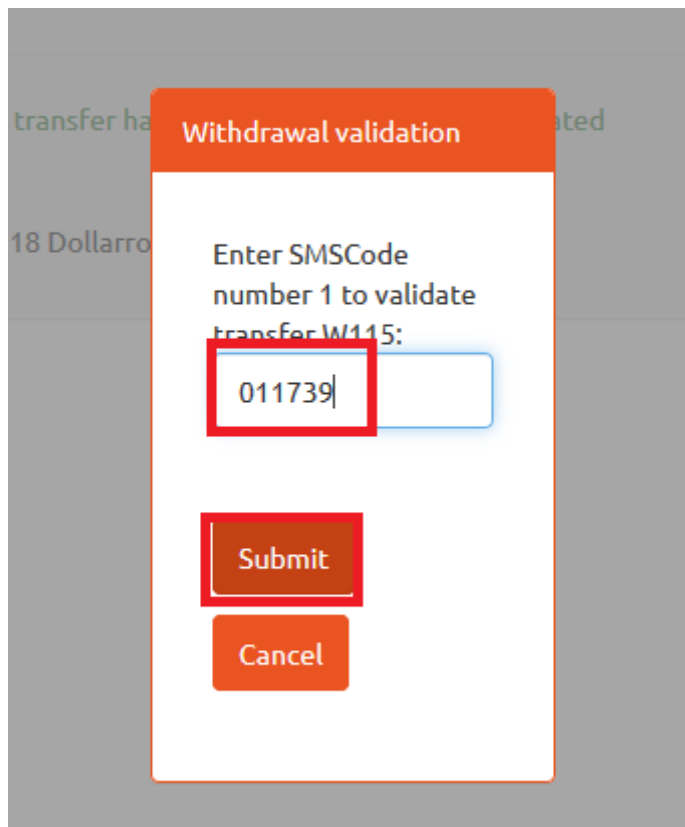


Figure 122. Withdrawal. Short text message code.

The user receives a validation code via short text message. Then type in the received code in the pop-up on the screen and click 'Submit' [see Figure 122].

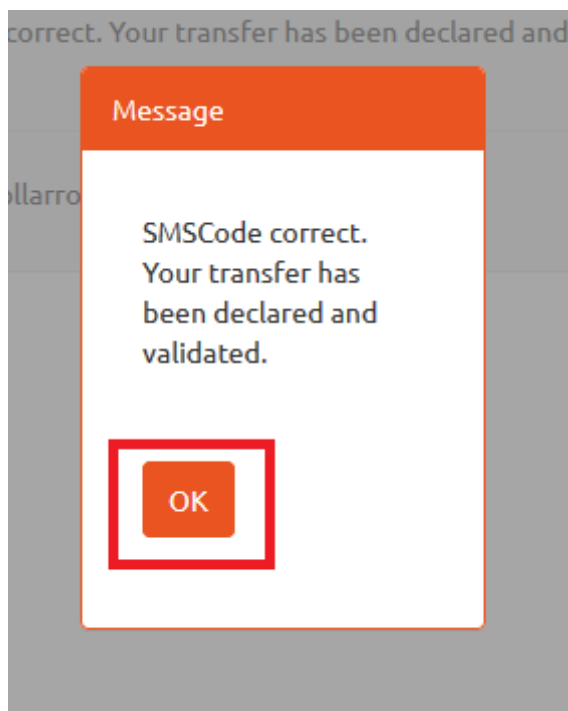


Figure 123. Withdrawal. Validation.

# Withdrawal

---

SMSCode correct. Your transfer has been declared and validated.

---

© 2018 Dollarro Sp. z o.o.

*Figure 124. Withdrawal. Information on transfer declaration and validation.*

If the code is valid [see *Figure 123*], you will be informed that the transfer is declared and validated [see *Figure 124*].

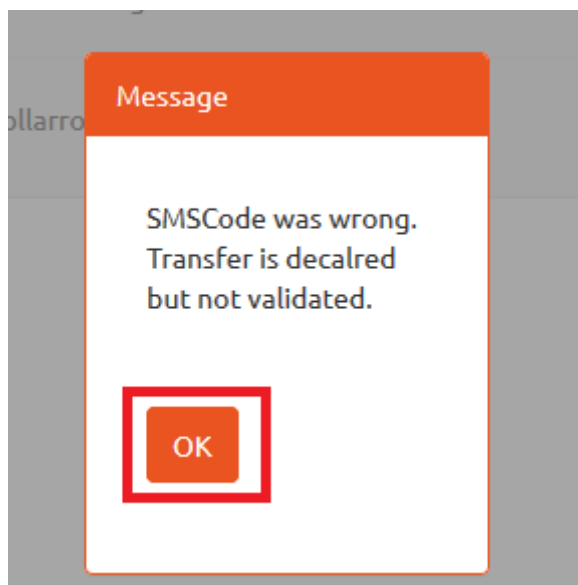


Figure 125. Withdrawal. Information on entering invalid short text message code.

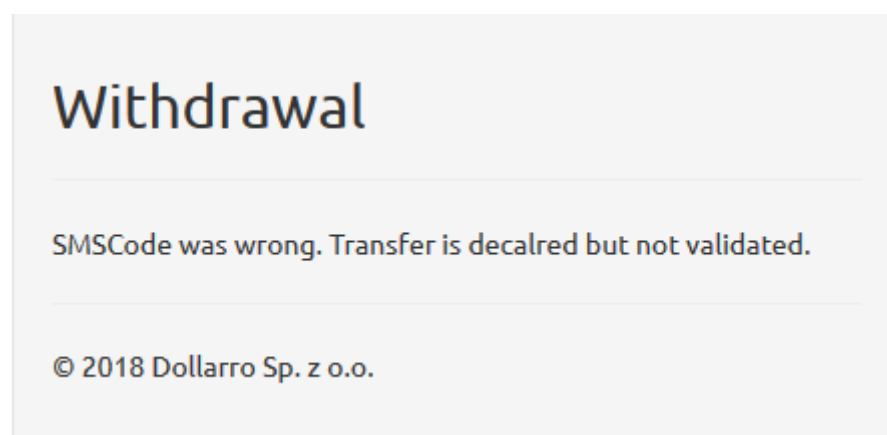
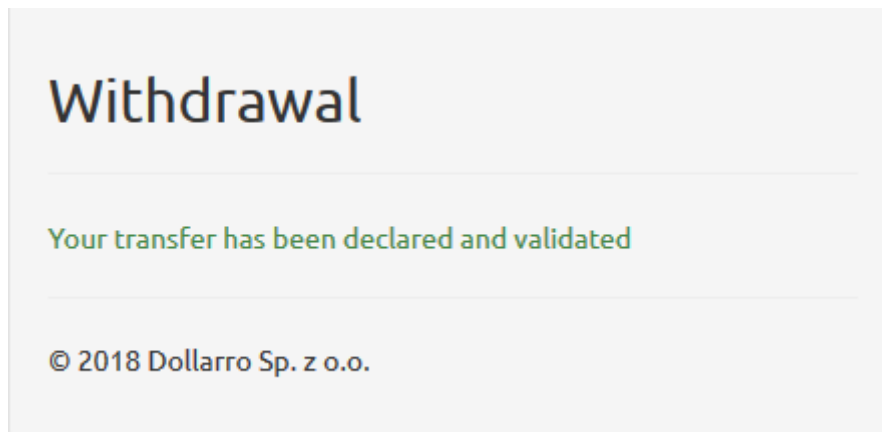


Figure 126. Withdrawal. Informing about lock of transfer validation.

If case of entering an invalid short text message code, you will be informed that the transfer is declared but not validated [see Figures 125, 126].



*Figure 127. Withdrawal. Transfer declared.*

If the bank account for resources withdrawal has been already defined in the system as trusted, then a short text message code needn't be applied and the system immediately displays the information on transfer execution [see *Figure 127*].

## 15 Review of withdrawals

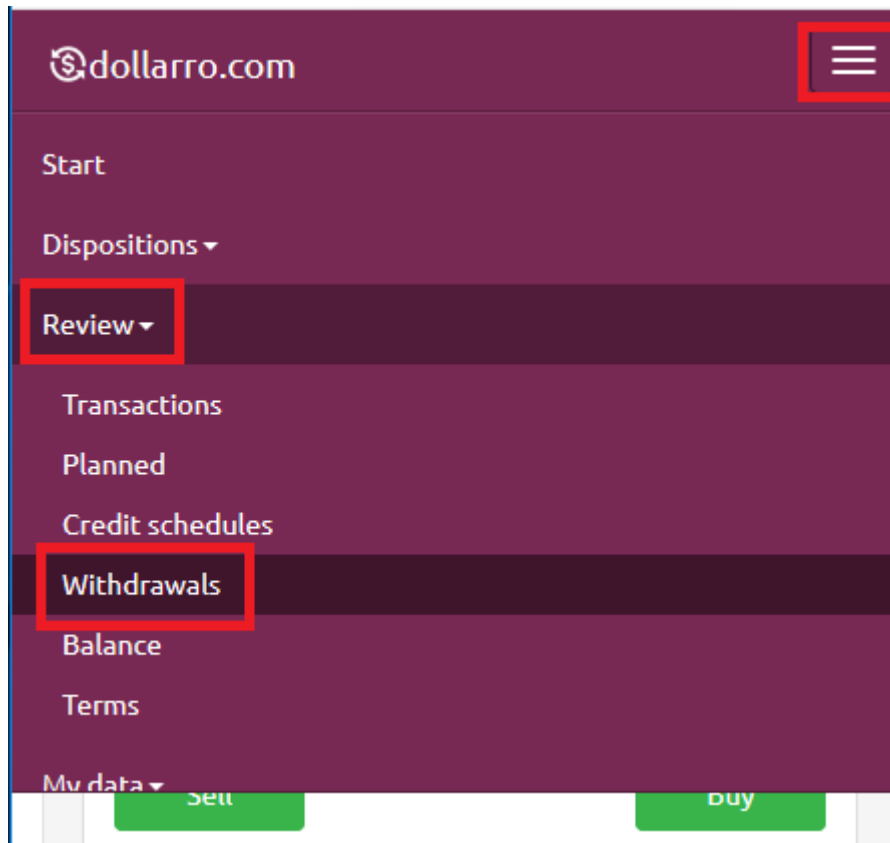


Figure 128. Review of withdrawals in top menu.

In order to review all withdrawals executed by user, in the top menu click 'Review' button and clicking option 'Withdrawals' [see Figure 128].

# Transfers

Date from:

2018-05-13

« **May 2018** »

Su	Mo	Tu	We	Th	Fr	Sa
29	30	1	2	3	4	5
6	7	8	9	10	11	12
<b>13</b>	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

11.06.2018 14:48:35

Figure 129. Review of withdrawals. Start day.

Date to:

2018-06-13

« **June 2018** »

Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	<b>13</b>	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
1	2	3	4	5	6	7

0.00 PLN

Figure 130. Review of withdrawals. End day.

If you wish to check withdrawals made within a specific period of time (e.g. from 24<sup>th</sup> April 2018 to 25<sup>th</sup> May 2018), using the calendar displayed by the system, type in the start date (e.g. 24<sup>th</sup> April 2018) in line 'Date from' [see Figure 129] and the end day (e.g. 25<sup>th</sup> May 2018) in line 'Date to' [see Figure 130].



# Transfers

---

Date from:

Date to:

**Submit**

*Figure 131. Review of withdrawals. 'Submit' button.*

Next, click 'Submit' button [see *Figure 131*].

The image displays two sequential screenshots of a web application interface for reviewing withdrawals. Each screenshot is contained within a light gray border and features a white background with an orange header bar at the top. The first screenshot shows transaction details for 11.06.2018 14:48:35, with an amount of 6500,00 PLN and a status of 'Pending for confirmation'. The second screenshot shows details for 12.06.2018 10:54:54, with an amount of 300,00 PLN and the same status. Both screens include an orange 'Authorize' button at the bottom.

**Transaction 1 (Top Screenshot):**

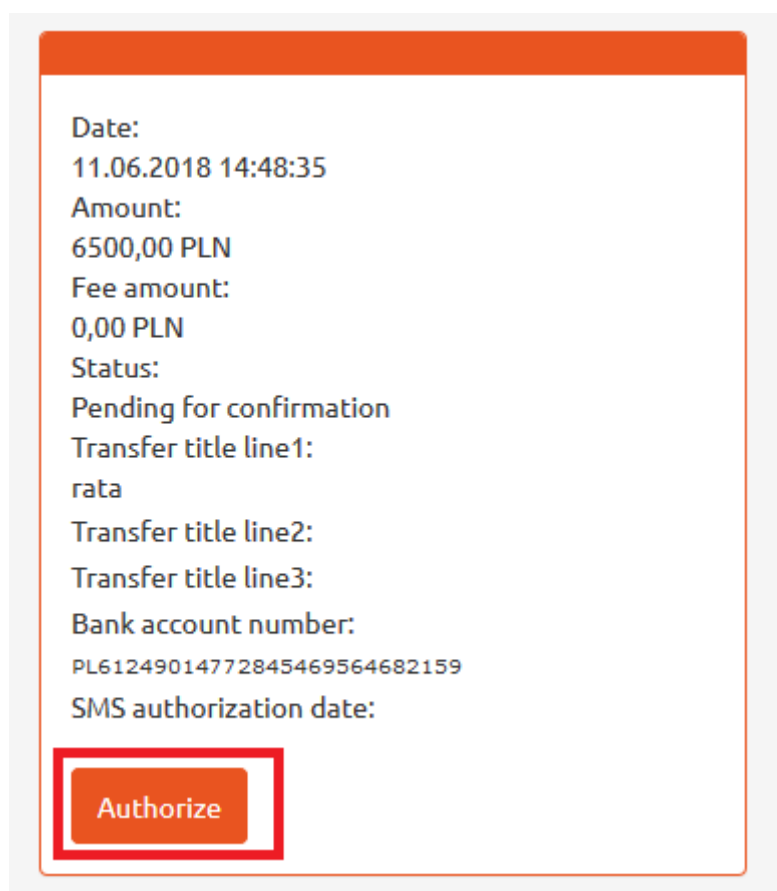
- Date: 11.06.2018 14:48:35
- Amount: 6500,00 PLN
- Fee amount: 0,00 PLN
- Status: Pending for confirmation
- Transfer title line1: rata
- Transfer title line2:
- Transfer title line3:
- Bank account number: PL612490147728454095646821159
- SMS authorization date: -
- Button: Authorize

**Transaction 2 (Bottom Screenshot):**

- Date: 12.06.2018 10:54:54
- Amount: 300,00 PLN
- Fee amount: 0,00 PLN
- Status: Pending for confirmation
- Transfer title line1: mm
- Transfer title line2: s
- Transfer title line3:
- Bank account number: PL612490147728454095646821159
- SMS authorization date: -
- Button: Authorize

Figure 132. Review of withdrawals. Transfer listing.

In response, the system will display the list of transactions performed by user within a specific period of time [see *Figure 132*].



The image shows a web form for reviewing a withdrawal. The form has a white background with a thin orange border. At the top, there is a solid orange header bar. The form contains the following text fields and values:

- Date: 11.06.2018 14:48:35
- Amount: 6500,00 PLN
- Fee amount: 0,00 PLN
- Status: Pending for confirmation
- Transfer title line1: rata
- Transfer title line2:
- Transfer title line3:
- Bank account number: PL61249014772845469564682159
- SMS authorization date:

At the bottom left of the form, there is an orange button with the text "Authorize" in white. This button is highlighted by a red rectangular border.

Figure 133. Review of withdrawals. 'Authorize' button.

Here, you can authorize your defined transfers by clicking 'Authorize' button [see Figure 133].

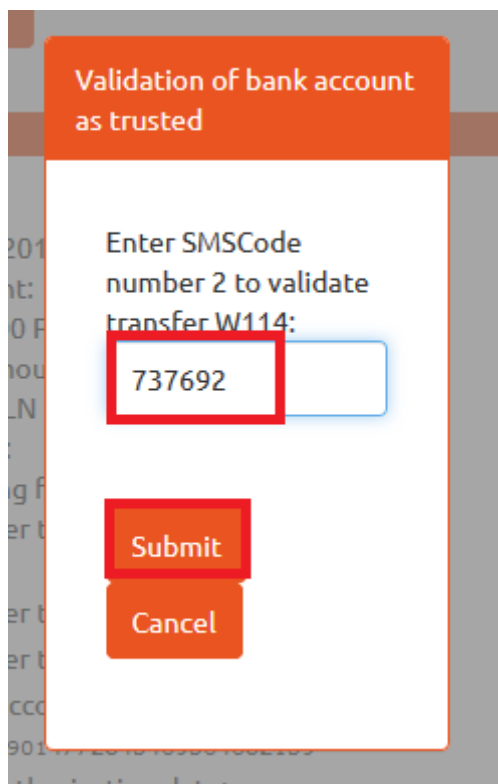


Figure 134. Review of withdrawals. Short text message code for validation

The user receives a validation code via short text message. Then type in the received code in the pop-up on the screen [see Figure 134].

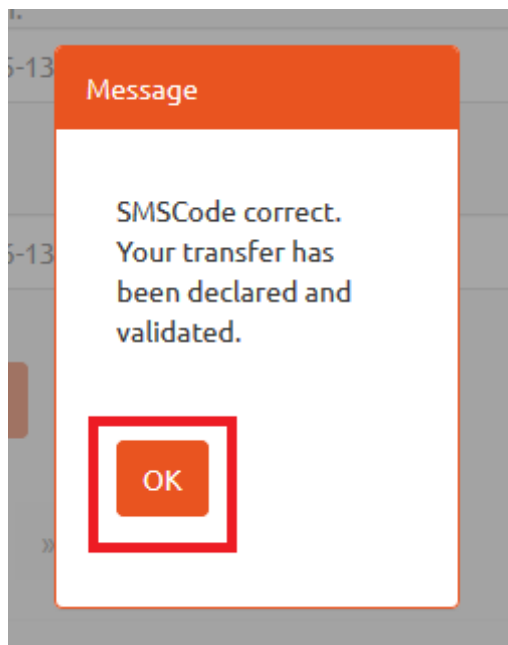


Figure 135. Review of withdrawals. Information on transfer declaration and validation.

If the code is valid, you will be informed that the transfer is declared and validated [see Figure 135].

## 16 Credit payments schedules

dollarro.com

Next payment date: 2018-06-29

Credit name  
**84**

---

Next payment  
NOK

Next payment date: 2018-06-29

**+ Add**  
**Credit payment schedule**

Figure 136. Credit payment schedules. Adding order.

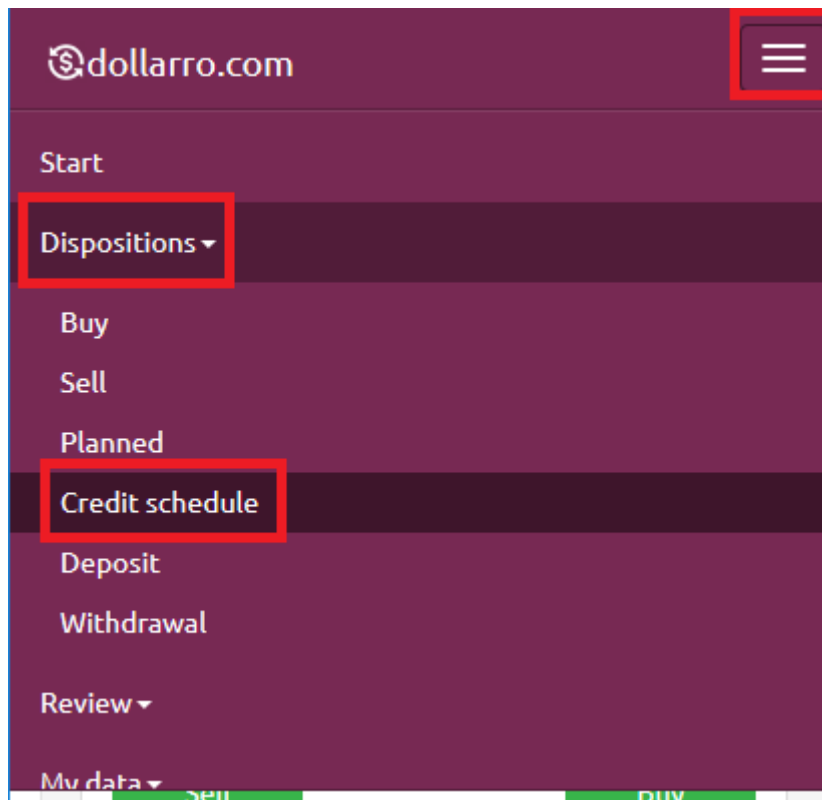


Figure 137. Credit payment schedules. Adding order from top menu.

For adding an order to credit payment schedules, click 'Add credit payment schedule' box at the bottom of Start panel [see Figure 136] or click 'Dispositions' button in the top menu and select option 'Credit schedule' [see Figure 137].

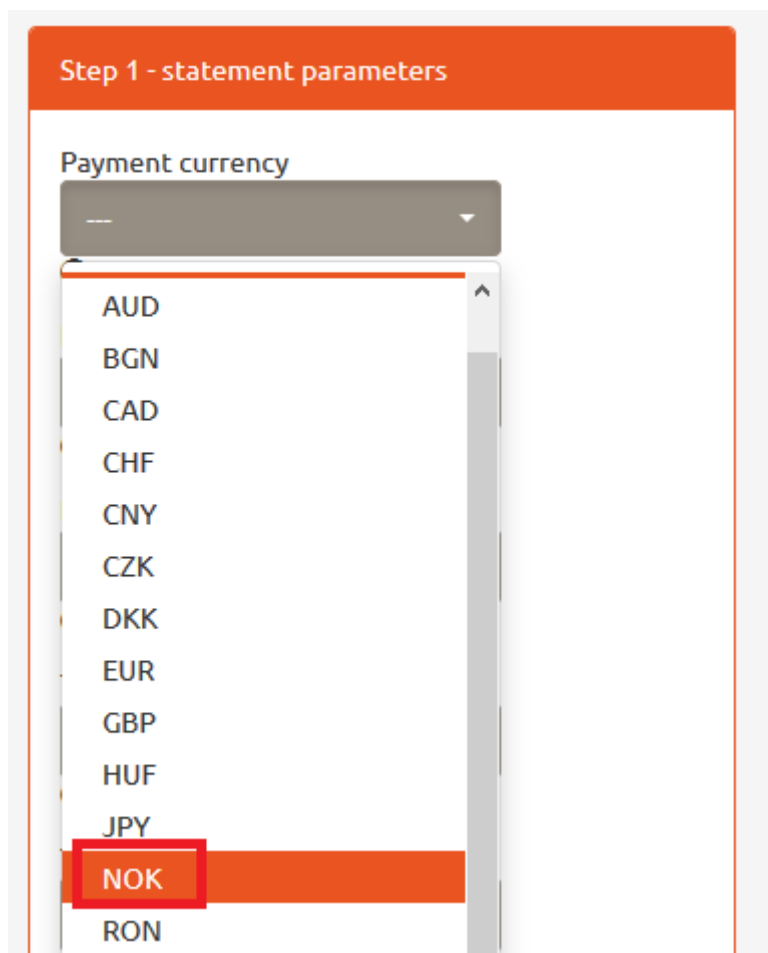


Figure 138. Credit payment schedules. Choosing currency.

Next, choose the currency for paying your credit (e.g. NOK) [see Figure 138].

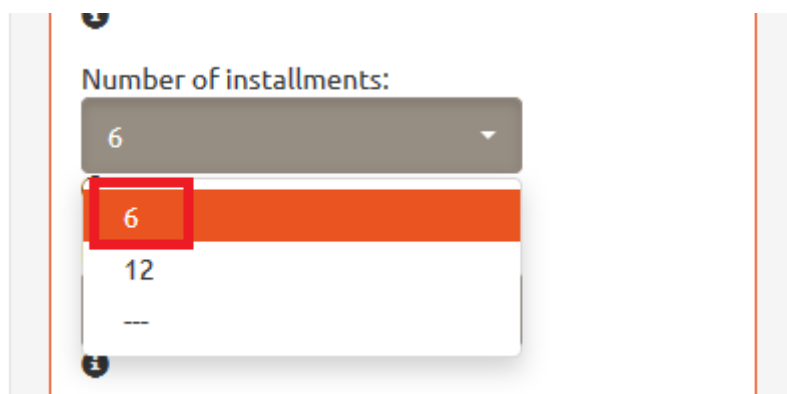


Figure 139. credit payment schedules. Setting number of installments.

In the next step, choose the initial number of installments (i.e. 6 or 12) [see Figure 139]. At a later stage, you will be able to increase the number of installments for the schedule.

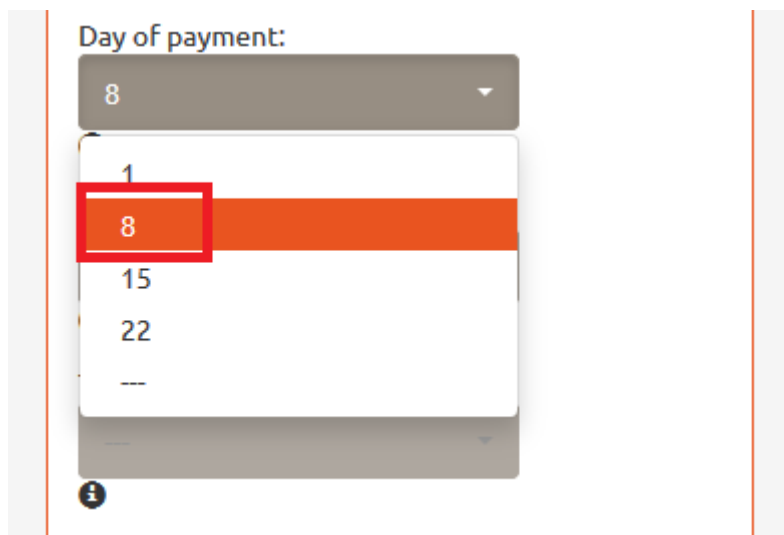


Figure 140. Credit payment schedules. Setting payment day.

User sets the payment day of the month for dollarro.com and the service will transfer the resources to the account used for paying the loan [see Figure 140]. User is supposed to transfer PLN resources to dollarro.pl before that day.

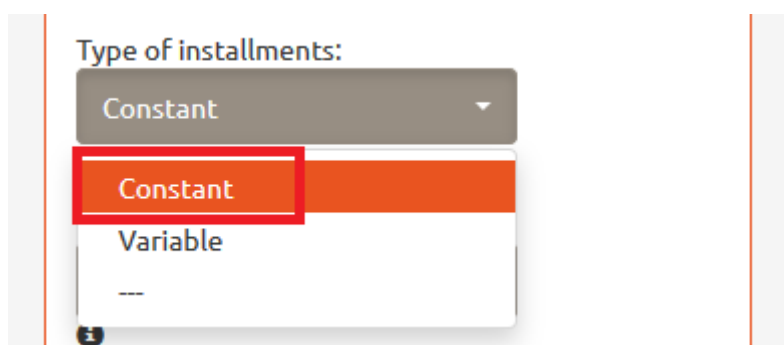


Figure 141. Credit payment schedules. Constant instalments.

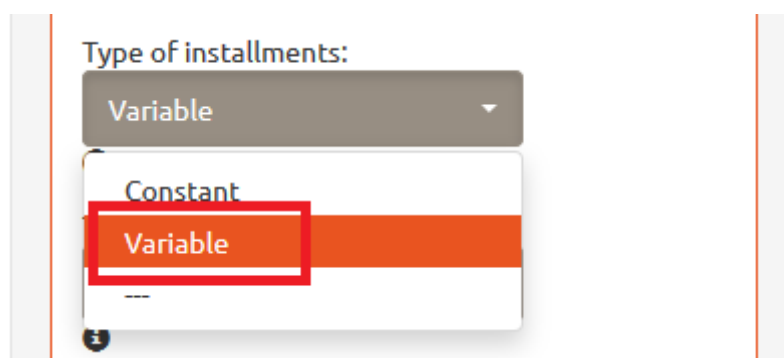


Figure 142. credit payment schedules. Variable instalments.

Next, choose the type of instalments (i.e. fixed or variable) [see Figures 141, 142].



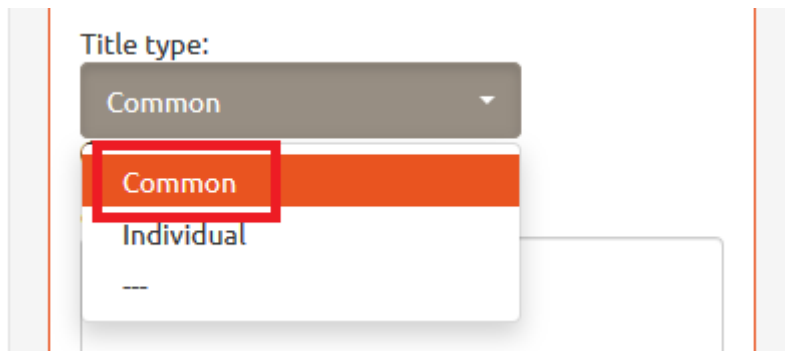


Figure 143. Credit payment schedules. Common title.

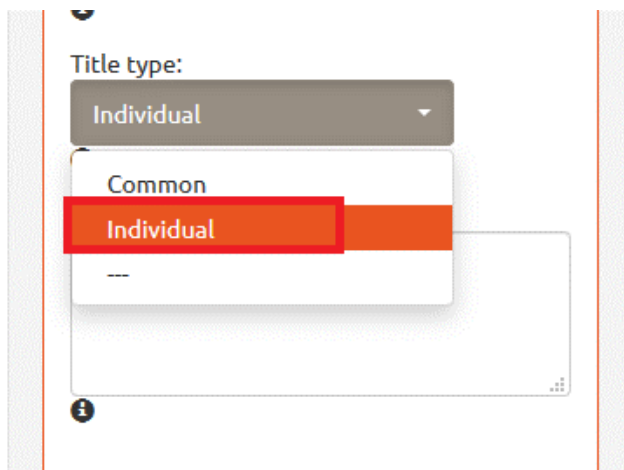


Figure 144. Credit payment schedules. Individual title.

User chooses the title type (either a common one to all instalments or individual for every single instalment) [see Figures 143,144].

Figure 145. Credit payment schedules. Loan purpose.

Now type in the loan purpose, i.e. what the loan money is spent on. Then, click 'Next' button [see Figure 145].

# Credit payment schedule

Step 2 - Bank account and schedule

Bank account:

nok | PL63249038335184861 ▾

Installment 1

Execution date:

2018-07-06

Common amount for all installments:

100

Common for all installments title line 1:

house

Common for all installments title line 2:

Figure 146. Credit payment schedules. Loan purpose.

Now type in the loan purpose, i.e. what the loan money is spent on. Then, click 'Next' button [see Figure 146].

Installment 2

Execution date:

2018-08-08

Transfer title line1:

nr 2345

Transfer title line2:

Transfer title line3:

---

Installment 3

Execution date:

2018-09-07

Transfer title line1:

nr6782

Figure 147. Credit payment schedules. Selecting bank account. Credit amount

In the subsequent stage, select the bank account to which the loan in foreign currency is supposed to be paid [see Figure 147]. The bank account must be defined in advance. In order to define a bank account, click 'My Data' button in the top menu and select option 'Adding a Bank Account'.

Having selected the fixed instalments, user enters a universal amount (in the foreign currency in which the credit is paid) and types in the common title for all the instalments [see Figure 146] or individual titles for every single instalment [see Figure 147].

The screenshot displays a form for setting up credit payment schedules. It features three installment entries, each with a label, an execution date, and an amount field. The amount fields are highlighted with red boxes, indicating they are the focus of the user's input.

Installment	Execution date	Amount
Installment 3	2018-09-07	120
Installment 3	2018-09-07	150
Installment 4	2018-10-08	200

Figure 148. Credit payment schedules. Variable instalments.

Having selected the variable instalments, user types invariable amounts for every single instalment [see Figure 148].

The screenshot displays a vertical form for credit payment schedules. It contains four sections, each for an installment. Each section has a label 'Installment X' followed by 'Execution date:' and a text input field. The dates are 2018-09-07, 2018-10-08, 2018-11-08, and 2018-12-07. At the bottom, there are two orange buttons: 'Back' and 'Next'. The 'Next' button is highlighted with a red border.

Installment	Execution date
Installment 3	2018-09-07
Installment 4	2018-10-08
Installment 5	2018-11-08
Installment 6	2018-12-07

Back Next

Figure 149. Credit payment schedules. Fixed instalments.

Now the system displays the credit payment schedule. Please, read it and click 'Next' button [see Figure 149].

## Credit payment schedule

**Step 3 - agreement**

**Credit payment agreement number 1250,**

Date of agreement: 06/12/2018 11:40:25

Customer: nowakgroup  
Mazowiecka 1/1  
50-100 Warsaw  
Poland  
Statistical No.: 250756550  
Tax no.: 3792811967  
Company representative: Anna Nowak  
email: anna.nowakk1989@wp.pl  
Base currency: NOK  
Quote currency: PLN  
Day of month: 8  
Type of installments: Constant  
Schedule:

1. Installment date: 06.07.2018 11:00:00, Amount: 100 NOK house
2. Installment date: 08.08.2018 11:00:00, Amount: 100 NOK house
3. Installment date: 07.09.2018 11:00:00, Amount: 100 NOK house
4. Installment date: 08.10.2018 11:00:00, Amount: 100 NOK house
5. Installment date: 08.11.2018 11:00:00, Amount: 100 NOK house
6. Installment date: 07.12.2018 11:00:00, Amount: 100 NOK house

Target account no: PL63249038335184861398494645

Period: 6 months

Back

Extend timer of session

Submit

Figure 150. Credit payment schedules. Agreement.

In the next stage, user is obliged to read the Agreement on Credit payment schedule. To accept it, click 'Submit' button [see Figure 150]. If necessary, extend the session time for reading the agreement by clicking 'Extend time of session' button [see Figure 150].

Autoryzacja zlecenia harmonogramu

Enter SMS Code number 1 to validate Schedule S87.

553435

Submit

Cancel

Figure 151. Credit payment schedules. Short text message code for agreement confirmation.

Now the short text message code is being sent to the phone number provided when signing up. Type in the code in relevant box and click 'Submit' button [see Figure 151]. The code is valid for the next 5 minutes following the reception of the short text message.

Message

SMS Code correct. The schedule has been defined and validated.

OK

Figure 152. Credit payment schedules. Information on authorization.

If the code is valid, you will be informed that the order is declared and validated [see Figure 152].

# Credit payment schedule

Step 4 - summary

Schedule defined and validated.

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*Figure 153. Credit payment schedules. Summary.*

Now the summary order is displayed on the screen [see *Figure 153*].



## 17 Review of credit payments schedules

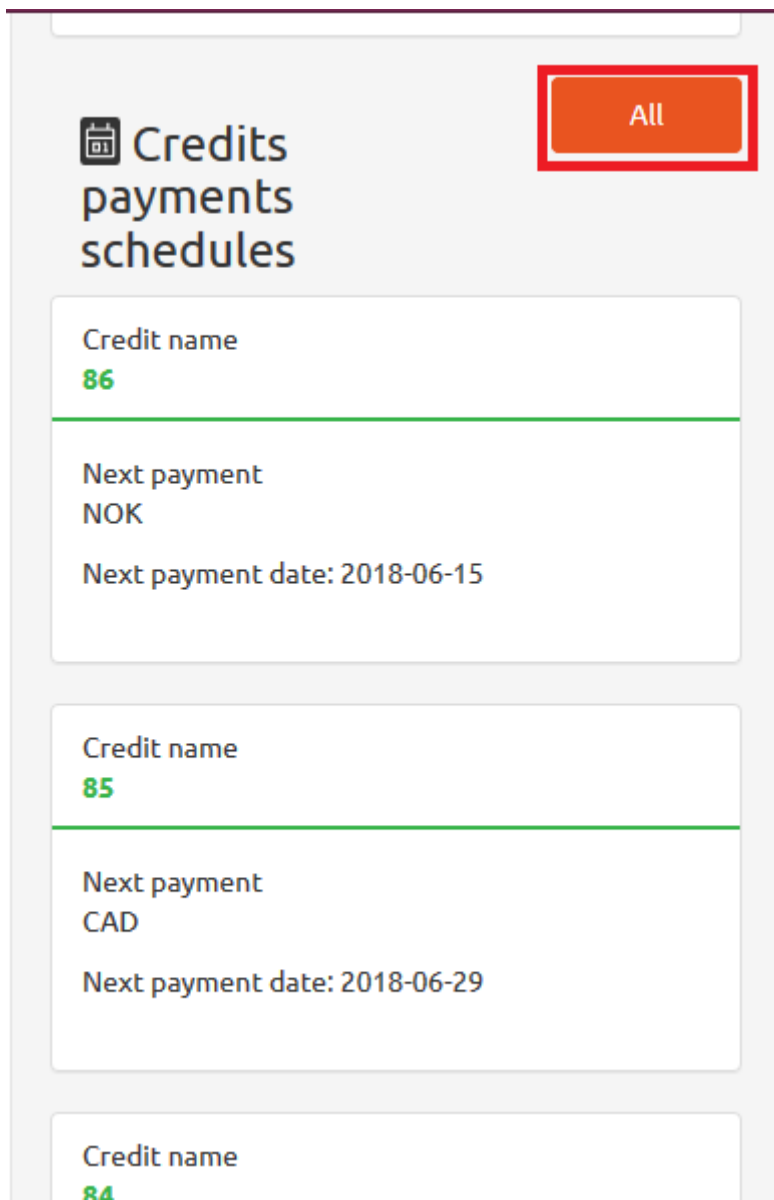


Figure 154. Reviewing credit payment schedules from Start panel.

At the bottom of Start panel, you have access to the review of all credit payment schedules [see Figure 154].

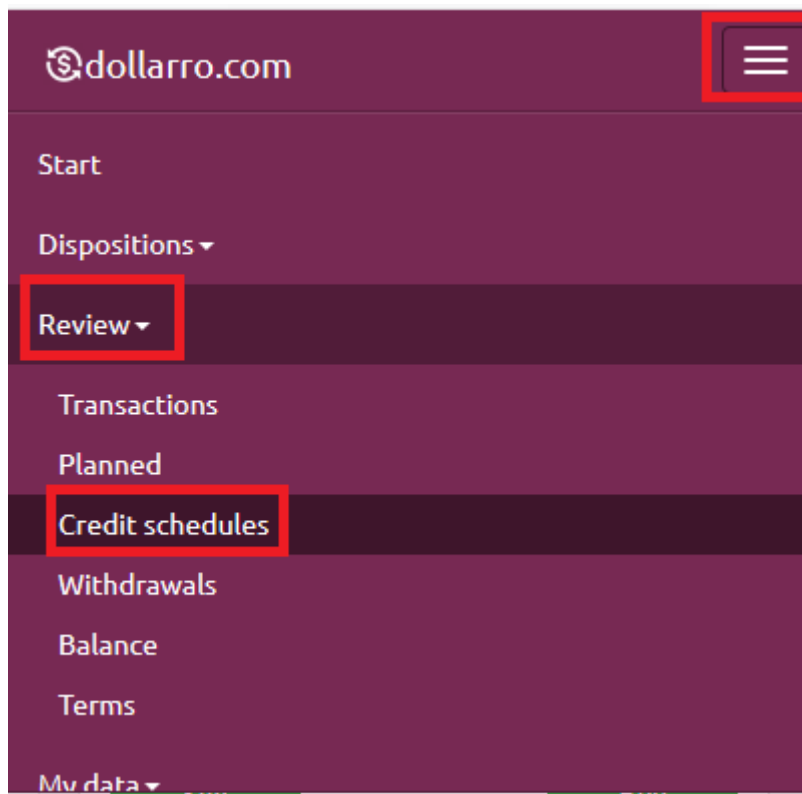


Figure 155. Review credit payment schedules from top menu.

In order to review all credit payment schedules, in Start panel click option 'All' in box of 'Credit payment schedules' [see Figure 154] or in the top menu by clicking 'Review' button and selecting option 'Credit schedules' [see Figure 155].

### 17.1 Details of particular orders for credit payment schedules

## Credit schedules review

Currency:

NOK

Agreement date:

11.06.2018 11:11:35

Details

Modify

Extend

Agreement



Figure 156. Reviewing credit payment schedules. Details 1/2.

In order to review a particular order for credit payment schedule, click 'Details' button [see Figure 156].

## Credit payment details

29.06.2018 11:00:00

Currency:

NOK

Amount:

200,00

Transfer title line1:

dom

Transfer title line2:

Transfer title line3:

Status:

Czekający na realizację

29.06.2018 11:00:00

Currency:

NOK

Amount:

200,00

Transfer title line1:

Figure 157. Reviewing credit payment schedules. Details 2/2.

### 17.2 Modifying credit payment schedules

## Credit schedules review

Currency:

NOK

Agreement date:

11.06.2018 11:11:35

Details

Modify

Extend

Agreement



Figure 158. Reviewing credit payment schedules. Modification 1/2.

In order to modify a credit payment schedule, click 'Modify' button [see Figure 158].

## Credit schedule modification

29.06.2018 11:00:00

Currency:  
NOK

Amount:

Transfer title line1:

Transfer title line2:

Transfer title line3:

Status:  
Czekający na realizację

29.06.2018 11:00:00

Currency:  
NOK

Amount:

Transfer title line1:

Figure 159. Reviewing credit payment schedules. Modification 2/2.

Here user can modify the installment amount and its title [see Figure 159].

### 17.3 Extending repayment period

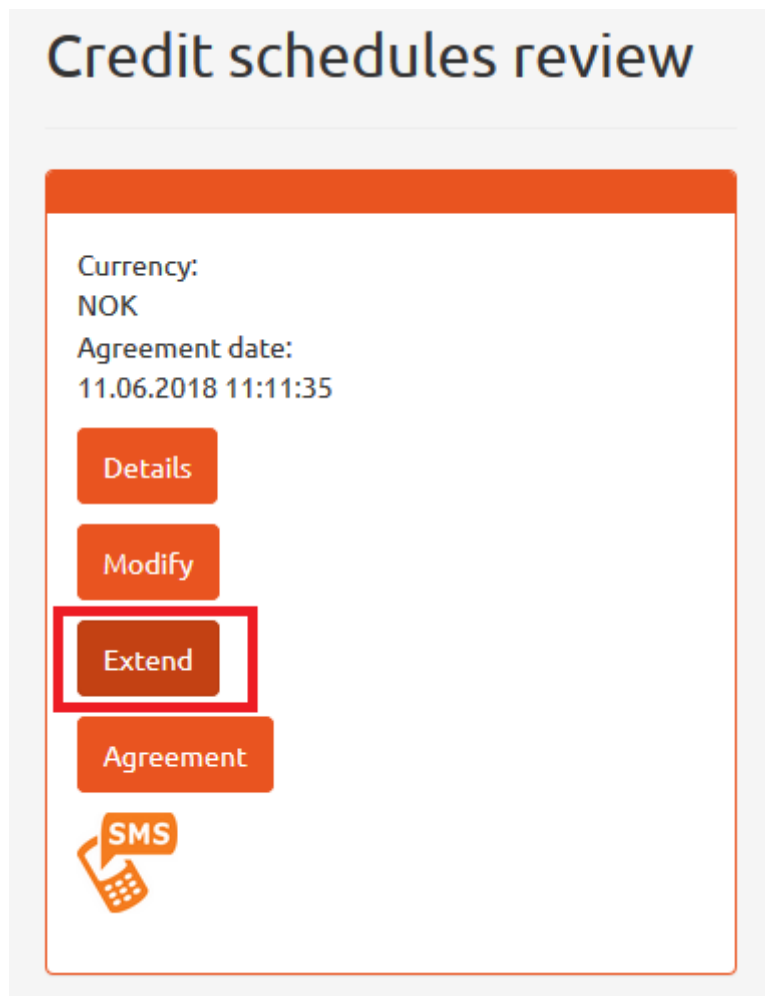


Figure 160. Reviewing credit payment schedules. Extension.

In order to extend an order for credit payment schedule, click 'Extend' button [see Figure 160].

# Prolong Credit payment schedule

## Step 1 - Schedule parameters

Number of installments:

6

6

12

---

Title type:

---

Next

Figure 161. Reviewing credit payment schedules. Extension. Number of instalments.

Type of installments:

Constant

Constant

Variable

---

Next

Figure 162. Reviewing credit payment schedules. Extension. Type of installments.



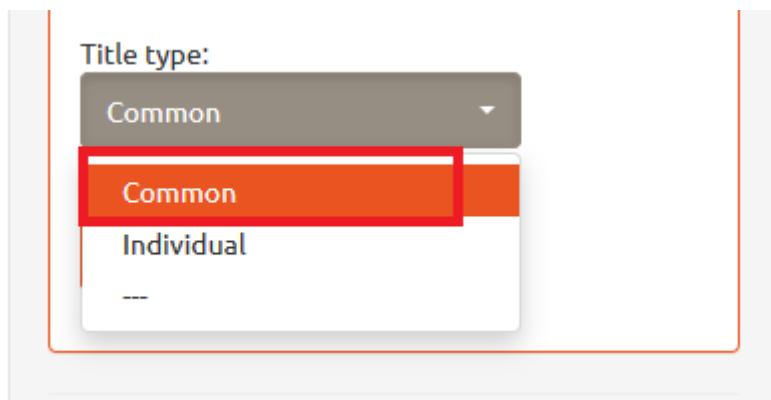


Figure 163. Reviewing credit payment schedules. Extension. Titles of installments.

## Prolong Credit payment schedule

Step 1 - Schedule parameters

Number of installments:  
6

Type of installments:  
Constant

Title type:  
Common

Next

Figure 164. Reviewing credit payment schedules. Extension. 'Next' button.

Next, choose the number of installments [see Figure 161], their type [see Figure 162] and title [see Figure 163]. Then click 'Next' button [see Figure 164].

Step 2 - Schedule

Installment 1

Execution date:

2019-11-29

Common amount for all installments:

100

Common for all installments title line 1:

house|

Common for all installments title line 2:

Common for all installments title line 3:

Figure 165. Reviewing credit payment schedules. Extension. Credit amount.

Installment 2

Execution date:

2019-12-31

---

Installment 3

Execution date:

2020-01-31

---

Installment 4

Execution date:

2020-02-28

---

Installment 5

Execution date:

2020-04-01

---

Installment 6

Execution date:

2020-04-30

---

Back

Submit

Figure 166. Reviewing credit payment schedules. Extension. Credit amount.

In the next stage, type in the credit amount and its title. Then click 'Submit' button [see Figure 166].

## Prolong Credit payment schedule

---

Step 3 - Summary

Credit schedule prolonged

Figure 167. reviewing credit payment schedules. Summary.

Having saved the changes, the summary is displayed [see Figure 167].

## 17.4 Reviewing agreement on credit payment schedule

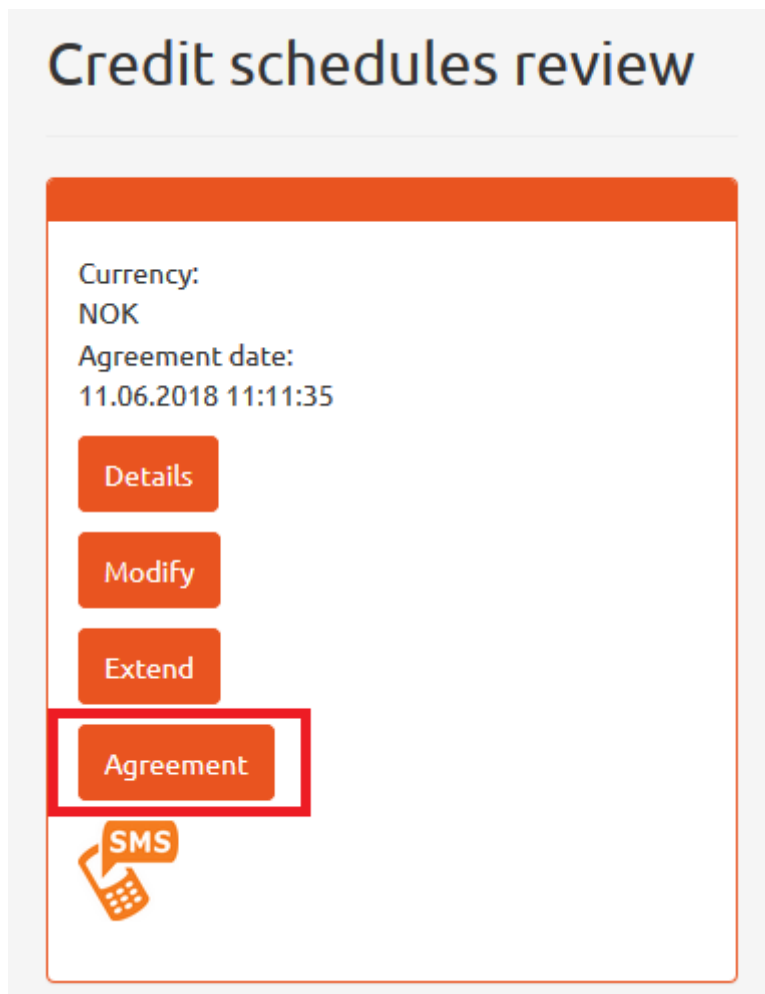


Figure 168. Reviewing credit payment schedules. Agreement.

To preview the content of agreement on credit payment schedule, click 'Agreement' button [see Figure 168].

## 18 Main password change

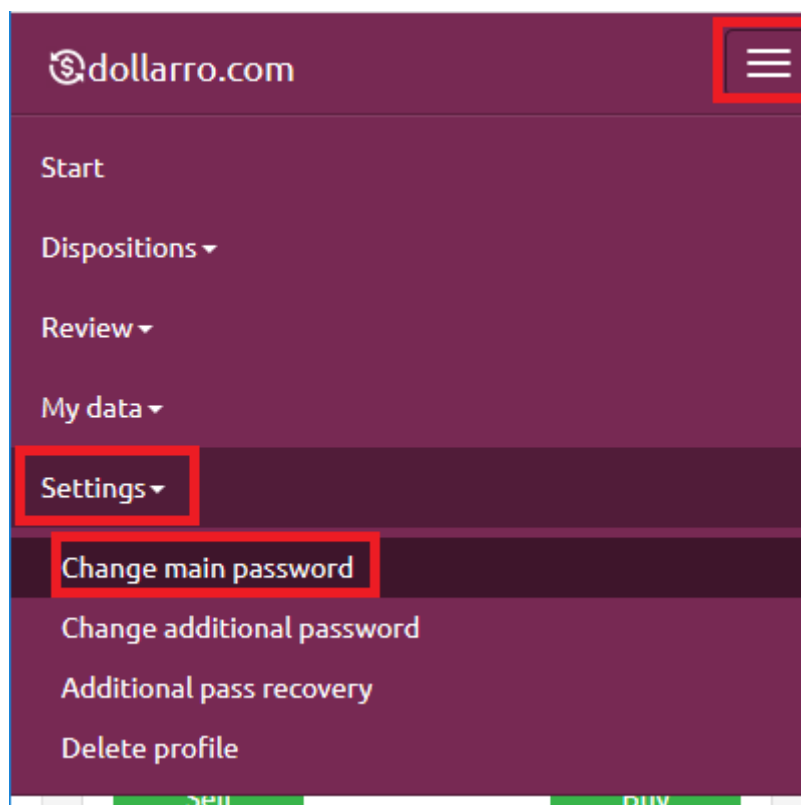


Figure 169. Main password change

For changing the main password, click 'Settings' button in the top menu and select option 'Change main password' [see Figure 169].

## Change main password

Previous password:

New password:

Confirm new password:

**Submit**

Figure 170. Main password change. Entering password.

Next, type in the main password that you have used for login into the system until now and enter your new main password twice. Please, not that password must contain at least 6 characters, including at least: one alphabetic character, one numeric character and one of special characters: !@#\$%^&\*() +-={}|[]:~<>.,?/. Once the new main password is entered, click 'Submit' button [see Figure 170].

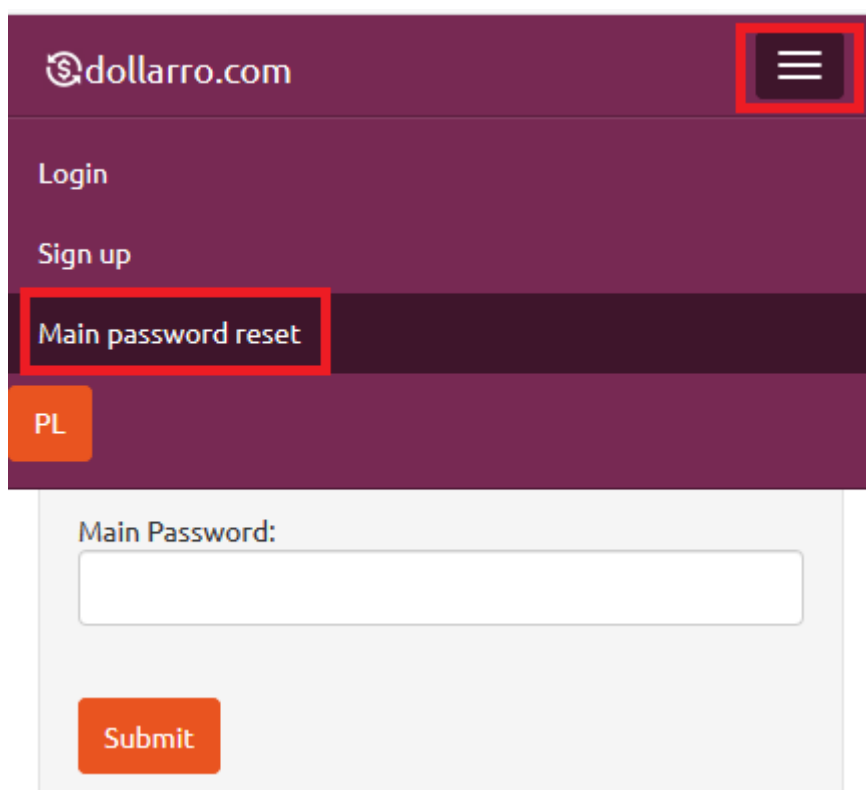
**Submit**

Your password has been changed.

Figure 171. Main password change. Confirmation.

System displays confirmation on the main password change. From now on, user is supposed to use the new password [see Figure 171].

## 19 Main password reset



The screenshot shows the top navigation bar of the dollararro.com website. The bar is dark purple with the site's logo and name on the left. On the right, there is a hamburger menu icon. Below the navigation bar, there are links for 'Login' and 'Sign up'. A 'Main password reset' button is highlighted with a red box. Below this, there is an orange 'PL' button. The main content area has a light gray background and contains a 'Main Password:' label, a text input field, and an orange 'Submit' button.

Figure 172. Main password reset.

In case you forget the main password and cannot log on to dollararro.com website, click 'Main password reset' button in the main menu [see Figure 172].

dollarro.com

## Main password reset

Login Email:

anna.nowakk1989@wp.pl

Recaptcha:

☒ Nie jestem robotem

reCAPTCHA  
Prywatność - Warunki

Reset and send password

Figure 173. Main password reset. Providing e-mail address.

Type in the email you provided when signing up and tick 'I Am Not A Robot' box. Then the system verifies the data. If successful, click 'Reset and send password' button [see Figure 173].

Hello  
Your new main password is **zWEx(mk7NcN4E[**  
We advise you to change that password.  
Dollarro sp. z o.o.

Figure 174. Main password reset. New password.

System generates new password and send it to your email address [see Figure 174]. The password may be modified any time (→ 'Settings' → 'Change main password').



## 20 Additional password change

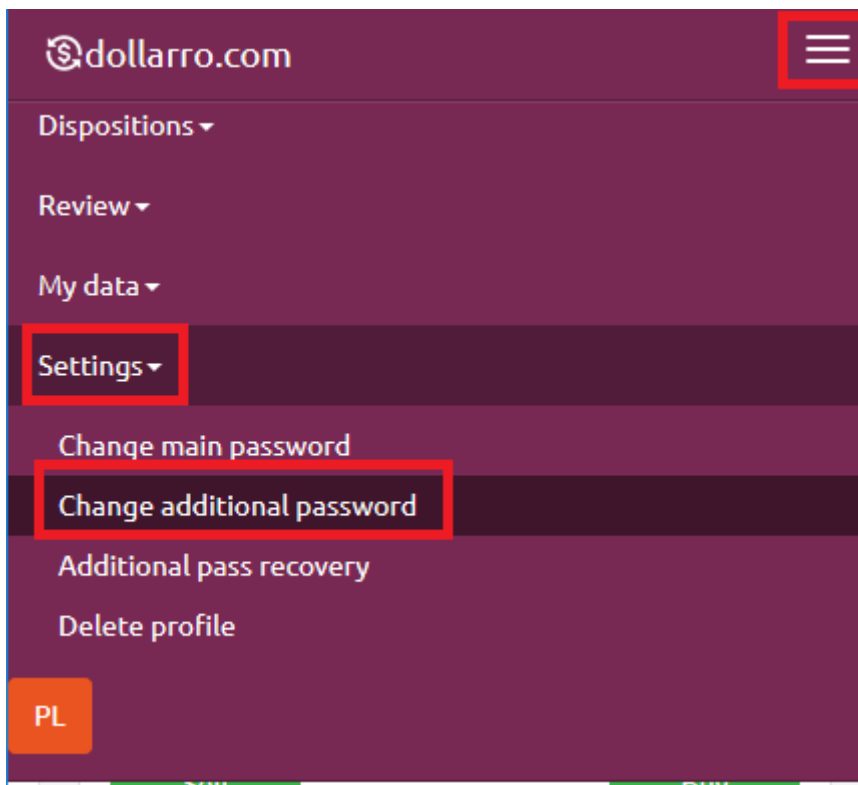


Figure 175. Additional password change.

For changing additional password, click 'Settings' button in the top menu and select option 'Change additional password' [see Figure 175].

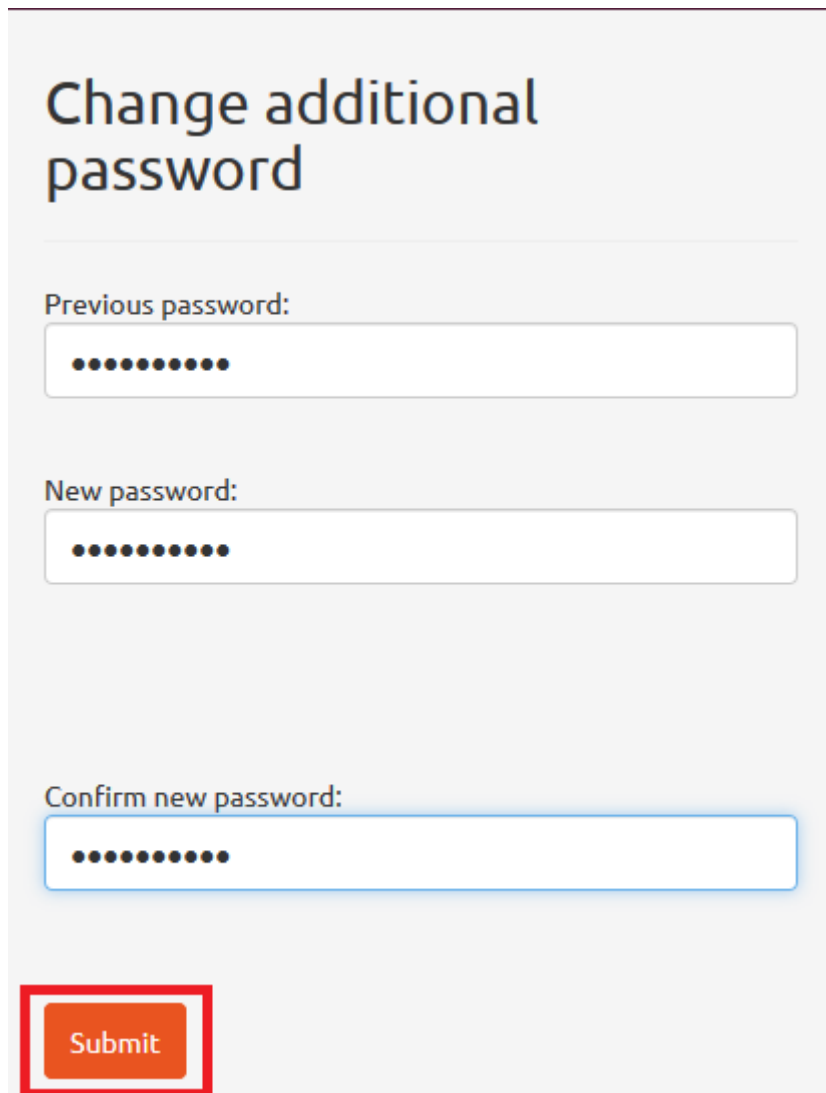


Figure 176. Additional password change. Entering password.

Next, type in the additional password that you have used for login into the system until now and enter your new additional password twice. Please, not that the password must contain at least 6 characters, including at least: one alphabetic character, one numeric character and one of special characters: !@#\$%^&\*() +-=[]{}|:~';'<>.,?/. Once the new additional password is entered, click 'Submit' button [see Figure 176].

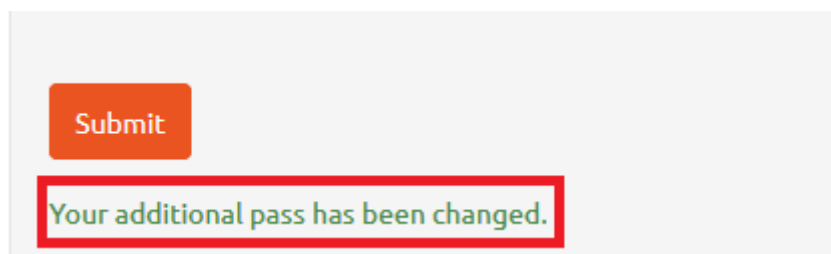


Figure 177. Additional password change. Confirmation.

System displays confirmation of the additional password change [see Figure 177]. From now on, user is supposed to use the new password.

## 21 Additional password recovery

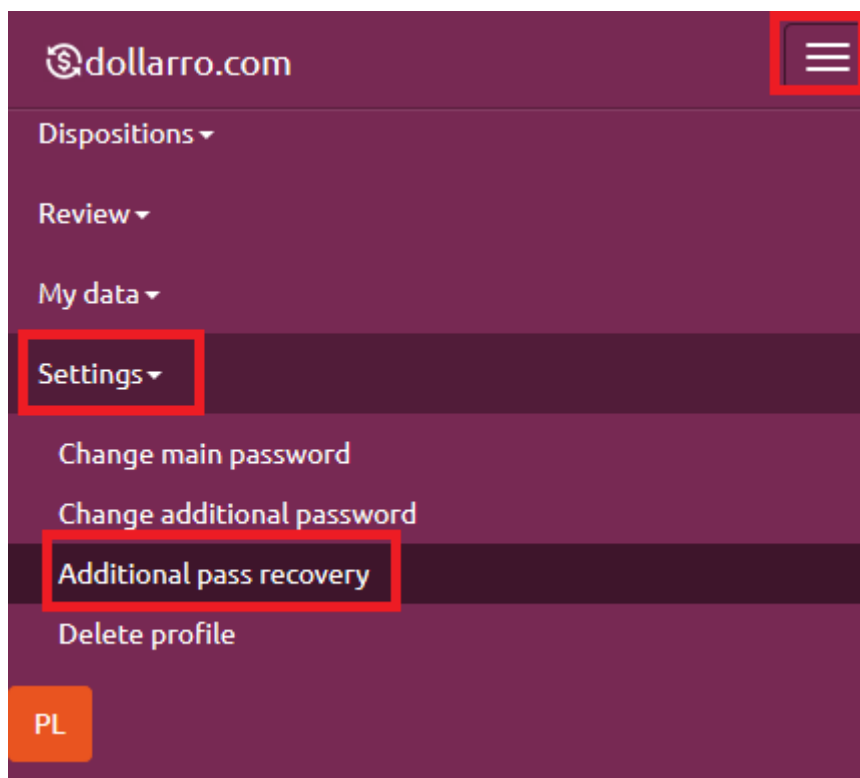


Figure 178. Additional password recovery.

In case user forgets the additional password, it can be recovered. Click 'Settings' button in the main menu and then select 'Additional password recovery' option [see Figure 178].

## New additional password generation

Your question

What is Your favourite colour?

Provide answer

blue

Reset and send password

Figure 179. New additional password generation.

Next, the system displays an auxiliary question that was provided by user when signing up for dollarro.com website. Type in the right answer and click 'Reset and send password' [see Figure 179].

Reset and send password

New additional password has been sent to email.

Figure 180. New additional password

Hello  
Your new additional password is \*0YX"y4wqS  
We advise you to change that password.  
Dollarro sp. z o.o.

Figure 181. New additional password. E-mail.

Now, the new additional password is being generated and sent to your email address [see Figure 181]. The password may be modified any time (→ 'Settings' → 'Change additional password').

## 22 Profil deletion

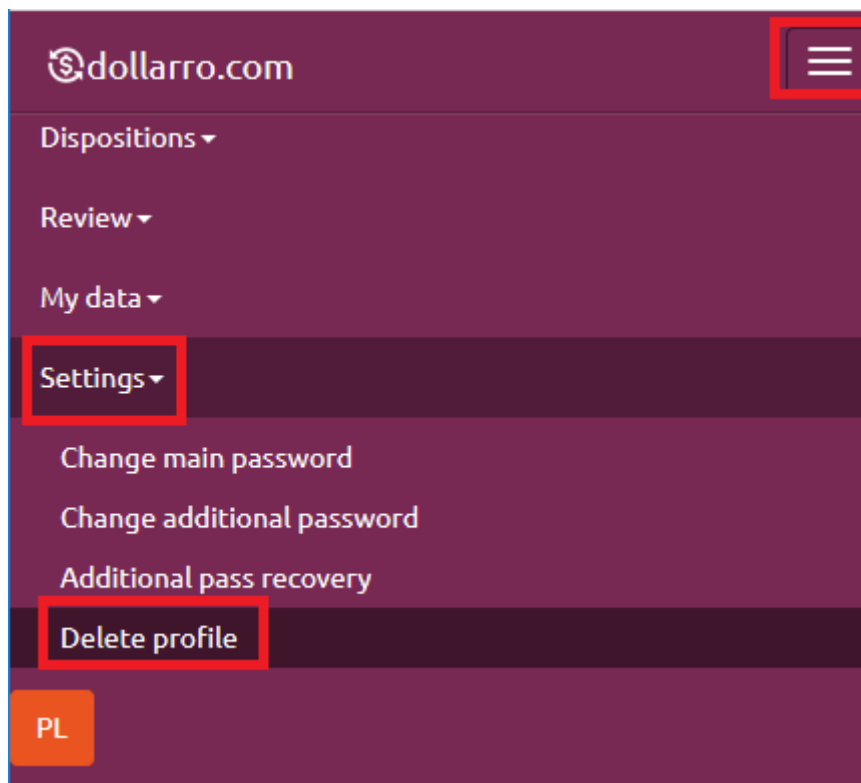


Figure 182. Profile deletion.

For deleting the profile on dollarro.com website, click 'Settings' button in the main menu and select option 'Delete profile' [see Figure 182].

## 23 Language change

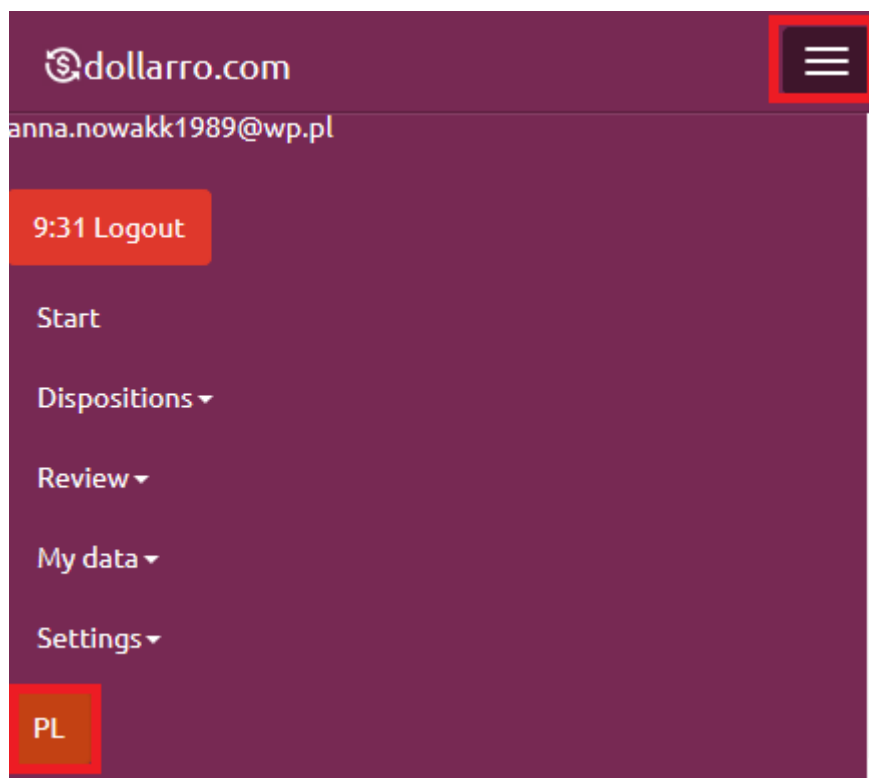

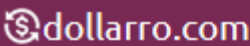




Figure 183. Language change 1/2.

To switch to English language version of the website, click 'EN' button located in the top right corner [see Figure 183].



**Transakcje natychmiastowe**

 **Zmień**

**4.1843**

**EUR/PLN**

**4.1957**

**Sprzedaj**

**Kup**

**4.8734**

**GBP/PLN**

**4.8866**

**Sprzedaj**

**Kup**


**3.7407**

**USD/PLN**

**3.7509**

**Sprzedaj**

**Kup**

**Saldo konta:**


 **Zmień**

Figure 184. Language change 2/2.

Once it is clicked, English version of the website is displayed [see Figure 184].

## 24 Logging out

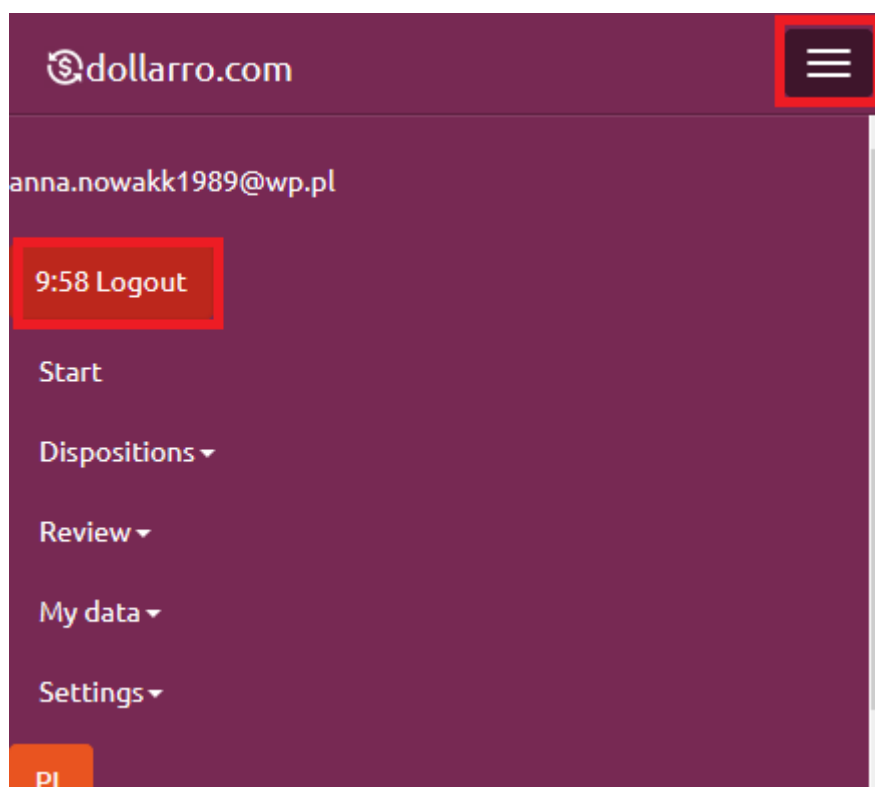


Figure 185. Logging out of the system.

To log out of the dollarro.com website, click 'Logout' button in the top menu [see Figure 185]. If the system fails to detect any activity for more than 10 minutes, user is automatically logged out.

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